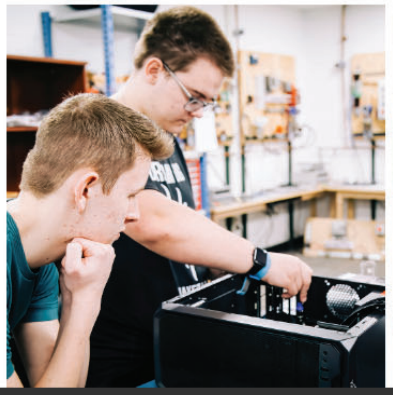







CATALOG

& STUDENT HANDBOOK

2026-2027

UBTECH

Uintah Basin Technical College

ubtech.edu | 435.722.6900

UTAH SYSTEM OF HIGHER EDUCATION

NOTICE OF NONDISCRIMINATION/ AVISO DE NO DISCRIMINACIÓN

Uintah Basin Technical College offers Career and Technical Education (CTE) programs in Energy Services, Health Professions, Trades, and Service Industries. Admission to these programs is based on interest and aptitude, age appropriateness, course prerequisites, and class space available.

It is the policy of Uintah Basin Technical College not to discriminate based on race, color, national origin, sex, and disabilities or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; The Age Discrimination Act of 1975, as amended; and Section 504 the Rehabilitation Act of 1973, as amended.

For more information about your rights or grievance procedures, contact the Title IX Coordinator or the Section 504 Coordinator at 1100 E Lagoon Street, Roosevelt, Utah; 435.722.6900.

All statements herein are believed to be true and correct at the time of publication.
Uintah Basin Technical College reserves the right to make necessary changes, deletions, or revisions at any time.
Revised 11/18/2026

Uintah Basin Technical College ofrece programas de educación técnica y profesional (CTE) servicios energéticos, profesiones de la salud, oficios e industrias de servicios. La admisión a estos programas se basa en el interés y la aptitud, la idoneidad para la edad, los requisitos previos del curso y el espacio disponible para las clases.

Es política de Uintah Basin Technical College no discriminar por motivos de raza, color, origen nacional, sexo y discapacidades o edad en sus prácticas laborales según lo requiere el Título VI de la Ley de Derechos Civiles de 1964, según enmendada; Título IX de las Enmiendas a la Educación de 1972; La Ley de Discriminación por Edad de 1975, enmendada; y la Sección 504 de la Ley de Rehabilitación de 1973, según enmendada.

Para obtener más información sobre sus derechos o procedimientos de quejas, comuníquese con el Coordinador del Título IX en 1100 E Lagoon Street, Roosevelt, Utah; Kyla@ubtech.edu; 435.722.6932; y el Coordinador de la Sección 504 en 1100 E Lagoon Street, Roosevelt, Utah; michiel@ubtech.edu; 435-722-6916

Se cree que todas las declaraciones aquí contenidas son verdaderas y correctas en el momento de la publicación.
Uintah Basin Technical College se reserva el derecho de hacer cambios, eliminaciones o revisiones necesarias en cualquier momento.
Revisado el 11/18/2026

Table of Contents

TABLE OF CONTENTS 3
BOARD OF TRUSTEES 5
COLLEGE PRESIDENT'S MESSAGE 6
COLLEGE CALENDAR 7
GENERAL INFORMATION 8
- Campuses 8
- A Brief History of UBTech 9
- Mission Statement 10
- Core Values 10
- Building Operation & Maint. Plan 10
- Accreditation 10
- Custom Fit Training 10

STUDENT HANDBOOK 11
- Admissions 11
- Career Advising & Testing 12
- Transfers 12
- Tuition 12
- Student Fees 13
- Refunds 13
- Financial Aid 14
- VA Educational Benefits 14
- Scholarships 14
- Sponsoring Agencies 14
- Disability Services 14
- Attendance 15
- Enrollment 15
- Grading Procedures 15
- Satisfactory Progress 16
- Withdrawals 16
- Leave of Absence 16
- Transcripts 16
- Textbooks 16
- Book Returns 16
- Learning Resources 16
- Certificates 17
- Confidentiality of Records 17
- Family Education Rights and Privacy Act 17
- Publications 18
- Crime Statistics Report 18
- Campus Security 19
- Phone Calls/Emergency Calls 19
- Utah Safety Law 19
- Incident Reporting 19
- School Accident Reimbursement 19
- Parking on Campus 19
- Children 19
- Drug & Alcohol-Free Environment 19
- Pregnancy and Parenting 20
- Religious Accommodations 20
- Student Code of Conduct 20
- Sanctions for Misconduct 23
- Investigation 24
- Appeal of Sanctions 25
- Student Grievance Procedure 26
- Appeal of Resolution 26
- Free Expression on Campus 27
- Student Consumer Complaints 27

FACULTY AND STAFF 28
PROGRAMS
- SERVICE INDUSTRIES 33
  - Line Cook 34
  - Culinary Arts 35
  - IT Support Technician 36
  - Information Technology 37
  - Networking and Cybersecurity 38
  - Special Function Officer 39
  - Basic Corrections Officer 40
  - Law Enforcement Officer 41
  - Nail Technician 42

Table of Contents

ENERGY SERVICES 43
- Lineman Pre-Appreticeship 44
- Commercial Driver's License - Class A 45
- Commercial Driver's License - Class B 46
- Advanced Energy Transportation 47
- Tower Technician 48
- Oil and Gas Operator Representative - Workover 49
- Well Control Supervisor 50

NURSING/HEALTH PROFESSIONS 51
- Medical Assistant 52
- Nursing Assistant 53
- Pharmacy Technician 54
- Practical Nursing 55
- Surgical Technology 57
- Phlebotomy 58

TRADES 59
- Tire and Lube Technician 60
- Automotive Maintenance & Light Repair 61
- Automotive Technology 62
- Preventative Maintenance Technician 63
- Diesel Technician I 64
- Diesel Technician II 65
- Cabinetry 66
- Carpentry Fundamentals 67
- Construction Technology 68
- Electrical Technician 69
- Electrical Apprentice 70
- Welding Basic Technician 71
- Welding Technology 72

COURSES 73
- Farm & Ranch Business Management 74
- Medical Courses 75
- Safety Training 76

COURSE DESCRIPTIONS 78

ROOSEVELT CAMPUS MAP 90

VERNAL CAMPUS MAP 91

Board of Trustees

Eleven community leaders constitute UBTech's Board of Trustees, including three local school board members elected by the Boards of Education for the Duchesne, Uintah, and Daggett School Districts. One member is appointed by the Utah State University Board of Trustees. Seven additional members represent business and industry within the region.



Cameron Cuch
Chair



Dave Ryan
Vice-Chair



Robin McClellan
Vice-Vice Chair



Emilee Wells
Board Member



Ben Allred
Board Member



Abby Silva
Board Member



Gina Gagon
Board Member



Greg Gardiner
Board Member



Charles Card
Board Member



Tim Negus
Board Member



Danelle Brinkerhoff
Board Member

President's Message



Welcome to Uintah Basin Technical College, the first technical college in the State of Utah. UBTech is a nationally recognized technical education leader and looks forward to preparing you for success in the career path of your dreams. Thousands of today's business owners, managers, and employees have educational roots and branches at UBTech.

UBTech faculty, staff, and administrators are committed to the success of every student and stand ready to serve and assist you in your individual educational pursuits. UBTech graduates are employment-ready and recognized financially for the skills they obtain through our nationally accredited certificate programs.

We ask all walks of life to experience a hands-on approach to the world through the eyes of technical education. Our College has over a 50-year legacy of student success. Your choice to enroll at UBTech is a wise investment in your future. I invite you to experience the earning power of a technical education.

Great opportunities await you at UBTech!

Aaron K. Weight

College President/CEO

COLLEGE CALENDAR 2026-2027

Campus closed for Faculty Development and College Holidays

July 3, 2026 | College Holiday (Observed)

July 24, 2026 | College Holiday

August 13 - 18, 2026 | Faculty Development

September 7, 2026 | College Holiday

October 15-16, 2026 | Faculty Development

November 4, 2026 | Faculty Development

November 25 - 27, 2026 | College Holiday

December 23 - January 1, 2027 | College Holiday

January 18, 2027 | College Holiday

February 15, 2027 | College Holiday

April 5 - 6, 2027 | Faculty Development

April 7 - 9, 2027 | College Holiday

May 6, 2027 | UBTech Graduation

May 31, 2027 | College Holiday

June 21, 2027 | College Holiday (Observed)

ROOSEVELT
MAIN CAMPUS
1100ELAGOON ST

Business Hours
Monday - Thursday
7:30 am - 5:00 pm
Friday
7:30 am - 2:30 pm

Titan Headquarters Closes at 12:00pm

VERNAL
EXTENSION CAMPUS
450 N 2000 W

Business Hours
Monday - Thursday
7:30 am - 5:00 pm
Friday
7:30 am - 2:30 pm

Titan Headquarters Closes at 12:00pm

UBTECH.EDU

General Information

MAIN CAMPUS



The main campus opened for students in 1977. It encompasses a 108,270 square foot brick structure and two outer buildings consisting of classroom, lab, and shop space.

EXTENSION CAMPUS



The extension campus in Vernal opened for students in 2009. It encompasses a 91,986 square foot brick, stone, and metal structure and one outer building consisting of classroom, lab, and shop space.

MAIN CAMPUS
1100 East Lagoon Street
Roosevelt, UT 84066
Phone: (435) 722-6900
Fax: (435) 722-6999

EXTENSION CAMPUS
450 North 2000 West
Vernal, UT 84078
Phone: (435) 725-7100

INSTRUCTIONAL SERVICE CENTER
Duchesne County Jail
21554 West 5000 South
Duchesne, UT 84021
(435) 738-0190

A BRIEF HISTORY OF UBTECH

The Uintah Basin Area Vocational Center opened its doors to students on September 1, 1968. The center was funded, in part, by a $100,000 Federal Vocational Grant through the efforts of Utah Representative Dan Dennis. The Duchesne County School District matched the grant dollar for dollar, and a center for postsecondary and secondary vocational and technical education was established. George Thatcher was the first director of the center, as well as the part-time electronics instructor. The school districts operated the center during these early years. The opening of UBAVC was timely, as the Central Utah Project was just getting started and the Bluebell oil field was coming into production.

In 1972, the state legislature put all three existing area vocational centers (Sevier, Uintah Basin, and Bridgerland) directly under the Utah State Board for Vocational Education. A local governing board was appointed, consisting of members from Duchesne, Uintah, and Daggett County school boards.

During that same year, planning began for a new, larger building and campus so that the center could accommodate both postsecondary and secondary students. Property was donated jointly by Uintah and Duchesne school districts for a facility that would serve multi-district needs, and ground was broken at the present Roosevelt site on November 7, 1975.

Effective July 1, 1990, the Utah State Legislature changed the name of the center to Uintah Basin Applied Technology Center to more accurately reflect the purpose and philosophy of the school as a technical training facility for the region.

In June of 2001, Governor Michael Leavitt called a special legislative session that resulted in the approval of HB 1003, which created the Utah College of Applied Technology (UCAT). On September 1, 2001, the governance of UCAT and its eight regional campuses, including UBATC, changed from the Utah State Board of Education to the Utah State Board of Regents. HB 1003 also allowed the UCAT campuses to offer a limited number of Associate of Applied Technology degrees.

In 2009, a legislative task force re-examined the proper role and mission of the state's applied technology colleges. The task force decided that UCAT schools should concentrate their mission focus on issuing certificates and let the community colleges have the responsibility for providing associate degree programs. This new legislation also established the UCAT Board of Trustees, which became the new governing body with oversight for all UCAT schools.

Funding for a new building in Vernal was approved in February 2007, backed by strong support from the local community and state legislators. The groundbreaking was held on April 12, 2007 and the building was completed on July 1, 2009. The ribbon-cutting ceremony to officially open the new facility was held on August 7, 2009.

Effective July 1, 2017, Senate Bill 238 changed the name of the college to Uintah Basin Technical College. The legislation also changed the name of the Utah College of Applied Technology (UCAT) to the Utah System of Technical Colleges (UTech).

During the 2020 Legislative Session, the Legislature passed S.B. 111, Higher Education Amendments, which merged the Utah System of Higher Education and the Utah System of Technical Colleges into one System. On July 1, 2020, Utah's two systems of postsecondary education combined as a joint Utah System of Higher Education, overseen by a single governing Board, the Utah Board of Higher Education. UBTech is one of the eight technical colleges that combined with two community colleges, four regional universities, and two research universities that now make up the Utah System of Higher Education.

UBTech has served the Uintah Basin region for over 50 years. Governance and name changes are part of UBTech's history; however, the primary mission of providing quality technical education to the citizens of the Uintah Basin has remained constant. The college is committed to its mission and is excited to continue its role as an economic development engine for northeastern Utah.

General Information

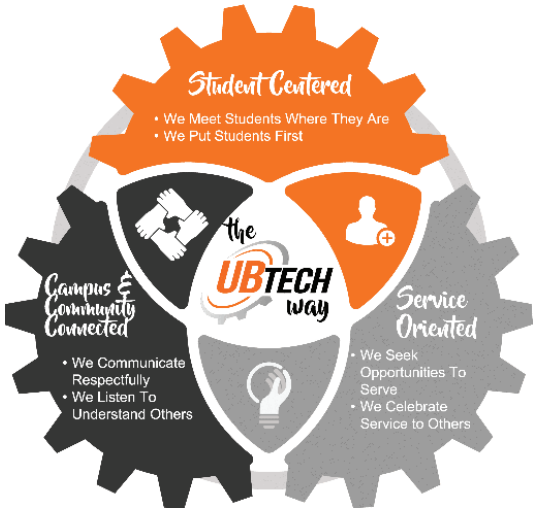
MISSION STATEMENT

The mission of Uintah Basin Technical College (UBTech) is to provide technical education and training for secondary and adult students, to fulfill labor market needs, and promote the economic development of the Uintah Basin.

CORE VALUES

Our core values are reflected in the UBTech Way:

- Student Centered
- Service Oriented
- Campus & Community Connected



BUILDING MAINTENANCE AND OPERATIONS PLAN

Uintah Basin Technical College has a building maintenance and operations plan which addresses the cleaning, maintenance, and replacement of facilities and equipment in campus buildings and grounds.

Campus Services & Information

ACCREDITATION

Uintah Basin Technical College is accredited by the Commission of the Council on Occupational Education.

Council on Occupational Education
7840 Roswell Road, Building 300, Suite 325
Atlanta, GA 30350
Telephone: (770) 396-3898 FAX: (770) 396-3790
www.council.org

CUSTOM FIT TRAINING

The Custom Fit program provides unlimited training opportunities for employers throughout the Uintah Basin. This program is designed to allow companies the ability to customize a training plan that will best meet their specific company and employee training needs. Funding is made available through the Utah Legislature as an investment in Utah's economy. A more highly skilled workforce brings greater economic success to Utah businesses.

How to Participate in the Custom Fit Program: Employers meet with a Custom Fit representative to develop their unique training plan and to sign a Custom Fit Training Agreement. Training is then coordinated through a partnership with the company and the Custom Fit office.

Instruction & Training Sites: The employer has the flexibility to choose the training and the training provider. Training can take place at a UBTech campus, at the company site, or at other training locations as needed.

Training Costs: Funding is available to help pay up to 40% of qualified training costs. Costs may include instructor fees, tuition, training materials, and other direct training costs as approved.

For More Information: To learn more about how the Custom Fit training program can help your business excel and profit, contact one of our Custom Fit Specialists.

ADMISSIONS

The College as an open entry campus, serves all individuals on an equal-opportunity basis. All individuals who have completed 8th grade or higher and can benefit from technical education are eligible to enroll at UBTech; however, enrollment in specific programs may require additional qualifications, prerequisites, or approval. Students should contact the Student Affairs department to determine enrollment requirements for their program of interest. Due to federal requirements, the College is unable to accept international students at this time.

Secondary Students

Attending Uintah Basin Technical College (UBTech) is considered a privilege. UBTech is committed to providing comprehensive technical education to all students, preparing them for the workforce and contributing to the economic growth of the Uintah Basin.

UBTech aims to collaborate with high schools, allowing secondary students access to participate in UBTech courses and activities. However, there may be instances where UBTech must determine when it's appropriate for secondary students to return to their home high schools. In such cases, the following procedures will be enacted:

1. If a student violates the Code of Conduct, they will be immediately referred to the Vice President of Student Affairs and/or the campus police officer.
2. Students displaying deficiencies in maturity or academic readiness will be transferred back to their home high school at the end of the quarter or trimester after three intervention attempts. Intervention attempts, may occur in conjunction with a Completion Advisor, addressing behaviors like:
    a. Not progressing as demonstrated by a recommended grade of "F" at mid-term or lack of meaningful competency achievement.
    b. Not attending class on a regular basis or having a 10-day drop.
    c. Is disruptive to the class and impedes other students' ability from course completion.
    d. Any other impediments to course completion.
3. Incidents prompting intervention will be reported to the Completion Advisor at the Titan Support Center. If the situation requires immediate removal from the classroom the Vice President of Student Affairs and/or the campus police office will be notified.
4. Collaborating with the instructor and Completion Advisor, students will either be given an opportunity to stay in their current program, enroll in another program, or be transferred back to their home high school until the next academic year based on individual circumstances.
5. A week before the quarter or trimester ends, student names will be shared with their home high school counselors to be transferred out of UBTech courses.
6. To re-enroll at UBTech, students must meet with a Completion Advisor to create and follow a plan for successful courses/program completion.

Secondary students can attend UBTech tuition-free, subject to eligibility criteria set by the Utah State Board of Education and approved tuition policies by the Utah State Board of Education Board of Trustees, excluding certain fees related to course materials and testing.

Inmates

Inmates desiring to enter the Construction Technology program available at correctional facilities must obtain a recommendation from the correctional staff of the facility at which they are housed. It is the responsibility of the correctional staff to determine the academic readiness of these inmates prior to placement.

Post-Secondary Students

Post-Secondary students are required to verify their academic readiness prior to enrolling in training programs. They must meet with a Student Success Advisor and complete the entrance requirements for the specific program, provide ACT scores that meet the program entrance standards, or provide proof of an associate or bachelor's degree. Some programs require a high school diploma or GED. Individuals applying for admission into these programs will be required to provide the institution with a copy of their high school diploma or GED.

Students applying for admission to Nursing and Health Professions programs may be required to complete an additional application process. See individual programs for specific information.

Admission Steps

UBTech has an open-entry/defined-exit structure for most programs. The College is open year-round, Monday through Friday (closed on most state and federal holidays).

To be admitted to a program at UBTech, a student must:

1. Obtain a placement recommendation from a secondary counselor, corrections official, or UBTech Student Success Advisor.
2. Complete registration and pay tuition and fees.
3. Complete the New Student Onboarding.

CAREER ADVISING & TESTING

UBTech's Student Success Advisors in Roosevelt and Vernal offer career advising to anyone considering classes at UBTech to help them enter the workforce, upgrade current job skills, or change careers.

Up-to-date labor market information is available at http://jobs.utah.gov to assist students with their job-seeking efforts.

TRANSFERS

Transfer From Another School to UBTech:

The College will grant credit for competencies required to obtain a Certificate as long as the student presents official credentials/transcripts from other institutions which verify competencies completed or receives a waiver of competency by successfully passing specified competency exams. Technical competencies must be successfully passed with the program instructor for competency credit to be granted.

Transfer Between Programs at UBTech:

Students desiring to transfer from one program to another within the school must complete the following steps:

1. Meet with a Registrar to complete an exit form.
2. Meet with a Student Success Advisor to verify entrance requirements are met and complete an enrollment agreement for the new program.
3. Meet with the sponsoring agency and/or the Financial Aid Office to verify financial assistance is still in place for your program change.
4. Competencies that are the same will be transferred between programs.

TUITIONS

UBTech strives to make education affordable by keeping tuition costs as low as possible. Tuition is based on the number of credits/hours a student is enrolled.

Due to state licensure requirements and other higher-than-normal cost factors, some programs have course fees in addition to tuition. Other charges may be assessed according to the UBTech Fee Schedule. Check with Student Affairs for more details. Tuition is not assessed for non-school days. Tuition does not cover the cost of books or supplies.

- Secondary students are exempt from paying tuition; however, course fees, certain student consumables such as workbooks, materials for student projects, and program testing fees may apply.

- Senior Citizens (62 or older) and Vetrans, who are Utah residents, can audit courses exempt from tuition and fees. Enrollment will be allowed on a space-available basis. Individuals who audit courses will not receive a certificate of completion. Individuals who qualify for tuition exemption will be responsible for the cost of materials and consumables.

Program Students: Tuition & Fees are due prior to enrollment. Students will not be allowed to register without payment arrangements: Cash, Sponsor Voucher, Scholarships, PELL, etc.

If competencies are not completed within allotted time, students will need to self-pay for the course prior to completing.

STUDENT FEES

- Course: Some courses have additional fees. Contact the Student Affairs office for specific details.
- Transcript: No Charge
- Students may pay for tuition, books, fees, and supplies with cash, check, credit or debit cards.

REFUNDS

The refund policy of the institution is based on the approved policy of the Uintah Basin Technical College Board of Trustees. It is consistent with the refund policies required by the Council on Occupational Education.

Refunds for Classes Canceled by the Institution:

When a class is canceled, the student will receive a full refund of tuition and fees.

Refunds for Students Who Withdraw from an Open-Entry, Defined-Exit Class:

Students completing or exiting in the middle of the payment period will be refunded any unused tuition.

Refunds for Open-Entry, Defined-Exit Programs:

Refunds of tuition and fees will be prorated up to the point that 33% of instruction has occurred. No refund thereafter.

Refunds will be issued within 45 days of the withdrawal date. In the case of a canceled class, Refunds will be issued within 45 days of the scheduled start date of the class.

Any tuition refund that is subject to federal PELL repayments will be given only after the federal liability has been satisfied.

Refunds, when due, will be issued without student request.

Exceptions to the refund policy may be granted on a case-by-case basis by the College officials.

Refunds for Students Who Withdraw on or Before the First Day of Class:

If tuition and fees are collected in advance of the start day of classes and the student does not begin classes or withdraws on the first day of classes, no more than $100 of the tuition and fees will be retained by the institution. Refunds for a student who does not begin classes shall be made within 30 days of the class start date.

FINANCIAL AID

All students who qualify for federal financial aid of any kind must have their lawful citizenship or immigration status verified through a status verification system before the benefit can be disbursed.

Title IV Financial Aid is available for students who can demonstrate financial need. Financial aid is meant to assist students to successfully complete eligible training programs. Therefore, it is the policy of the College to award financial aid only to students who maintain satisfactory attendance and progress. (Assistance includes PELL grants and state grants.) More information is available online at https://studentaid.gov/h/apply-for-aid/fafsa.

Typical Eligibility Requirements:

- Be a U.S. Citizen or eligible non-citizen (as defined by federal regulations).
- Be academically qualified for study at the post-secondary level by having a high school diploma, or General Education Development (GED).
- Be enrolled in an eligible program.
- Maintain satisfactory progress and attendance in the program of study according to the standards of the institution.
- Not be in default on any Title IV loan or owe reimbursement on any grant at any school previously attended.

Estimate of Student Expenses: The following represent the estimated minimum expenses for a student living off campus attending full-time for 7 months (900 hours or 30 credits).

SINGLE WITHOUT DEPENDENTS LIVING WITH PARENTS		ALL OTHERS	
Tuition	$3,000	Tuition	$3,000
Books & Supplies	$1,038	Books & Supplies	$1,038
Course Fee	$30	Course Fee	$30
Room and Board	$3,458	Room and Board	$6,853
Personal Expenses	$2,051	Personal Expenses	$2,051
Transportation	$1,316	Transportation	$1,316
TOTAL	**$10,893**	**TOTAL**	**$14,288**

WARNING: It is the student's responsibility to make certain that they understand the regulations and policies that govern their financial aid and that they must reapply for financial aid each year.

VA EDUCATIONAL BENEFITS

Many of the training programs offered by UBTech are approved for VA Educational Benefits. A School Certifying Official (SCO) can assist in answering questions about programs and offerings.

To apply for VA Educational Benefits, students must complete the following steps:

1. Apply online at www.benefits.va.gov
2. Meet with an SCO:
   - Submit a Certificate of Eligibility
   - Submit documentation of all previous training and education
   - Review, sign, and date an enrollment Addendum
3. The SCO will certify VA Educational benefits on Enrollment Manager

SCHOLARSHIPS

The College believes education and training should be accessible to all individuals regardless of economic status. Various scholarships are available to assist students.

SPONSORING AGENCIES

Financial assistance may also be arranged for qualified individuals through the following agencies (contact them directly):

- Division of Workforce Services
- Utah Department of Rehabilitation Services
- Bureau of Indians Affairs (BIA)

DISABILITY SERVICES

UBTech is committed to ensuring that no qualified individual with a disability is excluded from participation in, denied the benefits of, or subjected to discrimination in the College's programs, services, or activities due to a disability.

The College is fully committed to complying with all requirements of Title II of the Americans with Disabilities Act of 1990 as amended (ADA) and Section 504 of the Rehabilitation Act of 1973 and providing equal educational opportunities to otherwise qualified students with disabilities.

A qualified individual is a student with a disability who, with or without reasonable accommodation, meets the same eligibility requirements, academic, and technical standards required for admission or participation in the College's educational programs or activities (34 C.F.R. §104.3).

The accommodation process begins when a student identifies as an individual with a disability to an Agent of the College. The student should be referred to an ADA Coordinator for assistance and receive the Request for Accommodation packet. The Request for Accommodation packet can also be found at www.ubtech.edu. Students should submit requests as early as possible. Accommodations are not retroactive. The College will make reasonable efforts to consider and accommodate all requests.

ATTENDANCE

As a student at UBTech, you are expected to maintain a high level of attendance in all classes and laboratories. It is your responsibility to be in attendance and to notify your instructors in advance when you will be absent. Regular attendance in your class is as important as showing up for work every day. UBTech expects the same attendance from you as an employer would.

ENROLLMENT

UBTech is a post-secondary institution with a dual mission to serve both secondary and post-secondary students. Students should expect that secondary and post-secondary students may be enrolled in the same courses and programs and utilize the same classrooms, labs, and equipment during the instructional day.

GRADING PROCEDURES

As an institution, UBTech is a competency-based system. Students are measured on their attainment of competencies. A 'M' grade indicates the student has mastered all of the competencies in a given course. No grade is given if mastery is not achieved.

Instructors, in consultation with their Occupational Advisory Committee, determine the competencies required to successfully complete coursework and the levels of mastery required.

Some programs may award letter grades because of transfer agreements with other higher education institution's state certification or licensure requirements. In this case, both a mastery grade and a letter grade will be listed on a student transcript.

Listed below is the grading scale for these programs:

GRADE	PERCENTAGE	GRADE	PERCENTAGE
A	94-100%	C	74-76.9%
A-	90-93.9%	C-	70-73.9%
B+	87-89.9%	D+	67-69.9%
B	83-86.9%	D	64-66.9%
B-	80-82.9%	D-	60-63.9%
C+	77-79.9%	F	0-59.9%

For Hybrid Courses: UBTech requires that students in hybrid courses and programs complete competency assessments on campus with instructors to ensure that the student who registers for the course or program is the same student who participates in and completes the course or program and receives the academic credit.

For Secondary Students: UBTech recommends letter grades at the request of the school districts. Secondary grades do not reflect programmatic progress. Competencies achieved by secondary students are recorded with UBTech on the same basis as post-secondary students.

SATISFACTORY PROGRESS

Students are required to maintain satisfactory progress as they develop employment skills. UBTech measures three main components of progress – enrolled hours, hours of competencies completed, and attendance hours. Student Progress is determined by dividing the hours of competencies completed by the hours a student is enrolled. Students should try for a progress factor of 100%. Maintaining good attendance is the leading factor in successful program completion. Every effort should be made to attend 100% of your enrolled time.

WITHDRAWALS

The nature of our "open-entry/defined-exit" enrollment system requires students to officially withdraw. Students desiring to exit from any program should officially withdraw through the Student Affairs office. Sponsored students wishing to withdraw should coordinate their withdrawal with their sponsoring agency.

LEAVE OF ABSENCE

To provide a leave of absence for a student who encounters a catastrophic occurrence that interferes with their ability to meet the end date of a specific course. Examples of eligible occurrences may include a student experiencing: a serious health condition, the birth/care of a newborn child, the adoption or fostering of a child, the care for an immediate family member (spouse, child, or parent) with a serious health condition, or any qualifying need arising from the fact that the student or immediate family member is a covered military member on active duty.

Leave of Absence requests must be submitted to the instructor in writing on the Leave of Absence form. The form is available at the Student Affairs desk. The instructor will review then approve/deny the request. If approved, the instructor will present the request to the Program Director for final approval. If approved by the Program Director, the form will be taken to the Registrar. When the student returns, the remaining days will be scheduled in the student information system as an open lab. If a student has not completed a competency within the course, they will be taken out of the course and reenrolled upon their return. Additional days will not impact the student in terms of student progress. If the student is unable to complete the course during the remaining days, the student will be required to pay for the full course again. A Leave of Absence can only be used once per course and cannot exceed 60 days per request or 180 days per academic year. The student must complete the course prior to enrolling in the next course.

TRANSCRIPTS

Permanent student records are retained on the main campus in Roosevelt. Student transcripts are available from the Registrar by written request only. Transcript request forms are available in the Student Affairs Office and on the web in the Student Records section at www.ubtech.edu. Students may print unofficial transcripts from the student portal on the website.

TEXTBOOKS

Students may purchase textbooks needed to fulfill course requirements through the Registrar at the front desk.

BOOK RETURNS

UBTech accepts textbook returns within the first two weeks of the start date of the course with the accompanying receipt(s). All textbook returns must have been originally purchased from UBTech and must be in new, undamaged, and saleable condition.

LEARNING RESOURCES

Because of the specific nature of most programs at our College, departments have elected to maintain most program media resource material within each program. Individual instructors are responsible for these materials.

Although UBTech does not have a centralized lending library, it provides learning resources such as reference books, periodicals and manuals specific to technical specialty areas, and audio-visual equipment at the program and department levels.

In addition, the Utah System of Higher Education is a full participant in the Utah Academic Library Consortium (UALC) and the Pioneer Library, which allows UBTech students to access all library resources at member college and university libraries. Information regarding the UALC can be found online at http://onlinelibrary.utah.gov.

Pioneer is Utah's online library of electronic resources. It provides statewide access to newspaper articles, magazines, professional journals, encyclopedias, videos, photographs, maps, charts, and graphics. You can access Pioneer from any UBTech computer by logging onto http://onlinelibrary.uen.org. Some Pioneer resources are also available at home through the Internet.

CERTIFICATES

A Certificate of completion is awarded when the requirements of an approved program have been met.

CONFIDENTIALITY OF RECORDS

UBTech complies with the provisions of the Family Educational Rights and Privacy Act. (FERPA) This act protects the privacy of educational records, establishes the rights of students to inspect and review their own educational records, and provides guidelines for the correction of inaccurate or misleading data. Copies of the FERPA guidelines are available from the Registrar.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

UBTech's policy regarding the confidentiality of student records is in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA).

It is institutional policy to maintain as confidential all personally identifiable information in education records except those considered to be "directory information." Directory information is defined as information that would not generally be considered harmful or an invasion of privacy. Designated directory information at UBTech includes the student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance.

Students have the right to request that directory information not be disclosed to third parties and may do so by submitting their request in writing to the Office of the Registrar. Directory information will be withheld indefinitely until the request to withhold disclosure is revoked in writing and submitted to the Office of the Registrar. The non-disclosure of directory information will call for UBTech not to release any directory information; thus, any future requests for such information from non-institutional persons or organizations will be refused. The institution will honor your request to withhold directory information but cannot assume responsibility for contacting you for subsequent permission to release this information. Regardless of the effect upon you, UBTech assumes no liability as a result of honoring your instructions that such information be withheld.

Upon request, the College also discloses education records without consent to officials of another school in which a student seeks or intends to enroll. FERPA also affords students certain rights with respect to their education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day UBTech receives a request for access. Students should submit to the registrar written requests that identify the record(s) they wish to inspect. The form to request access to inspect and review academic records can be obtained from the Office of the Registrar. Following receipt of the written request, the Registrar will make arrangements for access and notify the student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights. Students may ask UBTech to amend a record that they

believe is inaccurate or misleading. They should write to the UBTech official responsible for the record, clearly identifying the part of the record they want changed and specifying why it is inaccurate or misleading. If UBTech decides not to amend the record as requested by the student, UBTech will notify the student of the decision and advise the student of the right to a hearing regarding the request for amendment.

Uintah Basin Technical College
1100 East Lagoon Street
Roosevelt, Utah 84066
435-722-6900

Additional information about the hearing procedures will be provided to the student along with notification of the right to a hearing.

3.The right to consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

FERPA permits disclosure without consent of school officials with legitimate educational interests. A school official is defined as a person employed by UBTech in an administrative, supervisory, academic, or support staff position, a person or company with whom the institution has contracted for a service or operations function (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

UBTech may also disclose personally identifiable information from a student's education records without the student's consent if the disclosure is to parents of "dependent" children as defined by the Internal Revenue Code, Section 152; or to officials of another school in which a student seeks or intends to enroll.

Furthermore, UBTech is required by law (the Solomon Amendment) to provide the name and address of all students to any legitimate military recruiter who makes such a request in writing to the Office of the Registrar. This applies even if a student has submitted a request to withhold directory information.

FERPA regulations detail other exceptions that allow disclosure without a student's consent. A full copy of UBTech's FERPA guidelines is available at: https://www.ubtech.edu/student-records/.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by UBTech to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

PUBLICATIONS

Photographs may be taken of persons in public areas such as classrooms, offices, or on school grounds. These photographs may be used for public relations and college publications without the expressed consent of the individuals in the photographs.

CRIME STATISTICS REPORT

In accordance with Title II of the Crime Awareness and Campus Security Act of 1990, UBTech annually issues a Crime Statistics Report. The Crime Statistics Report is disseminated to employees and students annually.

Campus Services & Information-UBTech.

CAMPUS SECURITY

The Roosevelt Campus and the Vernal Campus of the Uintah Basin Technical College maintain a strong relationship with the Roosevelt City Police Department and the Uintah County Sheriff's Office to provide a safe and secure environment for students and to provide police presence on campus to support and assist students, faculty, and staff.

PHONE CALLS/EMERGENCY CALLS

For emergencies, call 911 or Roosevelt City Police Dispatch at (435)722-4558 or Uintah County at (435)789-4222.

UTAH SAFETY LAW

In 1965, the Utah State Legislature passed a law requiring every student, teacher, and visitor in any public or private school to wear industrial quality eye protection devices while participating in or observing the following: Industrial educational activities involving hot or molten metals; operation of machinery or equipment that may throw particles of foreign matter into the eyes; heating, treating, tempering or high firing of industrial materials; and chemistry projects, when using caustic, explosive or hot chemicals, liquids, or solids.

This policy is in accordance with the RIGHT TO KNOW and CAMPUS SECURITY ACT of 1990. (Title II of Public Law 101-542)

INCIDENT REPORTING

Any student involved in an incident or accident on campus must complete an Incident Report form. These forms are used for the College records and in the event of an insurance claim being filed by any party involved in an incident. Contact the VP of Student Affairs.

SCHOOL ACCIDENT REIMBURSEMENT

Students are strongly encouraged to obtain and maintain adequate health insurance coverage. This reimbursement is designed only to supplement the student's own medical insurance coverage.

PARKING ON CAMPUS

There are student parking lots provided for both campuses. Parking zones for individuals with a disability are provided and enforced at UBTech. Unauthorized parking in designated disabled parking stalls may result in vehicles being towed and impounded at the owner's expense.

CHILDREN

Children are not allowed in the labs and classrooms, because they may be distracting to the instructors or fellow classmates, or damage may occur to the lab equipment. Children in other parts of the building must be under the supervision of an adult at all times.

DRUG & ALCOHOL-FREE ENVIRONMENT

The College is committed to providing a safe and productive work and educational environment that is free from the effects of possession, use, or distribution of illicit drugs or alcohol. Employees, students, and visitors are prohibited from possession, use, or distribution of any illicit drug or alcohol on college premises or at any college activity. The policy is strictly enforced. Violators will be subject to college disciplinary sanctions, criminal prosecution, fines, and imprisonment.

Substance abuse education materials are available for students on the Student Portal.

A listing of health risks and legal penalties associated with substance abuse is provided annually to students online at Scholarship & Financial Aid-UBTech.

PREGNANCY AND PARENTING

UBTech will not discriminate against or treat individuals differently in its admissions, education programs, or activities based on their current, potential, or past pregnancy, pregnancy related condition(s), family, or marital status.

UBTech will provide reasonable modifications for Pregnancy or Pregnancy-Related Conditions that do not cause a fundamental alteration to the program or an undue burden to the college. These modifications include, but are not limited to:

- breaks to express milk
- lactation space
- breast feeding
- intermittent absences to attend medical appointments
- changes in schedule or course sequence
- access to online or homebound education
- extensions of time for coursework and rescheduling of test and examinations.

For assistance, please complete this online form. The Title IX Coordinator will be in contact to request a meeting to review options. To review the complete policy 125-Pregnancy or Pregnancy Related Conditions and Parental, Family, or Marital Status click here.

RELIGIOUS ACCOMMODATIONS

UBTech is dedicated to fostering an academic environment that respects and values each individual's religious beliefs. As part of this commitment, UBTech will provide reasonable accommodation(s) for individuals requesting adjustments due to their religious beliefs, provided that the accommodation does not fundamentally alter the program or impose an undue burden on the college. The Title IX Coordinator, in consultation with the instructor, will determine the appropriateness of religious accommodation.

Requests for accommodation(s) will be reviewed on a case-by-case basis. Click here to review UBTech's complete policy 127- Religious Accommodations.

STUDENT CODE OF CONDUCT

At UBTech, students are required to adhere to established norms of professionalism in their conduct. The faculty and staff at UBTech are dedicated to fostering a conducive learning environment where students can acquire employment-related skills within a safe environment. Essential to this philosophy is the expectation that all members of the UBTech community, including fellow students, faculty, and staff, interact with one another in a courteous and respectful manner.

Nothing in this section shall be interpreted to deny the rights of individuals protected by the U.S. Constitution, including their protected rights of free expression as set forth in UBTech Policy 706-R961-2 Free Expression on Campus.

The following actions are deemed unacceptable and strictly prohibited for any students attending UBTech, while on college owned or controlled property, while on externship assignment, or while on official College business:

Academic Misconduct And Other Acts Of Dishonesty: All forms of academic misconduct and other acts of dishonesty, including but not limited to cheating, plagiarism, fabrication, and/or possessing or providing to the College any false, falsified, altered, forged, or substantially misleading materials, documents, accounts, records, identification, or financial instruments.

Alcohol: Use, possession, distribution, being under the influence of alcohol beverages on the college campus or at college-sponsored events or activities is strictly prohibited.

Animals: Animals are not allowed on college property unless they are approved service animals. Service animals are: dogs of any breed and any size and trained to perform a task directly related to a person's disability. Service animals are not: required to be certified or go through a professional training program, required to wear a vest or other ID that indicates they're a service dog, or an emotional support or comfort dogs, because proving emotional support or comfort is not a task related to a person's disability.

Copyright: Violating copyright laws, illegal photocopies, downloading, peer to peer file sharing of copyrighted materials. Copyright violations may subject violators to civil and criminal liabilities. Plagiarism is considered a form of cheating. (For details see Title 17, United States Code).

Damage Or Destruction Of Property: Intentionally or recklessly damaging, destroying, defacing or tampering with the property of UBTech or the property of another person or entity.

Discrimination: Protected class discrimination based on race, color, religion, sex, national origin, age, disability, genetic information, sexual orientation, pregnancy, gender identity or other legally protected category, including but not limited to negative or adverse conduct towards college employees or students in the terms or conditions of college admission or education; access to college programs, services, or activities; or other College benefits or services.

Disruptive Behavior: Disruption, obstruction, or interference with college operations, teaching, learning, administration, other College activities, and/or other authorized non-College activities that occur on the College campus (i.e. any campus or facility, physical or virtual, owned, leased, or under contractual agreement with the College, including but not limited to remote classroom, and the College learning management system).

Dress Code: Students should dress appropriately for the occupational environment in which they are training and start acquiring wardrobes suitable for employment. Clothing should be appropriate for safety and effective performance of tasks in the area of training in which they are enrolled. Dress code may vary between training programs.

Drugs: Use, possession, distribution, manufacturing, or being under the influence of illegal drugs, other controlled substances, or drug paraphernalia, including abuse, misuse, sale, or distribution of prescription or over-the-counter medications is strictly prohibited.

Federal, State, Local Law, Or Regulations: Violation of federal, state, or local law or regulation that adversely affects the College community and/or the pursuit of its mission.

Harassment: Any unwelcome verbal, physical, written, electronic, or non-verbal conduct (whether directly, indirectly, or through a third party) based on that person's inclusion in one or more protected classification that is sufficiently severe, persistent, or pervasive to interfere with, or deny educational benefits or opportunities.

Harm To Person(s): Intentional or reckless physical harm, threats, intimidation, hazing, bullying, cyberbullying, coercion, retaliation, and/or other conduct, including assisting in the foregoing, that threatens or endangers the health and safety of any person. This includes any threat or act of violence intended to harass, frighten, cause harm, or emotional duress. Additionally, participating or cooperation by person(s) being harmed does not excuse the violation.

Information Technology: Misuse of, theft, unauthorized access, or abuse of the UBTech information technology including the violation of college internet access policies.

Insubordination: Failure to comply with reasonable requests from persons in authority.

Parking: Comply with all parking and driving regulations on campus. Failure to comply may result in loss of parking privileges, towing, or parking fines.

Safety Equipment: Misuse or unauthorized use or alteration of firefighting equipment, safety devices, alarms, fire extinguishers, AED defibrillators, or other emergency devices.

Sexual Misconduct: Engaging in sexual activities while participating in any UBTech activity on or off college campuses. Sexual misconduct/harassment in any form shall be grounds for immediate and appropriate disciplinary action according to UBTech's Title IX Policy – 121, https://ubtech.edu/students/title-ix/.

Theft: Intentional and unauthorized taking of, attempted taking of, or maintaining possession of college property or others' personal or public property, including goods, services, or other valuable.

Tobacco Use: Smoking, vaping, using electronic cigarettes, or chewing tobacco is prohibited on college campuses.

Trespass Or Forcible Entry: Trespassing, misuse of access devices or privileges to college property, or unauthorized entry to or use of buildings or offices, including unauthorized possession, duplication, or use of any means of access to any College building (i.e., keys, proximity cards, etc.), or propping open or other unauthorized use of locked doors for entry into or exit from a college building.

Truancy: Secondary students who are found loitering during class hours anywhere on UBTech property, including classrooms or labs where they are not officially enrolled, will be considered truant and will be subject to disciplinary sanctions and will be referred to law enforcement.

Unauthorized Visitors: The presence in classrooms, labs, or assessment areas, of visitors, including children, without proper authorization. Children must be attended to at all times.

Unsafe Practices: Physical harm to others or self, threat of physical harm to others or self, and dangerous or abusive usage of tools and materials. This also includes unsafe operation of private vehicles on school property and any other unsafe practice.

Weapons On Campus: UBTech students must comply with Utah law regarding the lawful possession of permitted or concealed firearms on public college campuses.

In responding to reports of alleged violations of the Student Code of Conduct, the College shall provide prompt, fair, and impartial investigations, and disciplinary processes. During these processes, both complainant and respondent shall be provided with equitable rights and opportunities, including notice and an opportunity to be heard.

The College may sanction any student who violates this Student Code of Conduct and other applicable College policies, up to and including expulsion from the College.

The College prohibits retaliation and shall take steps to prevent retaliation and respond to threats or acts of retaliation, up to and including expulsion from the College. Individuals who deliberately make false or malicious accusations of violation of this Student Code of Conduct or other applicable College policies may be subject to disciplinary action, up to and including expulsion from the College. However, a no-violation finding does not in itself constitute proof of a false or malicious accusation.

Interim Measures

The Vice President of Student Affairs or designee may institute interim measures before the final resolution of an alleged incident of misconduct, including ensuring the safety and well-being of members of the campus community, preservation of college property, or if the student poses an ongoing threat of disruption or interference with the operations of the College. If interim measures are implemented, the student will be academically held harmless during the interim measures.

Interim measures do not replace the student conduct process, which will still proceed in a timely manner.

SANCTIONS FOR MISCONDUCT

The College may sanction any student who violates the student code of conduct or other applicable College policies, up to and including expulsion from the College. Sanctions are intended to educate students on the effects of their behavior and invoke change in future decision making. A student's record of conduct may be considered when determining the appropriate sanction to be imposed. Minor infractions occurring within programs will normally be handled by the program instructor or department head. The Vice President of Student Affairs or designee is responsible for applying College wide sanctions for student misconduct. More than one sanction may be imposed from the list for any single violation.

Infractions that violate state or federal laws will be referred to appropriate law enforcement authorities.

- **Warning:** A warning is a verbal or written reprimand for violating a college regulation or policy. The warning advises a student that any further violations may result in more stringent disciplinary action.
- **Probation:** Probation involves the imposition of specified restrictions which deprive the student of various privileges for a stated period of time. The extent of the restrictions and the length of time are to be determined by the magnitude of the offense. Probation is considered a serious matter, and further infractions of college rules and regulations subject a student to possible suspension or expulsion.
- **Suspension:** A student who receives a suspension will be excluded from the College facilities and all College-related activities for a stated period of time. To be considered for readmission, the student must present an application for readmission to the Vice President of Student Affairs and may be required to meet additional criteria for continued enrollment.
- **Expulsion:** Any student who receives expulsion will be permanently excluded from UBTech. Once a student has been expelled, he or she is not eligible for readmission.

Preliminary Review

After receiving a report of an alleged violation of the Student Code of Conduct or other applicable College policy, the Vice President of Student Affairs shall promptly conduct a preliminary review to determine if interim measures are needed, if a violation of the Student Code of Conduct or other applicable College policies is alleged, and if an investigation is warranted to resolve a genuine dispute of material facts.

If the Vice President of Student Affairs determines that no violation of the Student Code of Conduct or other applicable College policy has been alleged and/or there's no genuine dispute of material facts, the Vice President of Student Affairs shall issue a written notice of the decision to the respondent, and complainant.

A preliminary review dismissal shall be final with no additional internal appeals available to the parties. If the Vice President of Student Affairs determines that a violation of the Student Code of Conduct or other applicable College policy has been alleged and that an investigation is warranted to resolve a genuine dispute of material facts, then the Vice President of Student Affairs may proceed with an investigation of the alleged violation.

INVESTIGATION

If the Vice President of Student Affairs determines an investigation is warranted, the College shall conduct a reliable and impartial investigation by interviewing relevant witnesses, collecting relevant documentary evidence, and preparing a written summary of findings. The purpose of the investigation is to establish whether there is a reasonable basis, based on a preponderance of the evidence, for concluding that the alleged violation of the Student Code of Conduct or other applicable College policy has occurred. The College reserves the right to engage an outside investigator to conduct the investigation if it is determined there is a conflict of interest or other compelling reason to do so. Sexual misconduct/ harassment allegations that is determined to be a possible Title IX violation will follow UBTech's Title IX Policy – 121, https://ubtech.edu/students/title-ix/.

Notices to Complainants and Respondents

The Vice President of Student Affairs will give written notice to:

- Complainants and respondents of the time and place of the alleged Student Code of Conduct or College policy violation(s), which code of conduct or policy were allegedly violated, and how those were violated. The Vice President of Student Affairs will also provide the parties with written notice to appear at a pre-disciplinary meeting. If additional violations are later alleged, further notice shall be provided to the complaining and responding students.
- Complainants and respondents of their ability to participate in campus investigations and/ or student conduct processes by providing relevant information and recommending relevant witnesses. If students choose not to participate in the process, the case may proceed without them, and a decision may be made without any input from the student.
- Respondent of their right to a pre-disciplinary meeting to contest the allegation(s): is presumed innocent; and the presumption of innocence remains until:
    - o Acknowledges responsibility for the alleged violation(s); or
    - o The College established every element of the alleged violation(s) at a disciplinary proceeding.

Support Persons and Advisors

Legal representation and non-attorney advocate in matters of behavioral (non-academic) misconduct where the College believes in good faith, based on facts known by the College at the time or when additional facts are discovered later, that the student conduct matter may result in expulsion or a minimum ten-day suspension, the additional protections provided in this section apply. Students may waive any rights described in this section. This section does not apply to UBTech's Police Department law enforcement activities.

- Before interviewing the student, the investigator or representative shall notify the student in writing of the allegations (including the time and place of the alleged misconduct, where available) made against the student and of the student's right to have a legal representation or a non-attorney advocate throughout the process.
- This notice will be provided as soon as practicable but no later those seven (7) days before the respondent's disciplinary proceeding.
- In disciplinary proceedings and interviews on behavioral (non-academic) misconduct matters, student complainants and respondents may be accompanied by legal representation or a non-attorney advocate of the student's choice. During such proceedings or interviews, the legal representation or non-attorney advocate may advocate from full participation in a student disciplinary proceeding that pertains to the respondent.

- Legal representation or non-attorney advocate may not be an employee of the College who would have a conflict of interest in serving in the advocate role. Legal representation or non-attorney advocate must be willing to agree to maintain the confidentiality of student conduct investigation and appeals hearing processes.
- Parties must notify the Vice President of Student Affairs in advance of the disciplinary procedures of their legal representation or non-attorney advocate identity and the nature of their relationship. The College has the right to disqualify a legal representation or non-attorney advocate when that person's participation would create a conflict of interest or potentially disrupt the student disciplinary proceedings.

Pre-Disciplinary Determination

The Vice President of Student Affairs or designee will conduct a pre-disciplinary meeting with the respondent and the complainant. If any party chooses not to attend, the investigation may proceed without them, and a decision may be made without any input from that party.

The pre-disciplinary meeting will occur promptly after the Vice President of Student Affairs determines, after preliminary review, an investigation/pre-disciplinary meeting is warranted.

Parties will be given the opportunity to present relevant information in response to the alleged misconduct before and during the pre-determination meeting.

The pre-disciplinary meeting and outcomes will be shared with the parties to the extent allowed by law but will otherwise remain confidential.

After all pertinent information has been received, the Vice President of Student Affairs or designee shall deliberate on all available information and determine, based on a preponderance of evidence, whether the respondent has violated the Student Code of Conduct or other applicable College policy.

The respondent and complainant will receive prompt notice of hearing decisions in writing to the student's college email address, or hand-delivered, typically within five school days of the meeting date, unless circumstances require delay. The notice will include whether the Student Code of Conduct or other applicable College policy was violated, actions taken to resolve the complaint, and any applicable sanctions to both respondents and complainants to the extent allowed by law.

A finding of not-in-violation will resolve the matter with no further action or appeals. Disciplinary sanctions may be imposed upon respondent(s) found in violation of the Student Code of Conduct or other applicable College policy and communicated to the respondent in a written sanction letter. Elements of the sanctions may be imposed either singularly or in combination with other sanctions. Sanctions do not take effect until the completion of the appeal process, if any, unless otherwise specified by the Vice President of Student Affairs.

APPEAL OF SANCTIONS

Students have the right to appeal sanctions imposed by UBTech. Appeals should be directed in writing to the office of the College President. The College President will designate an appropriate person to serve as the Appeals Officer. The student shall have five business days from receiving the initial sanction to request an appeal. The decision of the Appeals Officer is final, with no additional internal appeals available.

An appeal shall be limited to a review of the records from the initial pre-determination meeting, supporting documents from which the decision was made, and any additional new evidence. In order to consider new evidence, the evidence must be sufficient to alter a decision.

The Appeals Officer Shall Consider:

a. Whether the original pre-determination meeting was conducted fairly in light of charges and evidence presented, and in conformity with prescribed procedures.

b. Whether the decision reached was based on a preponderance of evidence to establish that a violation occurred.

c. Whether the sanctions imposed were appropriate for the violation the student committed.

STUDENT GRIEVANCE PROCEDURE

Uintah Basin Technical College (UBTech) is committed to maintaining a positive and professional learning environment for all students. The student grievance procedure is intended to provide students at UBTech a means for setting forth an equitable resolution in the instances of perceived violation of college policies, standards of professional conduct, and state or federal law. Sexual harassment or sexual violence grievances will follow UBTech's Title IX Policy – 121, https://ubtech.edu/students/title-ix/.

Steps in the Grievance Process:

1. Informal: Students are encouraged to seek informal resolution of their concern or grievance among the parties involved whenever possible.
2. Formal: When attempts to resolve the concern or grievance informally are unsuccessful, students may file a formal grievance following the steps below:
    a. Submit grievance in writing to the Vice President of Instruction within ten days of the incident.
    b. Provide specific details regarding the incident including the names of witnesses with first-hand knowledge and/or understanding of the issues.
    c. Specifically identify the policy, standard of professional conduct, or law that was violated.
    d. The Vice President of Instruction or his/her designee will review the grievance, investigate the allegations, review evidence, and meet with the parties involved. The Vice President of Instruction or his/her designee will provide a written statement of the resolution to all parties to the extent allowed by law but otherwise remain confidential.
    e. If the resolution is disputed by any parties involved, the decision may be appealed in writing to the Vice President of Student Affairs within ten days stating their reason(s) for the appeal.

The Vice President of Instruction or his/her designee will forward all relevant information to the Vice President of Student Affairs within one working day.

APPEAL OF RESOLUTION

An appeal shall be limited to a review of the records from the initial grievance, supporting documents from which the decision was made, and any additional new evidence. In order to consider new evidence, the evidence must be sufficient to alter a decision.

The Vice President of Student Affairs will review:

a. Whether the original investigation was conducted fairly considering evidence presented, and in conformity with prescribed grievance procedures.

b. Whether the decision reached was based on substantiated evidence to establish a violation occurred.

c. Whether the resolution imposed was appropriate.

d. The Vice President of Student Affairs or his/her designee will render a final decision and provide all parties involved (when required by law) a written response within ten days of reviewing the grievance.

e. The decision of the Vice President of Student Affairs or his/her designee is final, with no additional internal appeals available.

f. A copy of all formal grievances will be placed in the College's student grievance file.

Students retain the right to contact the Council on Occupation Education (COE) when all grievance procedures have been exhausted and believe the resolution of the grievance has a material defect. Students can contact the President's office to obtain a Complaint Certification form. The form, and all-supporting documentation, must be submitted to COE within 14 days of the notification date of the decision from the Vice President of Student Affairs or designee.

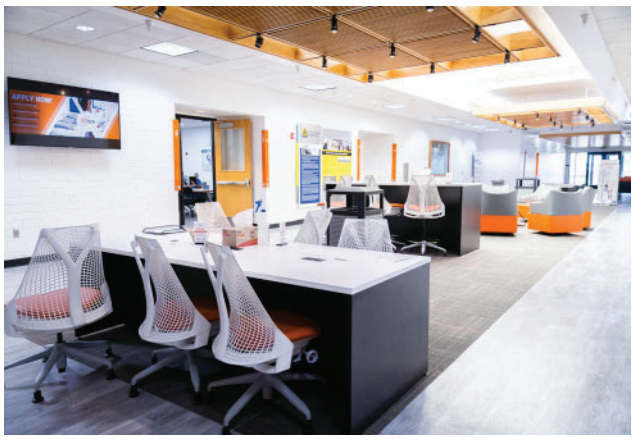
Council on Occupational Education
7840 Roswell Road, Building 300, Suite 325
Atlanta, GA 30350
Telephone: (770) 396-3898 FAX: (770) 396-3790
www.council.org

FREE EXPRESSION ON CAMPUS

UBTech is committed to freedom of expression and assembly as guaranteed by the First Amendment of the United Stated Constitution and Utah Constitution. UBTech welcomes a robust exchange of ideas and seeks to foster an environment where all members of our campus community can gather, associate, and express themselves freely.

1. UBTech upholds and promotes free expression on campus. Except as limited by regulations consistent with the law and UBTech Administrative Rule R961-2 Free Expression on Campus:
   a. all faculty, students, and staff have the right to express views and ideas, and are free to criticize, contest, and condemn views expressed on campus; and
   b. neither the faculty, staff, nor students may obstruct, disrupt, suppress or otherwise interfere with the freedom of others to express views on the basis that they find those ideas hateful, immoral, or misguided.
2. The college's outdoor areas are a traditional public forum.
3. The college may not prohibit:
   a. a member of the college's community or the public from spontaneously and contemporaneously assembling in an outdoor area of the college's campus; or
   b. a person from freely engaging in noncommercial expressive activity in an outdoor area of the college's campus if the person's conduct is lawful.
4. Time, Place, and Manner Restrictions:
   a. The college may reasonably regulate the time, place, and manner of free expression to ensure that it does not disrupt the ordinary





FACULTY AND STAFF

FT = Full-time PT = Part-time

PRESIDENT'S CABINET

Aaron Weight	College President	MSML Western Governor's University
Kyla Allred	VP of Executive Relations	BS Capella University
Michiel Bostick	VP of Instructional Services	MS Utah State University
Stephanie Carter	VP of Marketing and Communications	MSM Strayer University
Dr. Taija Jackson	VP of Student Affairs	PhD, Career & Technical Education, USU
Jason Johnson	VP of Administrative Services	MS Southern Utah University
Pamela Justice	Executive Assistant to the President	BS Brighman Young University-Idaho

PRESIDENT'S OFFICE

Aaron Weight	**College President**	**MSML Western Governor's University**
Kyla Allred	VP of Executive Relations	BS Capella University
Pamela Justice	Executive Assistant to the President	BS Brighman Young University-Idaho
Heather Lowry	Chief Development Officer	BS University of Maryland
Challis Maw	Human Resources Partner	High School Diploma
Hilary Price	Senior Human Resource Partner	BS Brigham Young University
Tonya Murray	Grants and Alumni Relations Administrator	BS Utah State University

MARKETING AND COMMUNICATIONS

Stephanie Carter	**VP of Marketing and Communications**	**MSM Strayer University**
Corbin Rich	FT Marketing Coordinator	BS Utah State University
Dakota Bruns Oman	FT Lead Marketing Designer	Graphic Design Certificate Black Hills State University
OPEN	FT Marketing Designer	High School Diploma
Mary Mortensen	FT Webmaster/Communications Marketer	UBTech Cert, Digital Media
OPEN	FT Outreach Coordinator	High School Diploma
Angie Bristol	PT Outreach Specialist	AA Utah Valley University
Chantel Lamb	PT Outreach Specialist	High School Diploma

INSTRUCTIONAL SERVICES

Michiel Bostick	**VP of Instructional Services**	**MS Utah State University**
Scott Forsyth	**Associate VP of Instructional Services Vernal**	**MS Western Governor's University**
Kate Howell	FT Curriculum Assurance Quality Coordinator	BS Utah State University
Seth Taylor	**Director of Energy Services**	**CDL State of Utah**
Kimberli Wadsworth	FT Executive Assistant/Custom Fit & Energy Services	High School Diploma
Braden "Bo" Dalton	FT Commercial Driver's License /Safety Instructor	CDL State of Utah
Tim Trujillo	FT Commercial Driver's License /Safety Instructor	CDL State of Utah
Cory O'Driscoll	PT Commercial Driver's License Instructor	CDL State of Utah
Duane Powell	FT Commercial Driver's License Instructor	CDL State of Utah
Jerod Dennison	FT Commercial Driver's License Instructor	CDL State of Utah
Tycen Lear	FT Commercial Driver's License /AET Instructor	CDL State of Utah
Apryl Robbins	FT Commercial Driver's License Instructor	CDL State of Utah

Tad trabanino ..... FT Commercial Driver's License Instructor ..... CDL State of Utah
Dee Burgess ..... Adjunct Commercial Driver's License Instructor ..... CDL State of Utah
Chase Anderson ..... Adjunct Commercial Driver's License Instructor ..... CDL State of Utah
Brenda Cook ..... Adjunct Commercial Driver's License Instructor ..... CDL State of Utah
Jason Mock ..... Adjunct Commercial Driver's License Instructor ..... CDL State of Utah
Richard Sorenson ..... Adjunct Commercial Driver's License Instructor ..... CDL State of Utah
Ray Broadaway ..... Adjunct Commercial Driver's License Instructor ..... CDL State of Utah
Lance Labrum ..... Adjunct Commercial Driver's License Instructor ..... CDL State of Utah
Derrick Hicken ..... Adjunct Commercial Driver's License Instructor ..... CDL State of Utah
Jody Howcroft ..... Adjunct Commercial Driver's License Instructor ..... CDL State of Utah
Vann Scott ..... Adjunct Commercial Driver's License Instructor ..... CDL State of Utah
Morris Duncan ..... Adjunct Commercial Driver's License Instructor ..... CDL State of Utah
Rusty Keel ..... Lineman Pre-Apprectice Instuctor ..... Journeyman License State of Utah
Cory Cable ..... Adjunct Lineman Pre-Apprectice Instuctor ..... Master Journeyman License
Lance Gates ..... Adjunct Lineman Pre-Apprectice Instuctor ..... Master Journeyman License
Derek Herrera ..... Adjunct Lineman Pre-Apprectice Instuctor ..... Master Journeyman License
Bryan Howard ..... Adjunct Lineman Pre-Apprectice Instuctor ..... Master Journeyman License
Andrew Lucero ..... Adjunct Lineman Pre-Apprectice Instuctor ..... Journeyman License
Blake Moon ..... Adjunct Lineman Pre-Apprectice Instuctor ..... Journeyman License
Joel Phelps ..... Adjunct Lineman Pre-Apprectice Instuctor ..... Journeyman License
Colton Rowley ..... Adjunct Lineman Pre-Apprectice Instuctor ..... Journeyman License
Westley Thompson ..... Adjunct Lineman Pre-Apprectice Instuctor ..... Journeyman License
Brandan Wright ..... Adjunct Lineman Pre-Apprectice Instuctor ..... Master Journeyman License
Danny Reynolds ..... FT Well Control Instructor ..... High School Diploma
Jordan Funk ..... Adjunct Tower Technician ..... AS, Utah State University
Brant Monsen ..... Director of Trades ..... Electrician, State of Utah
Rick Prather ..... FT Welding Instructor ..... Welding Advanced Technician Certificate UBATC
Devin Pate ..... FT Welding Instructor ..... AWS & ASME Welding Certificate
OPEN ..... FT Welding Instructor ..... High School Diploma
John Cloward ..... FT Welding Instructor ..... High School Diploma
Brent Steele ..... FT Welding Instructor ..... High School Diploma
Tim Eves ..... FT Welding Instructor ..... High School Diploma
Shauna Snow ..... Adjunct Welding Instructor ..... BS Weber State University
Preston Chatwin ..... Adjunct Welding Instructor ..... UBTech Advanced Welding
Gage Grimshaw ..... Adjunct Welding Instructor ..... UBTech Welding Cert.
Alan Floyd ..... FT Cabinetry Instructor ..... General Contractor License

FACULTY AND STAFF

FT = Full-time PT = Part-time

Shelby Ivie ..... FT Cabinetry Instructor ..... UBTech Certifcations
Kevin Whiting ..... FT Construction Instructor ..... AAS Utah Valley Community College
Brandon Uresk ..... FT Construction Instructor ..... High School Diploma
Francis Benedicto ..... FT Construction Instructor ..... R100 License
OPEN ..... PT Instructional Assistant-Construction ..... High School Diploma
Kenneth Pugh ..... Adjunct Construction Technology ..... General Contractors License
Greg Keel ..... FT Automotive Instructor ..... ASE Master Technician
Cory Bentz ..... FT Automotive Instructor ..... BS Automotive Weber State University
Teasha Prather ..... PT Instructional Assistant-Construction ..... High School Diploma
OPEN ..... PT Instructional Assistant-Automotive ..... AS Automotive/Ashland Tech College
Tyler McKee ..... FT Automotive Instructor ..... MBA Western Governor's University
Brant McKeachnie ..... FT Diesel Instructor ..... AS Utah State University
Alvaro Rehbein ..... PT Instructional Assistant-Diesel ..... BS Lingistics BYU / CDL
Brigham Manwaring ..FT Electrical Apprenticeship Instructor ..... Master Journeyman License

Dr. Andrelee Birchell ....Associate VP of Instructional Services ..... DNP, MSN-Ed, RN WSU

OPEN ..... FT Instructional Program Assistant .....

Brittany Kidd ..... Director of Nursing/Health Professions ..... MS Weber State University

Kathy Nielsen ..... FT Nursing Assistant Instructor ..... LPN UBATC
Jessica Stubbs ..... FT Nursing Assistant Instructor ..... ADN, RN USU
Ashley Harrison ..... FT Nursing Assistant Instructor ..... ADN, RN USU
Heather Bruce ..... Adjunct Nursing Assistant ..... RN, Utah State University
Leigh Lloyd ..... FT Medical Assistant Instructor ..... Medical Assistant Certificate UBATC
Eric C Christensen ..... FT Pharmacy Technician Coordinator ..... AS Utah State University
Shannon Boykin ..... Adjunct Pharmacy Technician ..... Northwest College
Amy Timothy ..... FT Practical Nursing Instructor ..... ADN, RN, USU
Kasaundra Leishman ..FT Nursing Clinical Instructor ..... RN Weber State University
Wanda Murphy ..... FT Practical Nursing Instructor ..... MSN, RNC-OB, CLC Utah State University
Loralee Reary ..... FT Practical Nursing Instructor ..... BSN, RN Western Governor's University
Ashley Roberts ..... FT Practical Nursing Instructor ..... ADN, RN USU
Tanya Boren ..... Adjunct Practical Nursing ..... DNP Weber State Unviversity
Kelsie Dunsmore ..... Adjunct Practical Nursing ..... RN Eastern Arizona College
Mark Hopkins ..... Adjunct Practical Nursing ..... BSN, University of Utah
OPEN ..... FT Surgical Technology Instructor .....
Mindee Baum ..... Adjunct Surgical Technology ..... Utah Tech University
Adam Rockwood ..... FT Health Professions Instructor ..... BS University of Utah
Taryn Howcroft ..... FT Health Occupations Instructor ..... Pharmacy Technician Certificate UBATC

Sheena Earl .....Director of Service Industries .....MS Western Governor's University

Lisa Labrum .....FT Senior Custom Fit Officer.....AS Brigham Young University - Idaho

Sue Slaugh .....FT Business Resource Specialist..... UBTech Certifications

Nicholas Abarca .....FT Culinary Arts Instructor ..... Culinary Certificate - Park City Culinary Institute

Dallen Jones.....FT Culinary Arts Instructor .....High School Diploma

Lexie Sandoval .....PT Culinary Arts Instructional Assistant .....UBTech Certification

OPEN .....PT Culinary Arts Instructional Assistant .....

Austin Giles.....FT IT Instructor.....AS Utah State University

Jeremy Sells.....FT IT Instructor ..... CompTIA Security+

Heber Hamilton .....FT IT Instructor ..... Security Technician, UBTech

Steven Carter.....FT IT Instructor.....BS University of Phoenix

Trevor Wilkerson.....FT Farm & Ranch Instructor.....MS, University of Scouting

Holly Oman.....FT Nail Technician Instructors.....Nail Technician Insturctor License

RaShea Harrison.....FT Nail Technician Instructors.....Nail Technician Insturctor License

ADMINISTRATIVE SERVICES

Jason Johnson .....VP of Administrative Services .....CPA Utah State University

Rick May .....IT Manager .....BS Computer Science Utah State University

Enrique Borboa.....FT IT Systems Administrator .....High School Diploma

Jason Rasmussen.....FT Senior IT Specialist .....BA Utah Valley University

OPEN .....FT Senior IT Specialist .....

Levi Luck .....Facilities Manager ..... General Contractor License State of Utah

Jake Barboza .....FT Construction Maintenance Specialist.....High School Diploma

Boyd Chatwin.....FT Construction Maintenance Specialist..... AS Eastern Arizona College

Patrick Ditty .....FT Facilities Specialist .....High School Diploma

Austin Hunter .....FT Facilities Specialist .....AS Utah State University

Andrew Goodwin .....FT Facilities Specialist .....High School Diploma

Michelle Jenkins.....FT Facilities Specialist .....

Casey Harrison.....FT Facilities Specialist .....High School Diploma

Bob Richens.....FT Facilities Assistant Specialist.....High School Diploma

Travis Keyser .....FT Maintenance Specialist ..... AS Utah Valley University

Kurt Mower .....Business Operations Manager.....BS University of Utah

Erin Brotherson .....FT Accounting Specialist .....AS Utah State University

Christina Brueckmann.....FT Accounts Payable/Accounting Assistant.....High School Diploma

Cherilyn Souders .....PT Bookstore Specialist..... BS Southern Utah University

Tashina Kuln.....PT Bookstore Specialist.....High School Diploma

Taylor Garrett.....PT Bookstore Specialist.....High School Diploma

OPEN .....PT Bookstore Specialist.....

FACULTY AND STAFF

FT = Full-time PT = Part-time

STUDENT AFFAIRS

Dr. Taija Jackson .....VP of Student Affairs .....PhD, Career & Technical Education, USU

Christina Merrill.....Director of Student Data Information Systems.....BS University of Utah

Karen Secrest.....FT Financial Aid Officer ..... Business Pathway Certificate BYU Idaho

Tarrie Sillert.....FT Scholarship & Registration Specialist.....High School Dipolma

Jenalee Moynier .....Director of Student Success and Access .....BA Utah State University

Jana Monsen .....FT Lead Registrar Roosevelt.....High School Diploma

Corinne Gale.....FT Associate Registrar Vernal .....BS Purdue University Global

Bethany Bradley.....FT Student Sucess Advisor.....MPA Southern Utah University

Jason Kappen.....FT Student Success Advisor.....High School Diploma

Carrie Bridges. .....FT Student Success Advisor.....Certificate Sherman Kendall's Academy

Ashlee Coonradt.....FT Mental Health Coordinator .....BS Western Governor's University

Catherine Oman .....PT Student Engagement Specialist .....High School Diploma

Shayna Mock.....PT Student Engagement Specialist .....High School Diploma

Stefanie Mecham .....PT Student Engagement Specialist ..... MBA, Utah State University

Office Brandon Adams .....FT Campus Security .....Armed Private Security Officer - State of Utah

SERVICE INDUSTRIES

Welcome to UBTech's Service Industries Department!

UBTech recently transitioned to credit hours to allow for better alignment and articulation with other institutions. The chart below provides an overview of total costs for all service industry programs.

FY26 CREDITS				
CREDITS	PROGRAM OR COURSE	TUITION	FEES	TOTAL
6	Line Cook	$600	$60	$660
22	Culinary Arts	$2,200	$220	$2,420
10	IT Support Technician	$1,000	$10	$1,010
20	Information Technology	$2,000	$20	$2,020
30	Networking and Cybersecurity	$3,000	$30	$3,030
9	Special Function Officer	$900	$465	$1,368
5	Basic Correction Officer	$500	$345	$845
12	Law Enforcement Officer	$1,200	$1,395	$2,592
9	Nail Technician	$900	$1627	$269

Program costs are subject to change.

Line Cook

LINE COOK AT A GLANCE

Program Length
6 Credits (180 Hours)
Open-Entry/Defined-Exit
Average Completion Time:
9 weeks @ 20hrs/wk

Instructional Delivery Method
Traditional
Hybrid

Program Cost Estimate*
Tuition: $600
Fees: $60
Books & Supplies: $165
**Program costs are subject to change.*

Pell Eligible: NO
VA Eligible: YES

Student Entrance Requirements
Current Food Handlers Permit

Available to secondary and post-secondary students

Program Hours
Roosevelt Only
Monday - Thursday
8:00 a.m. - 4:00 p.m.
Friday
8:00 a.m. - 3:00 p.m

Line Cook is for those who are interested in entry-level culinary positions.

PROGRAM

The Line Cook certificate establishes effective skills training to organize, prepare, and present hot and cold foods. Line Cook students will gain knowledge to ensure the foods served are always of the highest caliber-creating an unforgettable dining experience that guests are eager to repeat. The Line Cook certificate targets the workforce gap for entry level culinary positions and provides the skills needed to succeed and excel in the culinary field.

CAREER POSSIBILITIES

Graduates of the Line Cook program are prepared to seek employment as hospitality professionals in charge of prepping food and plating dishes according to specifications. All graduates may be qualified for positions as line cooks or prep cooks in restaurants, hotels, and cafeterias.

LINE COOK		
COURSES (6 CREDITS REQUIRED)		CR
TECA 1010	Introduction to Culinary Arts	1
TECA 1100	Culinary I	3
TECA 1730	Line Cooking	2
	TOTAL	6



Culinary Arts is for those who are interested in cooking, food preparation, and management.

PROGRAM

The Culinary Arts program prepares students by teaching the fundamental principles and techniques of professional cooking and baking. Students learn through classroom lectures, guest speakers, presentations, and hands-on activities for commercial kitchens. Students learn, develop, and test their skills by using different cooking methods to cook vegetables, starches, proteins, soups, sauces, and many other foods. They also develop and test their skills in baking breads, cakes, cookies, pastries, pies, and more.

CAREER POSSIBILITIES

Graduates of the Culinary Arts program are prepared to seek employment as hospitality professionals with strong emphasis on back of house operations, as well as the ability to manage front of house needs. All graduates will hold certification in sanitation from the National Restaurant Association and may be qualified for positions as chefs, sous chefs, chef de cuisine, kitchen managers, restaurant managers, and chef de partie.

CULINARY ARTS		
COURSES (22 CREDITS REQUIRED)		CR
TECA 1000	Sanitation and Safety	1
TECA 1010	Introduction to Culinary Arts	1
TECA 1020	Culinary Math	1
TECA 1100	Culinary I	3
TECA 1110	Culinary Techniques	3
TECA 1200	Soups, Stocks, and Sauces	3
TECA 1210	World Cuisine	2
TECA 1400	Garde Manger – Cold Kitchen	3
TECA 1500	Baking I	3
TECA 1730	Line Cooking	2
	TOTAL	22

CULINARY ARTS AT A GLANCE

Program Length

22 Credits (660 Hours)
Open-Entry/Defined-Exit
Average Completion Time:
33 weeks @ 20hrs/wk

Instructional Delivery Method

Traditional
Hybrid

Program Cost Estimate*

Tuition: $2200
Fees: $220
Books & Supplies: $761
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: YES

Student Entrance Requirements

Current Food Handlers Permit

Available to secondary and post-secondary students

Program Hours

Roosevelt Only
Monday - Thursday
8:00 a.m. - 4:00 p.m.
Friday
8:00 a.m. - 3:00 p.m

IT Support Technician

IT SUPPORT TECHNICIAN AT A GLANCE

Program Length
10 Credits (300 Hours)
Open-Entry/Defined-Exit
Average Completion Time:
15 weeks @ 20hrs/wk

Instructional Delivery Method
Traditional
Hybrid

Program Cost Estimate*
Tuition: $1000
Fees: $10
Books & Supplies: $208
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: YES

Student Entrance Requirements
Math 8.0 Grade Level
Reading 8.0 Grade Level
Keyboarding 25 wpm
Pass the Computer Literacy Test

Available to secondary and post-secondary students

Program Hours
Roosevelt
Monday - Friday
8:00 a.m. - 8:00 p.m.

Vernal
Monday - Friday
7:40 a.m. - 8:00 p.m.

The IT Support Technician program gives students the skills needed to work in computer and digital information-related industries.

PROGRAM

Students in the IT Support Technician program will receive training in both technical skills and the necessary soft skills to succeed as an IT support technician. Instruction will focus on basic information technology support including troubleshooting hardware and software issues as well as basic networking and security. Students will also be taught appropriate customer service skills related to the IT industry. This program was designed with support from local industry leaders and is perfect for students who want to develop skills to make them competitive in the local job market.

CAREER POSSIBILITIES

Graduates will be prepared to seek employment in IT support, help desk positions, and call centers.



IT SUPPORT TECHNICIAN		
COURSES (10 CREDITS REQUIRED)		CR
TEIT 1200	A+ Core I	3
TEIT 1100	Introduction to Networking	1
TEIT 1800	Certification Test Prep I	1
TEIT 1210	A+ Core II	3
TEIT 1810	Certification Test Prep II	1
TEIT 1050	Career & Workplace Relations	1
	TOTAL	10

Information Technology

The Information Technology program provides students with specialized training in networking and system administration.

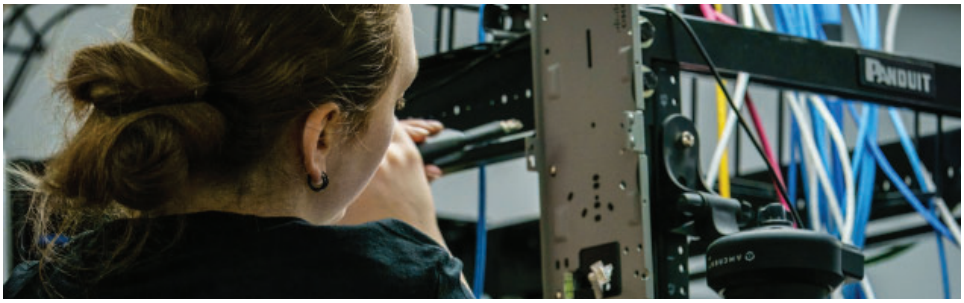
PROGRAM

This program provides education and training in preparation for employment in Information Technology. Throughout the program, students apply classroom theory to computer hardware and software, mobile devices, operating systems, networking, security, cloud technology and other technologies relevant to the industry. Through a combination of simulations, hands-on labs and virtual labs, students will apply techniques for technology deployment, support, maintenance, and troubleshooting. This training can be used as a step to gain valuable industry recognized certifications which may include CompTIA A+, Network +, Security+, Cisco Certified Support Technician (CCST), Microsoft, Amazon Web Services (AWS), Linux, and more.

CAREER POSSIBILITIES

Graduates will be prepared to seek employment in IT positions as a network manager or administrator.

INFORMATION TECHNOLOGY		
COURSES (20 CREDITS REQUIRED)		CR
TEIT 1200	A+ Core I	3
TEIT 1100	Introduction to Networking	1
TEIT 1800	Certification Test Prep I	1
TEIT 1210	A+ Core II	3
TEIT 1810	Certification Test Prep II	1
TEIT 1050	Career & Workplace Relations	1
TEIT 1300	Linux Foundations	2
TEIT 1170	Computer Networks I	2
TEIT 2170	Computer Networks II	3
TEIT 1180	Network Service Technician	2
TEIT 1820	Certification Test Prep III	1
	TOTAL	20



INFORMATION TECHNOLOGY AT A GLANCE

Program Length

20 Credits (600 Hours)
Open-Entry/Defined-Exit
Average Completion Time:
30 weeks @ 20hrs/wk

Instructional Delivery Method

Traditional
Hybrid

Program Cost Estimate*

Tuition: $2000
Fees: $20
Books & Supplies: $371
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: YES

Student Entrance Requirements

Math 8.0 Grade Level
Reading 8.0 Grade Level
Keyboarding 25 wpm
Pass the Computer Literacy Test

Available to secondary and post-secondary students

Program Hours

Roosevelt
Monday - Friday
8:00 a.m. - 8:00 p.m.

Vernal
Monday - Friday
7:40 a.m. - 8:00 p.m.

Networking and Cybersecurity

NETWORKING AND CYBERSECURITY AT A GLANCE

Program Length
30 Credits (900 Hours)
Open-Entry/Defined-Exit
Average Completion Time:
45 weeks @ 20hrs/wk

Instructional Delivery Method
Traditional
Hybrid

Program Cost Estimate*
Tuition: $3000
Fees: $30
Books & Supplies: $561
Program costs are subject to change.

Pell Eligible: YES
VA Eligible: YES

Student Entrance Requirements
Math 8.0 Grade Level
Reading 8.0 Grade Level
Keyboarding 25 wpm
Pass the Computer Literacy Test

Available to secondary and post-secondary students

Program Hours
Vernal Only
Monday - Friday
7:40 a.m. - 8:00 p.m.

The Networking and Cybersecurity program trains students to provide IT support services to businesses with security needs.

PROGRAM

This program provides education and training in preparation for careers in Information Technology and Cybersecurity. Throughout the program, students apply classroom theory to computer hardware and software, mobile devices, operating systems, networking, security, cloud technology, and other technologies relevant to the industry. Students learn to develop, defend, and protect networks and information systems against cyber-attacks while implementing and managing hardware, operating systems, local and wide-area networks, computer forensics, vulnerability assessment, security compliance, and information assurance. Through a combination of simulations, hands-on labs and/or virtual labs, students apply techniques for technology deployment, support, maintenance, and troubleshooting. This training prepares students to gain valuable industry recognized certifications including CompTIA A+, Network+, and Security+. Additional certification opportunities may include Cisco.

CAREER POSSIBILITIES

Graduates will be prepared with the necessary skills for employment as a security specialist.

NETWORKING AND CYBERSECURITY		
COURSES (30 CREDITS REQUIRED)		CR
TEIT 1200	A+ Core I	3
TEIT 1100	Introduction to Networking	1
TEIT 1800	Certification Test Prep I	1
TEIT 1210	A+ Core II	3
TEIT 1810	Certification Test Prep II	1
TEIT 1050	Career & Workplace Relations	1
TEIT 1300	Linux Foundations	2
TEIT 1170	Computer Networks I	2
TEIT 2170	Computer Networks II	3
TEIT 1180	Network Service Technician	2
TEIT 1820	Certification Test Prep III	1
TEIT 1110	Introduction to Cypersecurity	1
TEIT 2220	Security +	4
TEIT 1400	Introduction to Cloud	2
TEIT 1830	Certification Test Prep IV	1
TEIT 1012	Introduction to Python	2
	TOTAL	30

Special Function Officer

PROGRAM

The Special Function Officer program provides the required basic training necessary before students can advance into training as a corrections or law enforcement officer in the State of Utah. The program provides an excellent initial approach to a law enforcement or corrections career. In this course, students will study the core legal, behavioral health, defensive tactics, patrol, criminal investigation procedures, arrest control techniques, and cardiopulmonary resuscitation (CPR)/First Aid.

OBJECTIVES:

Identify and demonstrate key ethical standards in law enforcement.
Demonstrate appropriate physical fitness.
Apply concepts of Utah Law to practical situations.
Create professional reports from citizen contacts.
Perform basic defensive tactics and arrest skills.
Identify persons in crisis and apply de-escalation techniques.

SPECIAL FUNCTION OFFICER		
CORE COURSES (9 CREDITS REQUIRED)		CR
TELE 1010	Special Function Officer	9
	TOTAL	9

SPECIAL FUNCTION OFFICER AT A GLANCE

Program Length

9 Credits (270 Hours)
Average Completion Time:
12 weeks @ 22.5 hrs/wk

Instructional Delivery Method

Traditional

Program Cost Estimate*

Tuition: $900
Fees: $468

Required materials:
Uniform
Boots

Program costs are subject to change.

Fees may be inccured during pre-requists

FINANCIAL ASSISTANCE

Scholarships available.
Pell Eligible: NO
VA Eligible: NO

Student Requirements

U.S. Citizen
Age 21+
High School Diploma, GED, or Recognized Equivalent
Entrance Testing and State Application

Physical Requirements

Vertical Jump: (14.5 inches)
Push Ups: (14 Reps)
Isometric Plank: (:30)
1.5 Mile Run (16:11)

Program Hours

Roosevelt
Monday - Thursday
5:30 p.m. - 10:00 p.m.

Basic Corrections Officer

BASIC CORRECTIONS OFFICER AT A GLANCE

Program Length
5 Credits (150 Hours)
Average Completion Time:
6 weeks @ 22.5 hrs/wk

Instructional Delivery Method
Traditional

Program Cost Estimate*
Tuition: $500
Fees: $345

Required materials:
Uniform
Boots

***Program costs are subject to change.**
***Fees may be inccured during pre-requists.**

FINANCIAL ASSISTANCE
Scholarships available.
Pell Eligible: NO
VA Eligible: NO

Student Requirements

U.S. Citizen
Age 21+
High School Diploma, GED, or Recognized Equivalent
Entrance Testing and State Application
Special Function Officer

Physical Requirements

Vertical Jump: (14.5 inches)
Push Ups: (14 Reps)
Isometric Plank: (:30)
1.5 Mile Run (16:11)

Program Hours
Roosevelt
Monday - Thursday
5:30 p.m. - 10:00 p.m.

PROGRAM
The Basic Corrections Officer program builds upon skills and knowledge gained in the Special Function Officer program and provides basic training required for employment in the field of corrections. Areas of study include constitutional and correctional law, offender supervision strategies, critical incident responses, and other correctional-related topics.

OBJECTIVES:

Identify and demonstrate key ethical standards in corrections culture.
Apply concepts of constitutional and correctional law to practical situations.
Interact professionally with incarcerated offenders.
Apply basic skills to avoid offender manipulation.
Demonstrate competency in less-lethal options such as pepper spray.
Demonstrate competency in critical incident and forced cell response actions.

BASIC CORRECTIONS OFFICER		
CORE COURSES (5 CREDITS REQUIRED)		CR
TELE 1020	Basic Corrections Officer	5
	TOTAL	5

Law Enforcement Officer

PROGRAM

The Law Enforcement Officer program builds upon skills and knowledge gained in the Special Function Officer program and prepares students for certification as peace officers under Utah law. By Utah Law, all law enforcement departments are required to have all police officers complete this program before performing the duties as a patrol officer, investigator, or deputy. The program consists of classroom instruction and practical applications in all law enforcement subjects.

OBJECTIVES:

Apply skills learned in the investigation of a variety of situations such as domestic violence, traffic accidents, DUI incidents, and more. Demonstrate proficiency through the successful completion of qualifications in firearms, defensive tactics, and physical fitness. Implement proper tactics to successfully deal with high-stress situations. Demonstrate proficiency with law enforcement tools such

LAW ENFORCEMENT OFFICE		
CORE COURSES (12 CREDITS REQUIRED)		CR
TELE1030	Law Enforcement Office	12
	TOTAL	12

LAW ENFORCEMENT OFFICER AT A GLANCE

Program Length

12 Credits (360 Hours)
Average Completion Time:
18 weeks @ 22.5 hrs/wk

Instructional Delivery Method

Traditional

Program Cost Estimate*

Tuition: $1200
Fees: $1392

Required materials:
Uniform / Boots
Program costs are subject to change.
Fees may be inccured during pre-requists

FINANCIAL ASSISTANCE

Scholarships available.
Pell Eligible: NO
VA Eligible: NO

Student Requirements

U.S. Citizen
Age 21+
High School Diploma, GED, or Recognized Equivalent
Entrance Testing and State Application
Special Function Officer

Physical Requirements

Vertical Jump: (14.5 inches)
Push Ups: (14 Reps)
Isometric Plank: (:30)
1.5 Mile Run (16:11)

Program Hours

Roosevelt
Monday - Thursday
5:30 p.m. - 10:00 p.m.

Nail Technician

NAIL TECHNOLOGY AT A GLANCE

Program Length
9 Credits (300 Hours)
Average Completion Time:
12 weeks @ 25hrs/wk

Instructional Delivery Method
Traditional

Program Cost Estimate*
Tuition: $900
Fees: $1627

***Program costs are subject to change.**
***Fees may be inccured during pre-requists.**

FINANCIAL ASSISTANCE
Scholarships available.
Pell Eligible: NO
VA Eligible: YES

Student Requirements
Age 16+

Math 9.0 grade level
Reading 9.0 grade level
OR
ACT Math & English 16+

Program Hours

Vernal

Daytime Mon-Thurs
7:45am - 2:45 pm
Fridays: Hybrid/Lab

Evenings Track: Mon-Thurs
3:00 pm - 9:00 pm
Fridays: Hybrid/Lab

PROGRAM
This course explores the basic anatomy of the skin and nails, including their structure, growth, and the recognition and prevention of infections. Students will study the fundamentals of manicures, pedicures, nail tip and wrap applications, acrylic nails, gel nails, nail polish, and their proper application techniques. The course also provides additional instruction in advanced nail services and nail art techniques. In addition, students will develop professional work ethics, time management skills, and essential business practices while gaining an understanding of licensing requirements and industry laws and regulations.

OBJECTIVES:

Demonstrate safe practices related to infection control, chemical products, and electrical equipment. Discuss the history of nail technology. Demonstrate sanitation procedures. Explain the importance of anatomy and physiology, skin and nail growth and structure, and nail diseases and disorders. Demonstrate natural nail care, including manicures and pedicures. Perform proper techniques and application of nail enhancements. Communicate effectively with your salon guests and coworkers. Demonstrate sanitation procedures. Demonstrate the proper natural nail care techniques, including state board required skills. Demonstrate the use and safety of industry equipment. Demonstrate proper techniques and application of nail enhancements.

NAIL TECHNOLOGY PROGRAM		
CORE COURSES (5 CREDITS REQUIRED)		CR
TENT 1110	Nail Technician I	4
TENT 1200	Nail Technician II	2
TENT 1600	Advanced Techniques Class/Lab	2
TENT 1610	Advanced Techniques Business Basics	1
	TOTAL	9

ENERGY SERVICES

Welcome to UBTech's Energy Services Department!

UBTech recently transitioned to credit hours to allow for better alignment and articulation with other institutions. The chart below provides an overview of total costs for all Energy Service programs.

FY26 CREDITS				
CREDITS	**PROGRAM OR COURSE**	**TUITION**	**FEES**	**TOTAL**
11	Lineman Pre-Apprenticeship	$1100	$5500	$6600
7	Commercial Driver's License - Class A	$700	$2.450	$3,150
3	Commercial Driver's License - Class B	$300	$1,050	$1,350
3	Advanced Energy Transportation	$300	$1,050	$1,350
3	Tower Technician	$300	$764	$1,064
1	Oil and Gas Operator Representative - Workover	$100	$785	$885
1	Well Control Supervisor	$100	$785	$885

Program costs are subject to change.

Lineman Pre-Apprenticeship

The Lineman Pre-Apprenticeship program is ideal for students interesed in high-demand, high-wage career in energy and utillites.

PROGRAM

The Lineman Pre-Apprenticeship program prepares students for careers in power distribution by teaching the installation, operation, and maintenance of distribution systems. Students will gain hands-on skills in boom vehicle operation, power line rigging, and fall protection, with a strong emphasis on safety. Topics include electrical fundamentals, transformer theory, and distribution standards. Students will also complete Commercial Driver's License Class A as a part of this program.

HIGH VOLTAGE		
COURSES (11 CREDITS REQUIRED)		CR
TEXT 1010	Electrical Fundamentals and Safety	2
TEXT 1015	Utility Field Operations	2
TECD1100	Commerical Driver's License	6
TECD1205	Driving Techniques	1



LINEMAN PRE-APPRENTICESHIP AT A GLANCE

Program Length

11 Credits (330 Hours)
Average Completion Time:
8 weeks @ 35.5 hrs/wk

Instructional Delivery Method

Hybrid

Program Cost Estimate*

Tuition: $1100
Differential Tuition: $3850
Fees: $1650
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: NO

Student Entrance Requirements

18 years old or older
Current CDL Learner's permit

Program Hours

Vernal Only
Monday - Wednesday
5:30 p.m. - 9:30 p.m.
Saturday
Flexible 8 hours

Commercial Driver's License - Class A

COMMERCIAL DRIVER'S LICENSE - CLASS A AT A GLANCE

Program Length
7 Credits (210 Hours)
Average Completion Time:
5 hr day, 10 weeks @ 20 hrs/wk
10 hr days 5 weeks @ 40 hrs/wk

Instructional Delivery Method
Traditional
Hybrid

Program Cost Estimate*
Tuition: $700
Differential Tuition: $2450
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: YES

Student Entrance Requirements
Commercial Learner's Permit
Required documents to obtain a Utah license or identification card.

Can read and speak the English language sufficiently to converse with the general public, to understand highway traffic signs and signals in the English language, to respond to official inquiries, and to make entries on reports and records.

Program Hours
Roosevelt & Vernal
Monday - Thursday
11:00 a.m. - 4:00 p.m.
5:00 p.m. - 10:00 p.m.
Tuesday - Friday
7:30 a.m. - 12:30 p.m.
1:00 p.m. - 6:00 p.m.
May attend 1 session 5 hrs per day or 2 sessions 10 hrs per day (non-overlapping sessions)

Almost everything we use is moved across the country by truck. The CDL program prepares students with the skills they need to join the professional truck driving industry.

PROGRAM
The Commercial Driver's License - Class A (CDL) program prepares students with the skills and knowledge they need to join the professional driving industry. This course fulfills Entry Level Driver Training requirements for CDL training in accordance with Part 380 of the Federal Motor Carriers Safety Regulations.

CAREER POSSIBILITIES
Graduates are prepared with the skills and licensure to enter the high-demand field of professional truck driving. Job placement is available locally as well as nationwide.

LICENSURE REQUIREMENTS
- 18 years of age or older
- Valid drivers license with minimum of one year driving experience
- DOT Physical Exam
- Pre Employment Drug Screening
- Pass State CDL Written Exam
- Pass State CDL Driving Exam

COMMERCIAL DRIVER'S LICENSE - CLASS A		
COURSES (7 CREDITS REQUIRED)		CR
TECD 1100	Commercial Driver's License - Class A	6
TECD 1205	Driving Techniques	1
	TOTAL	7



Commercial Driver's License - Class B

Almost everything we use is moved across the country by truck. The CDL program prepares students with the skills they need to join the professional truck driving industry.

PROGRAM

The Commercial Driver's License - Class B program prepares students with the skills and knowledge they need to join the professional driving industry. This course fulfills the Federal Entry Level Driver Training requirements found in Pt 380 of the Federal Code of Federal Regulations.

CAREER POSSIBILITIES

Graduates are prepared with the skills and licensure to enter the high-demand field of professional truck driving. Job placement is available locally as well as nationwide.

LICENSURE REQUIREMENTS

- 18 years of age or older
- Valid drivers license with minimum of one year driving experience
- DOT Physical Exam
- Pre Employment Drug Screening
- Pass State CDL Written Exam
- Pass State CDL Driving Exam

COMMERCIAL DRIVER'S LICENSE - CLASS B		
COURSES (3 CREDITS REQUIRED)		CR
TECD 1150	Commercial Driver's License - Class B	3
	TOTAL	3



COMMERCIAL DRIVER'S LICENSE - CLASS B AT A GLANCE

Program Length

3 Credits (90 Hours)
Average Completion Time:
5 hr days 3.5 weeks @ 20 hrs/wk

Instructional Delivery Method

Traditional
Hybrid

Program Cost Estimate*

Tuition: $300
Differential Tuition: $1050
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: YES

Student Entrance Requirements

Commercial Learner's Permit
Required documents to obtain a Utah license or identification card.

Can read and speak the English language sufficiently to converse with the general public, to understand highway traffic signs and signals in the English language, to respond to official inquiries, and to make entries on reports and records.

Program Hours

Roosevelt & Vernal
Monday - Thursday
11:00 a.m. - 4:00 p.m.
5:00 p.m. - 10:00 p.m.

Advanced Energy Transportation

ADVANCED ENERGY TRANSPORTATION AT A GLANCE

Program Length
3 Credits (90 Hours)
Average Completion Time:
3 weeks @ 35 hrs/wk

Instructional Delivery Method
Hybrid

Program Cost Estimate*
Tuition: $300
Differential Tuition: $1050
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: NO

Student Entrance Requirements
Employed and sponsored by a transportation company

Six Months documented driving experience with Current Class A Commercial Driver's License with doubles, triples, and tanker endorsements

Provide passed Employment Drug Screen

Available to Postsecondary Students 21 years or older

Program Hours
Roosevelt Only
Monday - Friday
8:00 a.m. - 4:00 p.m.

PROGRAM

The Advanced Energy Transportation certificate program will teach students how to safely transport live loads, identify different types of long combination vehicles (LCV) and the coupling and uncoupling process of LCV. The student will experience the loading and unloading process on simulated and or live production sites and will be introduced to the basic principles and processes of buying oil.

CAREER POSSIBILITIES

Graduates are prepared with the skills and licensure to enter the high-demand field of professional truck driving. Job placement is available locally as well as nationwide.

ADVANCED ENERGY TRANSPORTATION		
COURSES (8 CREDITS REQUIRED)		CR
TEEG 1100	Energy Transportation Practicum	3
	TOTAL	3



PROGRAM

The Tower Technician program will train students for entery level positions as tower technicians. As a tower technician you need to be comfortable working with heights and being outside in various weather conditions. Students will obtain certifications in climbing, safety and fall protection. Learn tower installation, maintenance, and repair. Apply application codes and safety standards.

CAREER POSSIBILITIES

Graduates are prepared with the skills necessary to enter the workforce as a Tower Technician 1 to safely perform work on telecommunication sites

TOWER TECHNICIAN		
COURSES (3 CREDITS REQUIRED)		CR
TETX 5010	Tower Technician	3
	TOTAL	3



Photo credit: Jeremy Gudac

TOWER TECHNICIAN AT A GLANCE

Program Length

3 Credits (90 Hours)
Average Completion Time: 5 weeks

Instructional Delivery Method

Hybrid

Required Equipment

Steel Toe Boots

Program Cost Estimate*

Tuition: $300
Fees: $764
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: NO

Student Entrance Requirements

Available to Postsecondary Students 18 years or older

Program Hours

Vernal Only
Days and times vary

Oil and Gas
Operator Representative - Workover

OIL AND GAS OPERATOR REPRESENTATIVE - WORKOVER AT A GLANCE

Program Length
1 Credit (36 Hours)
Average Completion Time: 1 week

Instructional Delivery Method
Traditional

Program Cost Estimate*
Tuition: $100
Differential Tuition: $785
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: NO

Student Entrance Requirements
Available to Postsecondary Students
18 years old or older

Program Hours
Vernal Only
Days and times vary

PROGRAM

This curriculum is designed for Oil & Gas Operator Representatives who are primarily responsible for the oversight of coiled tubing, snubbing, wireline, and workover operational processes of well control. The Well Control Oil & Gas Operator Representative program is IADC Accredited.

AVAILABLE COURSES

Five-day course. Vernal campus, 8:00 a.m. – 5:00 p.m. Pre-registration is required.

OIL AND GAS OPERATOR REPRESENTATIVE - WORKOVER		
COURSES (1 CREDIT REQUIRED)		CR
PETT 2230	Oil and Gas Operator Representative - Workover	1
	TOTAL	1

Well Control Supervisor

The Well Control Supervisor program uses state-of-the-art simulation to prepare students with skills to safely supervise a drilling crew.

PROGRAM

The Well Control Supervisor program prepares students with in-depth knowledge of well control and blowback control to safely supervise a drilling crew and ensure safety of the employees on site as well as the drilling equipment. UBTech is proud to offer three state-of-the-art well control simulators. These simulators comply with IADC and IWCF standards to meet certification requirements. The simulators have top-of-the-line computer software and hardware, and a main display producing 3-D graphics needed to facilitate a realistic training environment. The Well Control Supervisor Certificate is IADC Accredited. This is a four-day supervisory level program. Pre-registration is required.

ADDITIONAL COURSE

Drilling w/ Workover/Completion Supplement is a one-day supplement course to this program. Must request this addition at time of registration.

WELL CONTROL SUPERVISOR		
COURSES (1 CREDIT REQUIRED)		CR
PETT 1200	Well Control Supervisor	1
	TOTAL	1



WELL CONTROL SUPERVISOR AT A GLANCE

Program Length

1 Credit (30 Hours)

Average Completion Time: 1 week

Instructional Delivery Method

Traditional

Program Cost Estimate*

Tuition: $100

Differential Tuition: $785

Program costs are subject to change.

Pell Eligible: NO

VA Eligible: NO

Student Entrance Requirements

Available to Postsecondary Students

18 years old or older

Program Hours

Vernal only

Days and times vary

IADC WELLSHARP

NURSING/HEALTH PROFESSIONS

Welcome to UBTech's Nursing and Health Professions Department!

UBTech recently transitioned to credit hours to allow for better alignment and articulation with other institutions. The chart below provides an overview of total costs for all Nursing and Health Profession programs.

FY26 CREDITS				
CREDIT	PROGRAM OR COURSE	TUITION	FEES	TOTAL
28	Medical Assistant	$2,800	$140	$2,940
3	Nursing Assistant	$300	$3	$303
17	Pharmacy Technician	$1,700	$119	$1,819
26	Practical Nursing	$2,600	$130	$2,730
25	Surgical Technology	$2,500	$125	$2,625
3	Phlembotomy	$300	$253	$563

Program costs are subject to change.

PROGRAM

Medical assistants are multi-skilled, allied health care professionals responsible for various clinical and/or administrative duties and are an essential part of a healthcare team. This program is designed to prepare students for entry-level positions that will allow them to learn and move into higher-level job opportunities by working with physicians and providers in office settings. Students in this program learn cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains by focusing on administrative and back office clinical skills. Upon successful completion of all required courses, students participate in an externship in a medical office. Graduates of the program are eligible to take a national certification exam.

CAREER POSSIBILITIES

Graduates of the Medical Assistant program will be prepared to enter a fast-growing profession that is versatile and schedule-friendly. Medical assistants have diversified skills that allow them to work in a variety of medical office settings, such as family practice, pediatric practice, urgent care, and some surgical outpatient clinics.

CERTIFICATION

Students will have the option to take the NHA Clinical Medical Assistant and the Certified Phlebotomy Technician exams. Certification increases employment opportunities. The NHA Certification exams are offered at UBTech in the Career Center.

MEDICAL ASSISTANT		
COURSES (28 CREDITS REQUIRED)		CR
TEMA 1010	Introduction to Medical Assisting	2
TEMA 1020	Medical Office I	2
TEMA 1030	Medical Office II	2
TEMA 1040	Anatomy and Physiology	4
TEMA 1050	Pharmacology	3
TEMA 1060	Clinical Procedures	2
TEMA 1080	Medical Terminology	2
TEMA 1260	Medical Assisting Lab Procedures	2
TEMA 1270	Medical Assisting Specialty Procedures I	2
TEMA 1280	Medical Assisting Specialty Procedures II	2
TEMA 1440	Prepare for the Workplace	1
TEMA 1900	Medical Assistant Externship I	2
TEMA 1910	Medical Assistant Externship II	2
	TOTAL	28

MEDICAL ASSISTANT AT A GLANCE

Program Length

28 Credits (900 Hours)
Average Completion Time: 34 weeks

Instructional Delivery Method

Traditional
Hybrid

Program Cost Estimate*

Tuition: $2800
Fees: $140
Books & Supplies: $704

Program costs are subject to change.

Pell Eligible: YES
VA Eligible: YES

Student Entrance Requirements

High School Diploma or GED
Math 11.0 grade level
Reading 11.0 grade level
Pass a Background Check
Pass Random Drug Screening

Available to Postsecondary and Secondary Students (ages 17 to start program; 18 at time of externship) with High School Counselor recommendation

Upon completion of the program students must pass the NHA Exam to certify as a Medical Assistant.

Program Hours

Roosevelt Only
Monday - Thursday
8:00 a.m. - 3:30 p.m.
Friday
8:00 a.m. - 2:30 p.m.

Nursing Assistant

NURSING ASSISTANT AT A GLANCE

Program Length
3 Credits (114 Hours)
Open-Entry/Defined-Exit
Average Completion Time: 6 weeks

Instructional Delivery Method
Traditional
Hybrid

Program Cost Estimate*
Tuition: $300
Fees: $3
Books & Supplies: $184
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: YES

Student Entrance Requirements
Math 9.0 Grade Level
Reading 9.0 Grade Level

Available to postsecondary and secondary students (ages 16 or older)

Upon completion of the program students may take the State Nursing Assistant Certification Exam

Program Hours
Roosevelt
Monday - Thursday
8:00 a.m. - 3:30 p.m.
Friday
8:00 a.m. - 2:30 p.m.

Vernal
Monday - Thursday
Day 9:00 a.m. - 3:00 p.m.
Evening 2:30 p.m. - 8:00 p.m.
Friday 7:30 a.m. - 2:30 p.m.
Summer hrs 2:30 pm to 8:00 pm.

PROGRAM
The Nursing Assistant program is designed for students to receive their certification by completing coursework in classroom and clinical settings.

CAREER POSSIBILITIES
Graduates of the Nursing Assistant program will be prepared for employment in many health aide areas, including hospitals, private homes, long-term care facilities, and home health organizations.

CNA CERTIFICATION
Upon completication of the core courses, 18 modules, 24 hrs clinicals, CPR Certification, and passing final exam with 80%, the student will have the opportunity to take the State Nursing Assistant Certification Exam which includes a skills test and a written exam. The cost for the test is $90 (Certification costs are subject to change).

STATE CERTIFICATION REQUIREMENTS
- Pay Certification Fees
- Complete a State Approved Nurse Assisting Training Program
- 16 Years of Age or Older
- Pass CNA Knowledge Exam
- Pass CNA Skills Exam

NURSING ASSISTANT		
COURSES (3 CREDITS REQUIRED)		CR
TENA 1110	Nursing Assistant Classroom	3
TENA 1900	Nursing Assistant Clinical	-
	TOTAL	3



PROGRAM

The Pharmacy Technician program prepares students to support pharmacists by performing a wide range of practice-related duties for community, institutional, compounding, long-term care, mail-order, and other pharmaceutical settings. Students learn the most common medications, calculate dosages, process prescriptions, bill third-party insurance, learn aseptic techniques, and prepare sterile and non-sterile compounded medications. Students receive extensive hands-on training in the lab area using advanced pharmacy technology.

CAREER POSSIBILITIES

Certified Pharmacy Technicians may gain employment in a variety of settings, including hospital pharmacies, community pharmacies, drug wholesalers, and insurance companies.

LICENSURE REQUIREMENTS

- 18 Years of Age or Older
- High School Diploma or GED
- Pass a Background Check
- Complete a State Approved Pharmacy Tech Training Program
- Pass a State Approved National Exam
- Pay Licensure Fees

ASHP, American Society of
Health-Systems Pharmacists
4500 East-West Highway, Suite 900
Bethesda, MD, 20814
(866) 279-0681
https://www.ashp.org/

ACPE – Accreditation Council
for Pharmacy Education
190 S. LaSalle Street, Suite 2850
Chicago, Illinois 60603-3410
Phone: (312) 664-3575
Fax: (866) 228-2631
https://www.acpe-accredit.org/

PHARMACY TECHNICIAN		
COURSES (17 CREDITS REQUIRED)		CR
TEPT 1010	Introduction to Pharmacy	3
TEPT 1100	Community Pharmacy Practice	3
TEPT 1110	Institutional Pharmacy Practice	3
TEPT 1230	Extemporaneous, Nonsterile Compounding	2
TEPT 1240	Sterile & Hazardous Compounding	2
TEPT 1900	Pharmacy Technician Externship	4
	TOTAL	17

PHARMACY TECHNICIAN AT A GLANCE

Program Length

17 Credits (600 Hours)
Average Completion Time: 36 weeks

Instructional Delivery Method

Traditional
Hybrid

Program Cost Estimate*

Tuition: $1700
Program Fee: $119
Books & Supplies: $1225
Program costs are subject to change.

Pell Eligible: YES
VA Eligible: NO

Student Entrance Requirements

High School Diploma or GED
Math 12.0 grade level
Reading 12.0 grade level
Pass a Background Check
Pass Random Drug Screening

Available to Postsecondary and Secondary Students (ages 17 to start program; 18 at time of externship) with high school counselor recommendation.

Upon completion of the program students must pass PTCE or ExCPT Exam to license as a Pharmacy Technician.

Program Hours

Roosevelt Only
Monday - Thursday
8:00 a.m. - 11:00 a.m.
12:00 p.m. - 3:00 p.m.
Externship hours and locations vary

Practical Nursing

PRACTICAL NURSING AT A GLANCE

Program Length
27 Credits (900 Hours)
Average Completion Time:
Day - 35 weeks
Evening - 43 weeks

Instructional Delivery Method
Traditional
Hybrid

Program Cost Estimate*
Tuition: $2600
Fees: $130
Books & Supplies: $3500
Program costs are subject to change.

Pell Eligible: YES
VA Eligible: YES

Student Entrance Requirements
High School Diploma or GED
NEX Exam Score 143
Pass Background Check
Pass Random Drug Screening
Grade of "B-" or higher in all prerequisite courses
Current CNA
Available to Postsecondary (ages 18 or older)
Upon completion of the program students must pass NCLEX-PN Exam to license as a Practical Nurse.

Program Hours
Roosevelt Only
Days | Monday - Friday
8 a.m. - 5 p.m.
Evenings | Monday - Wednesday
5:00 p.m. - 9:00 p.m.
Evenings | Thursday - Friday
Times vary
Clinical days, times, and locations vary
Starting in January hours will be changing

PROGRAM
The Practical Nursing program combines basic skills with scientific principles and nursing theory. Learning is organized according to body systems ranging from simple to complex, with each concept building upon another. Students practice both the theory and application of principles learned, first in a simulated lab situation and then in care facilities under the supervision of faculty members. Students of Practical Nursing learn to recognize their strengths and abilities while remaining within the scope of their practice. Graduates are prepared to function in a structured healthcare environment under the direction of a registered nurse, physician, or other primary healthcare provider as a Licensed Practical Nurse (LPN). More than 90 percent of graduates in recent years have found steady employment in the nursing field.

CAREER POSSIBILITIES
Licensed Practical Nurses are prepared to work under the supervision of a Registered Nurse or physician in hospitals, doctor's offices, care centers, home health care settings, and rehabilitation facilities.

APPLICATION PROCESS
Practical Nursing applications are available on the UBTech Website, at the UBTech campus, or may be mailed to the applicant. Applications may be completed and submitted to the UBTech Practical Nursing Department using the following schedule:

- For Fall/August Enrollment--**after March 1 and prior to May 31**
- For Spring/January Enrollment--**after August 1 and prior to October 31**

Prior to submitting the application, applicants must complete the pre-requisites, meet with a Student Success Officer, and successfully complete the entrance exam.

Proof of completion by official transcript sent from the issuing school must be submitted with the application. Course descriptions must be included with transcripts for courses taken at schools other than USU.

SELECTION PROCESS
A point system is used to facilitate candidate selection. Points are awarded based on the criteria listed in the PN Application.

Practical Nursing

Nursing is an exceptionally rewarding career. This program enables students to quickly enter the workforce as skilled and competent nurses.

LICENSURE REQUIREMENTS

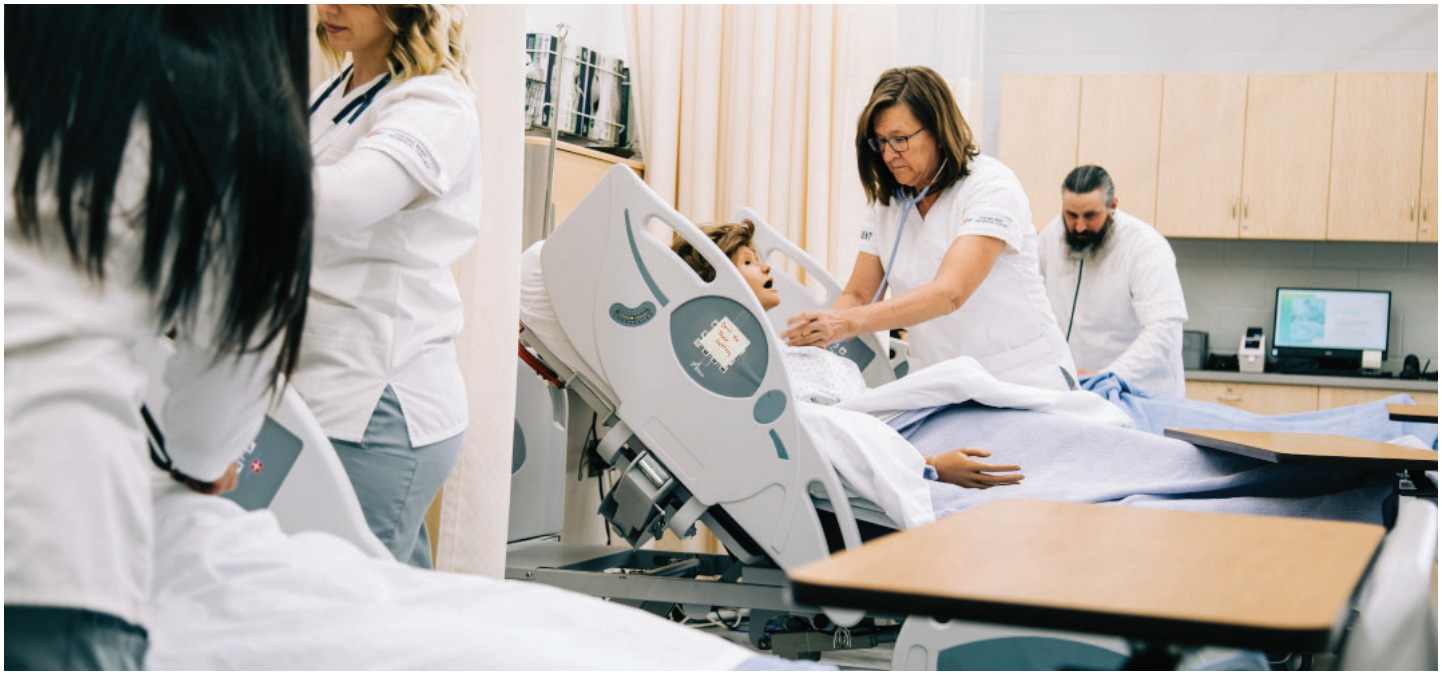
- Pay Licensure Fees
- Complete a Prectical Nursing Training Program that is accredited by the State of Utah
- 18 Years of Age of Older
- High School Diploma or GED
- Pass NCLEX-PN Exam
- Background Check

ACCREDITATION

The College's Practical Nursing program is accredited by:

Accrediting Commission on Education
in Nursing (ACEN).
3390 Peachtree Road NE Suite 1400
Atlanta, GA 30326
(404) 975-5000
Fax: (404) 975-5020
www.acenursing.org

PRACTICAL NURSING		
PREREQUISITES		**CR**
Prerequisite course grades must be 'B- grade or higher'		
BIOL 2320	Human Anatomy with Lab	4
BIOL 2420	Human Physiology with Lab	4
FCHD 1500	Human Development Across the Lifespan	3
	Current CNA	
COURSES (26 CREDITS REQUIRED)		**CR**
TEPN 1010	Fundamentals of Nursing Prartice	4
TEPN 1100	Medical-Surgical Nursing Care	4
TEPN 1200	Introduction to Nursing Pharmacology	2
TEPN 1300	Conprehensive Mental Health Nursing	2
TEPN 1190	Skills Lab	4
TEPN 1490	Nursing Care of Women and Children	2
TEPN 2290	Nursing Pharmacology II	2
TEPN 2590	Leadership Concepts for LPN	1
TEPN 2990	Fundamentals Clinical	2
TEPN 2991	Medical-Surgical Clinical	2
TEPN 2992	Women and Children Clinical	2
	TOTAL	**27**



Surgical Technology

SURGICAL TECHNOLOGY AT A GLANCE

Program Length
25 Credits (900 Hours)
Average Completion Time: 33 weeks

Instructional Delivery Method
Traditional
Hybrid

Program Cost Estimate*
Tuition: $2500
Fees: $125
Books & Supplies: $916
Program costs are subject to change.

Pell Eligible: YES
VA Eligible: YES

Student Entrance Requirements
High School Diploma or GED
Math 12.0 grade level
Reading 12.0 grade level
Pass a Background Check
Pass Random Drug Screening

Available to Postsecondary and Secondary Seniors (ages 17 to start program; 18 at time of externship) with High School Counselor recommendation

Program Hours
Vernal Only
Monday - Thursday
8:00 a.m. - 4:00 p.m.
Externship hours and locations vary

Surgical Technologists are members of an operating room team, which includes the surgeon(s), anesthesia provider, and circulating nurse.

PROGRAM
The Surgical Technology program is designed to prepare you for employment as an entry-level surgical technologist (ST). Students enrolled in this program will focus on the basics of surgical technology, microbiology, infection control, asepsis, and surgical techniques. Students will develop the fundamental concepts and principles necessary to successfully participate as a member of the surgical team.

CAREER POSSIBILITIES
Surgical Technologists are prepared to seek employment in a surgical suite delivering direct patient care. They can work in hospitals and specialized surgical clinics.

SURGICAL TECHNOLOGY		
COURSES (25 CREDITS REQUIRED)		CR
TESU 1015	Introduction to Surgical Technology	2
TESU 1021	Microbiology and Infection Control	1
TESU 1030	Surgical Pharmacology	2
TESU 1040	Principles and Practices of Surgical Technology	3
TESU 1051	Surgical Procedures I	2
TESU 1061	Surgical Procedures II	2
TESU 1070	Surgical Procedures III	3
TESU 1221	Surgical Technology Seminar	1
TESU 2900	Surgical Technology Clinical Externship I	4
TESU 2910	Surgical Technology Clinical Externship II	4
TESU 2921	Surgical Technology Clinical Externship III	1
	TOTAL	25



Students learn advanced phlebotomy procedures ensuring adequate knowledge and skills in their field. Students hone communication and phlebotomy skills, while practicing real-life scenarios in a controlled environment. Students explore phlebotomy jobs and prepare for employment by demonstrating learned skills.

PROGRAM

This program will provide students with the skills and knowledge needed to become competent phlebotomists. The program provides hands-on, competency-based technical education through classroom and laboratory instruction as well as hands-on practice. Lectures are given on basic and advanced phlebotomy, including the healthcare setting, overview of the human body, blood collection procedures, and special collection procedures.

* Multi-sample Needle
* Urinalysis
* Butterfly Needle
* Proper Patient Identification
* Needle to Syringe and Transfer
* Glucose Testing
* Special Procedures
* Blood Cultures
* Newborn Screen
* Test Requisitions
* Hemoglobin
* Order of Draw
* Hematocrit
* Specimen Transport
* Syncope
* Centrifugation

CAREER POSSIBILITIES

Students learn advanced phlebotomy procedures ensuring adequate knowledge and skills in their field. Students hone communication and phlebotomy skills, while practicing real-life scenarios in a controlled environment. Students explore phlebotomy jobs and prepare for employment by demonstrating learned skills.

PHLEBOTOMY		
COURSES (25 CREDITS REQUIRED)		CR
TEPH 1010	Phlebotomy I	2
TEPH 1020	Phlebotomy II	1
	TOTAL	3

PHLEBOTOMY AT A GLANCE

Program Length
3 Credits (90 Hours)
Average Completion Time: 7 weeks

Instructional Delivery Method
Traditional
Hybrid

Program Cost Estimate*
Tuition: $300
Fees: $263
Optional Certification Test
$129

Program costs are subject to change.

Pell Eligible: NO
VA Eligible: NO

Student Entrance Requirements
must be 18 years of age

Program Hours
Roosevelt Only
Varied Days
4:00 p.m. - 9:00 p.m.

TRADES

Welcome to UBTech's Trades Department!

UBTech recently transitioned to credit hours to allow for better alignment and articulation with other institutions. The chart below provides an overview of total costs for all Trade programs.

FY26 CREDITS				
CREDIT	PROGRAM OR COURSE	TUITION	FEES	TOTAL
6	Tire and Lube Technician	$600	$36	$636
10	Automotive Maintenance & Light Repair	$1,000	$60	$1,060
28	Automotive Technology	$2,800	$168	$2,968
6	Preventative Maintenance Technician	$600	$30	$630
20	Diesel Technician I	$2,000	$100	$2,100
30	Diesel Technician II	$3,000	$150	$3,150
6	Carpentry Fundamentals	$600	$36	$636
21	Construction Technology	$2,100	$126	$2,226
8	Electrical Technician	$800	$32	$832
24	Electrical Apprenticeship	$2400	$96	$2496
10	Welding Basic Technician	$1,000	$70	$1,070
20	Welding Technology	$2,000	$140	$2,140

Program costs are subject to change.

Tire and Lube Technician

TIRE AND LUBE TECHNICIAN AT A GLANCE

Program Length
6 Credits (180 Hours)
Average Completion Time:
6 weeks @ 30hrs/wk

Instructional Delivery Method
Traditional
Hybrid

Program Cost Estimate*
Tuition: $600
Fees: $36
Books & Supplies: $195
Recommended Tools: $4500
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: NO

Student Entrance Requirements
Math 8.0 Grade Level
Reading 8.0 Grade Level

Available to Postsecondary and Secondary Students.

Program Hours
Roosevelt Only
Monday - Thursday
8:00 a.m. - 3:45 p.m.
Friday
8:00 a.m. - 2:30 p.m.

Tire and lube technicians have entry level skills in a variety of service areas. They are employable in a variety of entry level positions.

PROGRAM

The Tire and Lube Technician program is an entry level program designed for automotive-minded students, enabling them to learn the skills essential to enter the field of automotive preventative services. Lube technicians have entry-level skills in a variety of service areas. Graduates will be employable in a variety of entry-level positions. Courses in this program are carefully articulated with the Automotive Maintenance & Light Repair and Auto Technology programs, allowing students to move on without repeating course work.

TIRE AND LUBE TECHNICIAN		
CORE COURSES (6 CREDITS REQUIRED)		CR
TEAU 1080	Introduction to Automotive	2
AUTO 1031	Suspension and Steering IA	2
AUTO 1041	Brakes IA	2
	TOTAL	6



Automotive Maintenance & Light Repair

Automotive Maintenance & Light Repair technicians have entry level skills in a variety of service areas. They are employable in a variety of entry level positions.

PROGRAM

The Automotive Maintenance & Light Repair program is an entry-level program designed for beginning students, enabling them to learn the skills essential to enter the field of automotive service. Automotive maintenance and light repair technicians have entry-level skills in a variety of service areas. Graduates will be employable in a variety of entry-level positions. Courses in this program are carefully articulated with the Automotive Technology program, allowing students to move on without repeating course work.

AUTOMOTIVE MAINTENANCE & LIGHT REPAIR		
CORE COURSES (10 CREDITS REQUIRED)		CR
TEAU 1080	Introduction to Automotive	2
AUTO 1031	Suspension and Steering IA	2
AUTO 1041	Brakes IA	2
AUTO 1051	Electrical IA	2
AUTO 1061	Engine Performance IA	2
	TOTAL	10



AUTOMOTIVE MAINTENANCE & LIGHT REPAIR AT A GLANCE

Program Length

10 Credits (300 Hours)
Average Completion Time:
10 weeks @ 30hrs/wk

Instructional Delivery Method

Traditional
Hybrid

Program Cost Estimate*

Tuition: $1000
Fees: $60
Books & Supplies: $195
Recommended Tools: $4500
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: NO

Student Entrance Requirements

Math 8.0 Grade Level
Reading 8.0 Grade Level

Available to Postsecondary and Secondary Students.

Program Hours

Roosevelt Only
Monday - Thursday
8:00 a.m. - 3:45 p.m.
Friday
8:00 a.m. - 2:30 p.m

Automotive Technology

AUTOMOTIVE TECHNOLOGY AT A GLANCE

Program Length
28 Credits (855 Hours)
Average Completion Time:
28.5 weeks @ 30hrs/wk

Instructional Delivery Method
Traditional
Hybrid

Program Cost Estimate*
Tuition: $2800
Fees: $168
Books & Supplies: $ 195
Recommended Tools: $4500
Program costs are subject to change.

Pell Eligible: YES
VA Eligible: NO

Student Entrance Requirements
Math 8.0 Grade Level
Reading 8.0 Grade Level

Available to Postsecondary and and Secondary Students.

Program Hours
Roosevelt Only
Monday - Thursday
8:00 a.m. - 3:45 p.m.
Friday

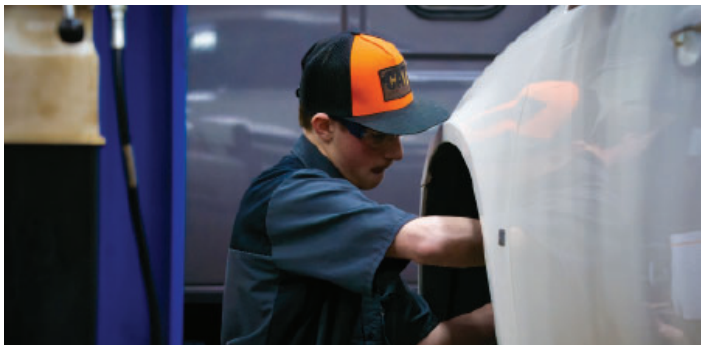
*ASE requires two years full-time, hands-on working experience prior to receiving certification. Credit may be given for up to one year of the two-year work

Automotive technicians inspect, maintain, and repair mechanical, electrical, and hydraulic parts of automobiles, trucks, industrial equipment, and other fuel-powered vehicles.

PROGRAM
The Automotive Technology program prepares students with diversified employment skills and knowledge as master automotive technicians, including hands-on instruction in brakes; suspension and steering; manual drivetrain and transaxles; electrical/electronic systems; engine performance; preventative maintenance; safety; professionalism; and workplace relations.

CAREER POSSIBILITIES
Graduates will be prepared to seek employment in a variety of automotive positions, including alignment specialist, rebuild/overhaul specialist, automotive technician apprentice, driveability technician, front-end technician, maintenance technician, and transmission technician.

AUTOMOTIVE TECHNOLOGY		
CORE COURSES (28 CREDITS REQUIRED)		CR
TEAU 1080	Introduction to Automotive	2
TEAU 1400	Suspension and Steering	4
TEAU 1500	Brakes	4
TEAU 1600	Electrical I	4
TEAU 1800	Engine Performance I	4
TEAU 2650	Electrical/Electronics Systems II	2
TEAU 1115	Engine Repair	2
TEAU 1215	Transmission and Manual Drivetrain	3
TEAU 1715	Heating, Ventilation, and Air Conditioning	2
TEAU 2995	Automotive Technology Externship	1
	TOTAL	28



Preventative Maintenance Technician

The Preventative Maintenance Technician Course gives students an overview for working in the heavy duty diesel industry.

PROGRAM

The Preventative Maintenance Technician is designed to give students an overview of the heavy duty diesel industry, including safety and familiarization with tools, machines, and processes.

CAREER POSSIBILITIES

Employment in the diesel service and repair industry is projected to grow on pace with the average for all occupations well into the future. Graduates will be prepared to seek employment as preventative maintenance technicians across a variety of fields.

PREVENTATIVE MAINTENANCE TECHNICIAN		
CORE COURSES (6 CREDITS REQUIRED)		CR
HVDD 1002	Introduction to Heavy Duty Commercial Vehicles	2
HVDD 1007	Preventative Maintenance and Inspection I	2
HVDD 1004	Electrical Systems I	2
	TOTAL	6



PREVENTATIVE MAINTENANCE TECHNICIAN AT A GLANCE

Program Length

6 Credits (180 Hours)
Open-Entry/Defined-Exit
Average Completion Time:
9 weeks @ 20hrs/wk

Instructional Delivery Method

Traditional
Hybrid

Program Cost Estimate*

Tuition: $600
Fees: $30
Books & Supplies: $234
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: YES

Student Entrance Requirements

Math 8.0 Grade Level
Reading 8.0 Grade Level

Available to Postsecondary and and Secondary Students

Program Hours

Vernal only
Monday - Thursday
7:40 a.m. - 3:30 p.m.
Friday
7:40 a.m. - 2:30 p.m.

Diesel Technician I

DIESEL TECHNICIAN I AT A GLANCE

Program Length
20 Credits (600 Hours)
Open-Entry/Defined-Exit
Average Completion Time:
30 weeks @ 20hrs/wk

Instructional Delivery Method
Traditional and Hybrid

Program Cost Estimate*
Tuition: $2000
Fees: $100
Books & Supplies: $234
Recommended Tools: $4500
Program costs are subject to change.

Pell Eligible: YES
VA Eligible: YES

Student Entrance Requirements
Math 8.0 Grade Level
Reading 8.0 Grade Levell

Available to Postsecondary and and Secondary Students

Program Hours
Vernal only
Monday - Thursday
7:40 a.m. - 3:30 p.m.
Friday
7:40 a.m. - 2:30 p.m..

The Diesel Technician I program prepares students for work in the industry as a diesel equipment technician.

PROGRAM

The Diesel Technician I program teaches students to perform duties in preventive maintenance and electrical troubleshooting along with additional training in the areas of transmissions, differentials, brakes, steering, suspension, wheel alignment, HVAC and Hydraulics. The lessons include hands on troubleshooting, diagnosis, and repair.

REQUIREMENTS

A basic assessment of reading and math is required prior to enrollment.

CAREER POSSIBILITIES

Employment in the diesel service and repair industry is projected to grow on pace with the average for all occupations through the year 2020. Graduates will be prepared to seek employment as diesel technicians across a variety of fields.

DIESEL TECHNICIAN I		
CORE COURSES (20 CREDITS REQUIRED)		CR
HVDD 1002	Introduction to Heavy Duty Commercial Vehicles	2
HVDD 1007	Preventative Maintenance and Inspection I	2
HVDD 1004	Electrical Systems I	2
HVDD 2004	Electrical Systems II	2
HVDD 1017	Suspension and Steering	2
HVDD 1012	Commercial Vehicle Brakes	3
HVDD 1014	Drive Train	3
HVDD 1022	HVAC	2
HVDD 1042	Hydraulics	2
	TOTAL	**20**



Diesel Technician II

The Diesel Technician II program prepares students for work in the industry as a diesel mechanic.

PROGRAM

The Diesel Technician II program provides training in a variety of diesel-powered vehicles, engines, and power systems. Students explore the theory of operation and preventive maintenance of diesel systems and progress to actual hands-on work in the maintenance and repair of transmissions, differentials, brakes, steering and suspension, wheel alignment, hydraulics, and engine rebuilding. After demonstrating foundational knowledge, students begin working with the latest advances in the trucking industry in engine design, micro-processing, air conditioning, and transmissions. All course work in the program is taught to NATEF standard to prepare graduates to sit for the ASE industry standards test.

CAREER POSSIBILITIES

Employment in the diesel service and repair industry is projected to grow on pace with the average for all occupations through the year 2020. Graduates will be prepared to seek employment as diesel technicians across a variety of fields.

DIESEL TECHNICIAN II		
CORE COURSES (30 CREDITS REQUIRED)		CR
HVDD 1002	Introduction to Heavy Duty Commercial Vehicles	2
HVDD 1007	Preventative Maintenance and Inspection I	2
HVDD 1004	Electrical Systems I	2
HVDD 2004	Electrical Systems II	2
HVDD 1017	Suspension and Steering	2
HVDD 1012	Commercial Vehicle Brakes	3
HVDD 1014	Drive Train	3
HVDD 1022	HVAC	2
HVDD 1042	Hydraulics	2
HVDD 1134	Electronic Systems	4
HVDD 1140	Engines	6
	TOTAL	30

DIESEL TECHNICIAN II AT A GLANCE

Program Length

30 Credits (900 Hours)
Open-Entry/Defined-Exit
Average Completion Time:
45 weeks @ 20hrs/wk

Instructional Delivery Method

Traditional and Hybrid

Program Cost Estimate*

Tuition: $3000
Fees: $150
Books & Supplies: $234
Recommended Tools: $4500

Program costs are subject to change.

Pell Eligible: YES
VA Eligible: YES

Student Entrance Requirements

Math 8.0 Grade Level
Reading 8.0 Grade Levell

Available to Postsecondary and and Secondary Students

Program Hours

Vernal only
Monday - Thursday
7:40 a.m. - 2:30 p.m.
Friday

Cabinetry

CABINETRY AT A GLANCE

Program Length
12 Credits (360 Hours)
Secondary Only Program
Average Completion Time: 6 Semesters

Instructional Delivery Method
Traditional

Program Cost Estimate*
Books & Supplies: $17.50
Fees $12.50
Dependent on Project

Student Entrance Requirements
Secondary Student

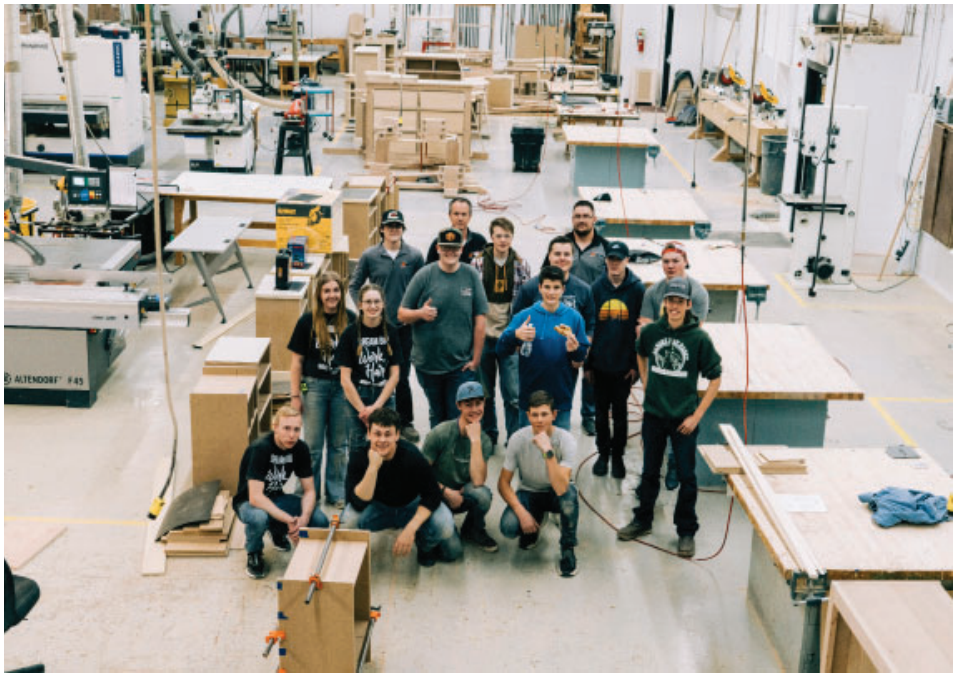
Program Hours
Roosevelt
Monday - Thursday
8:00 a.m. - 3:45 p.m.
Friday
8:00 a.m. - 2:30 p.m.
Secondary Schedule

The Cabinetry program is designed for those who like working with wood. This is the beginning of developing the safety, skills, and confidence needed to be successful on the job. While in this course, a student will learn transferable, effective work skills that will be of value in most hands-on occupations especially in the cabinetry industry.

PROGRAM

The Cabinetry program is designed to teach the fundamentals of cabinet and furniture construction. While in the program, students will learn transferable, effective work skills that will be of value in most occupations, as well as in the cabinetry industry. Students will build a cabinet and or furniture project of their choice. Students will be instructed in the processes of woodworking from fundamentals of planning and design to finish work. The student will be instructed in the safe use of woodworking power tools and machines.

CABINETRY		
CORE COURSES (12 CREDITS REQUIRED)		CR
TECB 1005	Woodworking	2
TECB 1015	Furniture Design I	2
TECB 1025	Furniture Design II	2
TECB 1035	Furniture Design III	2
TECB 1045	Furniture Design IV	2
TECB 1055	Furniture Design V	2
	TOTAL	12



Carpentry Fundamentals

The Carpentry Fundamentals program at UBTech gives students hands-on experience in construction and carpentry work. While the primary emphasis is residential construction, certain processes found in commercial building are also covered.

PROGRAM

This program provides students with an introduction to the various disciplines and occupations in the construction industry and prepares them for entry-level positions. Students who complete the certificate and obtain related employment will have the option to continue training as apprentices in their chosen craft and receive state, national, and industry certifications.

CAREER POSSIBILITIES

Program completers will gain experience and knowledge to be prepared to seek employment with building contractors and construction material suppliers. Career opportunities include carpenter, finish carpenter, subcontractor, project foreman, project manager, mason, cement finisher, plumber, electrician, and estimator, among others.

CARPENTRY FUNDAMENTALS		
CORE COURSES (6 CREDITS REQUIRED)		CR
TECO 1010	Introduction to Carpentry	2
TECO 1020	Carpentry Concepts	4
	TOTAL	6



CARPENTRY FUNDAMENTALS AT A GLANCE

Program Length

6 Credits (180 Hours)
Open-Entry/Defined-Exit
Average Completion Time:
9 weeks @ 20hrs/wk

Instructional Delivery Method

Traditional
Hybrid

Program Cost Estimate*

Tuition: $600
Fees: $36
Books & Supplies: $70
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: YES

Student Entrance Requirements

Math 8.0 Grade Level
Reading 8.0 Grade Level

Available to Postsecondary
Secondary Students

Program Hours

Roosevelt
Monday - Thursday
8:00 a.m. - 3:45 p.m.
Friday
8:00 a.m. - 2:30 p.m.

Vernal
Monday - Thursday
7:40 a.m. - 3:30 p.m.
Friday
7:40 a.m. - 2:30 p.m.

Construction Technology

CONSTRUCTION TECHNOLOGY AT A GLANCE

Program Length
21 Credits (630 Hours)
Open-Entry/Open-Exit
Average Completion Time:
32 weeks @ 20hrs/wk

Instructional Delivery Method
Traditional
Hybrid

Program Cost Estimate*
Tuition: $2100
Fees: $126
Books & Supplies: $180
Program costs are subject to change.

Pell Eligible: YES
VA Eligible: YES

Student Entrance Requirements
Math 8.0 Grade Level
Reading 8.0 Grade Level

Program Hours
Roosevelt
Monday - Thursday
8:00 a.m. - 3:45 p.m.
Friday
8:00 a.m. - 2:30 p.m.

Vernal
Monday - Thursday
7:40 a.m. - 3:30 p.m.
Friday
7:40 a.m. - 2:30 p.m.

The Construction Technology program is also offered traditionally at the Duchesne County Jail Instructional Service Center.

PROGRAM
The Construction Technology program gives students hands-on experience in the construction of a home. Students are involved in all phases of the project from planning to drafting to foundation, framing, and finishing work. Instructors experienced in general contracting and teaching conduct all classroom and building experiences. Certain processes found in commercial construction are also covered.

CONSTRUCTION TECHNOLOGY		
CORE COURSES (21 CREDITS REQUIRED)		CR
TECO 1010	Introduction to Carpentry	2
TECO 1020	Carpentry Concepts	4
TECO 1030	Construction Print Reading	3
TECO 1040	Advanced Carpentry Concepts	4
TECO 1050	Interior Finishes	4
TECO 1060	Exterior Finishes	4
	TOTAL	21



Electrical Technician

The Electrical Technician program is designed for those who like working with electrical wiring and equipment. This is the beginning of developing the safety, skills, and confidence needed to be successful on the job. While in this program, a student will learn transferable, effective work skills that will be of value in most occupations as well as in the construction industry.

PROGRAM

The Electrical Technician program will prepare students to apply technical knowledge and skills to assemble, install, operate, maintain, and repair electrically energized systems, such as residential, commercial, and industrial electric-power systems wiring, D.C. and A.C. motors, controls, and electrical distribution panels. Students will have the opportunity to use advanced technology equipment and gain competency in applying math skills related electrical work.

ELECTRICAL TECHNICIAN		
CORE COURSES (8 CREDITS REQUIRED)		CR
ELAP 1101	Electrician IA	3
ELAP 1102	Electrician IA Lab	1
ELAP 1103	Electrician IB	3
ELAP 1104	Electrician IB Lab	1
	TOTAL	8



ELECTRICAL TECHNICIAN AT A GLANCE

Program Length

8 Credits (240 Hours)
Open-Entry/Defined-Exit
Average Completion Time:
12 weeks @ 20hrs/wk

Instructional Delivery Method

Traditional
Hybrid
Distance Education

Program Cost Estimate*

Tuition: $800
Fees: $32
Books & Supplies: $687.05
Program costs are subject to change.

Pell Eligible: NO
VA Eligible: NO

Available to Postsecondary and Secondary Students

Program Hours

Roosevelt Only
Monday - Thursday
8:00 a.m. - 3:45 p.m.
Friday
8:00 a.m. - 2:30 p.m.
after hours by appointment only.

Electrical Apprenticeship

ELECTRICAL APPRENTICESHIP CLASSROOM TRAINING AT A GLANCE

Program Length
24 Credits (720 Hours)
Open-Entry/Defined-Exit

Average Completion Time:
45 weeks @ 20hrs/wk

Instructional Delivery Method
Traditional
Hybrid
Distance

Program Cost Estimate*
Tuition: $2400
Fees: $96
Books & Supplies: $300
Program costs subject to change

Pell Eligible: NO
VA Eligible: YES

Program Hours
Roosevelt
Monday - Friday
7:30 a.m. - 3:45 p.m.
Available by appointment for other times.

PROGRAM
UBTech's Electrical Apprenticeship training provides a pathway for students to become licensed Journeyman Electricians.

TRAINING
The Electrical Apprenticeship program provides a solid understanding of the National Electrical Code (NEC), its layout, the requirements for different electrical systems, and the components of those systems. This program discusses the risks involved with electricity and electrical systems as well as the safety equipment and measures that are in place to protect electricians and the general public alike.

TRAINING PARTNERSHIP
Electrical apprenticeship training is a partnership between local employers and UBTech. The employer provides the on-the-job training experience and UBTech provides the classroom instruction. Some topics covered include Ohms Law, resistors, circuits, wire tables and conductor sizes, math for electricians, AC & DC theory, etc. The National Electrical Code (NEC) is used extensively.

CAREER POSSIBILITIES
Upon passing the state exams, the graduate becomes a Journeyman Electrician.

ELECTRICAL APPRENTICESHIP		
COURSES		CR
TEEL 1110	Electrical Apprentice IA	3
TEEL 1120	Electrical Apprentice IB	3
TEEL 1210	Electrical Apprentice IIA	3
TEEL 1220	Electrical Apprentice IIB	3
TEEL 1310	Electrical Apprentice IIIA	3
TEEL 1320	Electrical Apprentice IIIB	3
TEEL 1410	Electrical Apprentice IVA	3
TEEL 1420	Electrical Apprentice IVB	3
	TOTAL	24

Welding Basic Technician

PROGRAM

This Welding Basic Technician program is designed to give students an overview of the welding industry, including familiarization with welding machines and processes. Skills taught include basic welding and oxy-fuel cutting. Safety as related to the welding industry is particularly stressed. Graduates of this course will be prepared to seek entry-level employment in welding.

CAREER POSSIBILITIES

Program completers will gain experience and knowledge to be prepared to seek employment as welder/fitter, combination welder, pipe and pressure vessel welder, welding inspections, sales, engineering, product research and development.

WELDING BASIC TECHNICIAN		
CORE COURSES (10 CREDITS REQUIRED)		CR
WELD 1000	Intro to Welding	2
WELD 1401	Beginning Gas Metal Arc Welding (GMAW)	2
WELD 1411	Advanced Gas Metal Arc Welding (GMAW)	2
WELD 1301	Beginning Shieded Metal Arc Welding (SMAW)	2
WELD 1311	Advanced Shielded Metal Arc Welding (SMAW)	2
	TOTAL	10



WELDING BASIC TECHNICIAN AT A GLANCE

Program Length

10 Credits (300 Hours)

Open-Entry/Defined-Exit

Average Completion Time:
15 weeks @ 20hrs/wk

Instructional Delivery Method

Traditional
Hybrid

Program Cost Estimate*

Tuition: $1000
Fees: $150
Books & Supplies: $55

***Program costs subject to change**

Pell Eligible: NO
VA Eligible: YES

Program Hours

Roosevelt
Monday - Friday
8:00 a.m. - 8:00 p.m.

Vernal
Monday - Friday
7:40 a.m. - 8:00 p.m.

Welding Technology

WELDING TECHNNOLOGY AT A GLANCE

Program Length
20 Credits (600 Hours)
Open-Entry/Defined-Exit
Average Completion Time:
30 weeks @ 20hrs/wk

Instructional Delivery Method
Traditional
Hybrid

Program Cost Estimate*
Tuition: $2000
Fees: $140
Books & Supplies: $190
Program costs subject to change

Pell Eligible: NO
VA Eligible: YES

Program Hours
Roosevelt
Monday - Friday
8:00 a.m. - 8:00 p.m.

Vernal
Monday - Friday
7:40 a.m. - 8:00 p.m.

PROGRAM
In the Welding Technology certificate program, students receive hands-on safety, welding, and cutting instruction on a variety of metals. Instruction includes basic Oxy Fuel Cutting (OFC), Gas Metal Arc Welding (GMAW), Shielded Metal Arc Welding (SMAW), Flux Cored Arc Welding (FCAW), Gas Tungsten Arc Welding (GTAW), and other thermal and mechanical cutting processes. Students also learn welding process-specific and welding shop safety practices, basic print reading, and the proper uses and applications of AWS welding symbols.

CAREER POSSIBILITIES
Program completers will gain experience and knowledge to be prepared to seek employment as welder/fitter, combination welder, pipe and pressure vessel welder, welding inspections, sales, engineering, product research and development.

WELDING TECHNOLOGY		
COURSES (20 CREDITS REQUIRED)		CR
TEWT 1000	Intro to Welding and Cutting	2
TEWT 1010	Measurement Systems	2
TEWT 1111	Shield Metal Arc Welding (SMAW) I	2
TEWT 1112	Shield Metal Arc Welding (SMAW) II	2
TEWT 1211	Gas Tungsten Arc Welding (GTAW) I	2
TEWT 1212	Gas Tungsten Arc Welding (GTAW) II	2
TEWT 1311	Gas Metal Arc Welding (GMAW) I	2
TEWT 1411	Flux Cored Arc Welding (FCAW) I	2
TEWT 1320	Gas Metal Arc Welding II/Flux Cored Arc Welding II	2
TEWT 1660	Fabrication	2
	TOTAL	**20**



Non-Credit Course Training and Classes

Welcome to UBTech's Non-Credit Course Training.

FY26 NON-CREDITS	
TRAINING OR COURSE	**TOTAL**
Farm & Ranch	$208.28
Farm & Ranch Advanced	$252.59

Program costs are subject to change.

Farm & Ranch Business Management Courses

FARM & RANCH BUSINESS MANAGEMENT COURSES AT A GLANCE

Cost Estimate for Farm & Ranch*

Course Cost:
Farm & Ranch: $53.28
Farm & Ranch Advanced: $76.59
Differential Tuition:
Farm & Ranch: $155
Farm & Ranch Advanced: $176

Program costs are subject to change.

Pell Eligible: NO
VA Eligible: NO

Student Requirements

Involved in a farming operation.

Available to farmers and ranchers in Duchesne, Uintah, and

The Farm & Ranch Business Management courses offer individualized continuing education for farmers and ranchers. These courses aim to teach the business management skills needed to analyze information from farm records and make applications to the individual operation.

FINANCIAL ASSISTANCE

Some farmers may qualify for scholarships.

TRAINING

Farmers and ranchers who participate in these courses are assisted in keeping a complete set of financial records using computer software, including Microsoft Excel, Quicken, and Quickbooks. Year-end information is used to analyze the financial position of the farm business. These courses meet the requirements for Farm Service Agency borrower training. Temporary use of a portable computer is available if necessary.

FARM & RANCH MANAGEMENT		
COURSES		HRS
FARM 1003	Farm & Ranch	480
FARM 1003A	Farm & Ranch	576
FARM 1013	Farm & Ranch Advanced 690	690
FARM 1013A	Farm & Ranch Advanced 828	828



Farmers and Ranchers—Take control of your operation with the skills you acquire through this program designed just for you.

We even bring the program right to your doorstep!

EMERGENCY MEDICAL RESPONDER (MDHS 1007)

This course will prepare you with the first steps of EMS. Emergency Medical Responder is not a license to work as an EMT but prepares you to go on to become an EMT.

EXERCISE SCIENCE/SPORTS MEDICINE (MDHS 1002, 1012)

Learn components of exercise science/sports medicine; including exploration of therapeutic careers, medical terminology, anatomy and physiology, first-aid, injury prevention principles, the healing process, rehabilitation techniques, therapeutic modalities, sport nutrition, sport psychology, and performance enhancement philosophies.

INTRO TO HEALTH (MDHS 1006)

Discover career possibilities in health care and options for health science and health technology programs. Receive introductions into anatomy and physiology, medical terminology, medical ethics, diseases, and disorders. You will be prepared for Medical Anatomy/Physiology course and/or a variety of health technology programs.

MEDICAL ANATOMY (MDHS 1003, 1004)

Study the structure and function of the human body. Review all organ systems including disease processes and diagnostic treatment modalities.

MEDICAL MATH (MDHS 1008)

This course integrates medical-physiological concepts and mathematics. Be engaged in math activities including problem solving, reasoning and proof, communication, connections, and representations.

Safety Training

Pell Eligible: NO / VA Eligible: NO

Aerial Lift Operator Certification (Boom Lift or Scissor Lift): 3 yr Certification, includes theory and practical training per OSHA requirements.

Contractor Continuing ED 6 Hours (or 3 Hours): General overview on code updates w/emphasis on local non-compliance issues designed to provide the continuing education required for contractors.

Core Compliance: A three-day course designed to build knowledge, security, and personal recognition of safety practices and prevention of on-the-job injury and illness. Students learn to recognize, prevent, avoid, and reduce safety and health hazards in the workplace. Core Compliance provides full or awareness-level classroom instruction on 40 of the most requested health, safety, and environmental (HSE) topics. Core Compliance meets full training in 29 HSE topics while meeting awareness level in an additional 15 topics. Accredited by both SafeLandUSA and SafeGulf.

Defensive Driving Passenger Car: This course offers practical strategies to reduce collision-related injuries, fatalities and cost by reinforcing good driving skills, putting defensive driving in a personal context and showing students the consequences of the choices they make behind the wheel.

Emergency/Fire & Evacuation Planning: Provides training on determining if a workplace requires an emergency action plan. Development of and implementation of emergency action and fire protection plans.

Forklift Operator Certification (Counterbalanced or Rough Terrain): 3 yr Certification, includes theory and practical training per OSHA requirements.

H2S Clear for Energy

Arms thousands of workers with crucial knowledge of the dangers of H2S and the precautions, tools, and necessary actions for working around rigs, pipelines, refineries, storage tanks, tankers, and terminals. Protect your workforce and your business today with H2S safety training.

Hazcom GHS: Training on SDS sheets and Chemical Labeling mandates.

HM126 Hazardous Materials: Teaches the signage and handling/transporting of hazardous materials. 49 CFR 172.704

HSI First Aid/CPR with AED: A combined adult first aid, AED, and CPR certification course designed for the occupational first aid provider.

Incipient Fire Training (Fire Extinguisher): Includes theory, types of fires/fuel sources, and practical training.

Lockout/Tagout Control of Hazardous Energy: Covers the types and detection of hazardous energy, control measures, and developing and implementing energy control programs.

OSHA 10 Hour General Industry: Taught per OSHA requirements. Utilized by many industries for employee training in and out of the oil and gas industry. (By request).

Veriforce Basic Orientation: Basic Orientation 7.0 is a one-day safety orientation that is accredited by both SafeLand and SafeGulf. This course meets API RP 75 and API RP T-1. In this course, students will learn about hazards they may encounter in their workplace and become familiar with various practices to mitigate those hazards. Students will also gain understanding of their rights under OSHA and how those rights apply to their workplace.

Veriforce Permit-required Confined Space: Permit-Required Confined Space: Entrant/Attendant/Supervisor course blends classroom training with hands-on activities to ensure workers are prepared to face the hazards found in permit-required confined spaces.

Veriforce Safe Driver: Safe Driver by Veriforce is a comprehensive safety training program focusing on the prevention of crashes involving per-sonal and light-duty company vehicles in the Oil and Gas industry. Addressing the alarming statistics of injuries and fa-talities, this course equips safety leaders with the knowledge to instill safe driving practices among workers, ensuring their safe return from high-hazard jobs.

Veriforce Working at Height: End User Fall Protection: A vital and engaging 3-hour program meticulously designed to equip your workforce with the essential knowledge and skills to mitigate these dangers and foster a safer work environment.

This comprehensive course delves into the fundamental principles of fall protection, empowering workers with a pro-found understanding of the hazards and control measures involved in working at height. By completing this program, your team will be better prepared to identify risks, implement effective prevention strategies, and act confidently in various elevated work scenarios.

Winter Driving: Provides information and training for driving in adverse weather and how to prepare your vehicle for driving in winter conditions.

AUTO 1031 SUSPENSION AND STEERING IA
2 CREDITS (60 Hours)
Receive overview of diagnosis and repair of automotive suspension and steering systems. Train in basic diagnosing and replacing of suspension components.

AUTO 1041 BRAKES IA
2 CREDITS (60 Hours)
Through demonstrations, lectures, research, and practical experiences dealing with the brakes system, this course is designed to assist you in broadening your experience using equipment, tools, materials, processes, and techniques in inspecting, diagnosing, and servicing automobiles.

AUTO 1051 ELECTRICAL IA
2 CREDITS (60 Hours)
Train in all aspects of automotive electricity and electronics. Learn electrical theory, Ohm's law, troubleshooting, diagnosis, and basic functions of all automotive electrical/electronic systems and circuits.

AUTO 1061 ENGINE PERFORMANCE IA
2 CREDITS (60 Hours)
Overview all aspects of diagnosis and repair of automotive engine performance systems. Discover aspects of engine performance including but not limited to fuel injection systems, carburetor systems, ignition systems, computer controls, emissions systems, and exhaust systems. Focus on diagnosing engine conditions and the operation and repair of ignition systems. Learn oscilloscope operation and waveform analysis.

CIS 1130 NETWORKING ESSENTIALS
2 CREDITS (60 Hours)
Networking Essentials will introduce students to the importance of networking in a digital world, and introduced network essentials required in many business functions today including business critical data and operations, cybersecurity, and much more. Students will learn to install a home and small business network, develop basic network troubleshooting skills, and recognize network threats and basic mitigation techniques.

ELAP 1101 ELECTRICIAN IA
3 CREDITS (90 Hours)
Prepares you to apply technical knowledge and skills to assemble, install, operate, maintain, and repair electrically energized systems.

ELAP 1102 ELECTRICIAN IA Lab
1 CREDIT (30 Hours)
This course will add additional hands-on instruction and projects, and visual demonstrations for ELAP1020 Electrical IA.

ELAP 1103 ELECTRICIAN IB
3 CREDITS (90 Hours)
You will build on the competencies gained in Electrician IA to extend to electrically energized systems such as residential, commercial, industrial electric-power systems wiring, D.C. and A.C. motors, controls, and electrical distribution panels.

ELAP 1104 ELECTRICIAN 1B Lab
1 CREDIT (30 Hours)
This course will add additional hands-on instruction and projects, and visual demonstrations for ELAP1025 Electrical IB.

TEXT 5010 TOWER TECHNICIAN PRACTICUM
3 CREDITS (90 Hours)
Learn tower installation, maintenance, and repair. Apply application codes and safety standards.

FARM 1003 FARM & RANCH 480
(480 Hours)
Receive individualized instruction and consultation in farm and ranch business management for individuals who own and operate, or who are employed in management positions on a farm or ranch. Designed to help managers establish and maintain a complete set of financial records.

FARM 1013 FARM & RANCH ADVANCED 690
(690 Hours)
Continuing instruction and consultation in farm and ranch business management. Emphasis is placed on using financial records to assist in enterprise decision-making.

HVDD 1002 INTRODUCTION TO HEAVY DUTY COMMERCIAL VEHICLES
2 CREDITS (60 Hours)
Be introduced to heavy-duty commercial vehicles and relevant careers. Practice employability skills and safety including personal protective equipment and first aid. Learn about tools, lubricants, fasteners, locking devices, and lifting equipment used in industry. Demonstrate use of hand tools, power tools, and shop equipment.

HVDD 1004 ELECTRICAL SYSTEMS I
2 CREDITS (60 Hours)
Study theory with hands-on experience with basic electrical components and systems.

HVDD 1007 PREVENTATIVE MAINTENANCE AND INSPECTION I
2 CREDITS (60 Hours)
Practice very critical preventative maintenance in the industry. Prepare for complete inspection of the vehicle to ensure a safe operation.

HVDD 1012 COMMERCIAL VEHICLE BRAKES
3 CREDITS (90 Hours)
Study theory with hands-on experience on maintenance and repair of air, ABS, hydraulic brakes, and wheel bearing systems. Required to check for leaking air valves on the air brake system and make repair when necessary. Detect codes and what the codes indicate on the ABS brake system and make repair when necessary on the different components. Inspect and repair hydraulic components.

Course Descriptions

HVDD 1014 DRIVE TRAIN
3 CREDITS (90 Hours)
Study theory with hands-on experience on maintenance and repair of the heavy-duty drive train system. Instruction and repair will cover clutches, transmissions, drive lines, and differentials. Required to do clutch adjustments and replacement, pull transmissions, pull and repair drive lines, u-joints, and differentials.

HVDD 1017 SUSPENSION AND STEERING
2 CREDITS (60 Hours)
Study theory with hands-on experience on maintenance and repair of the heavy duty steering and suspension. Instruction covers shocks, kingpins, drag links, tie rods, steering gear box, straight axles, wheels, tires, and frame service.

HVDD 1022 HVAC
2 CREDITS (60 Hours)
Study theory with hands-on experience on troubleshooting and repair of heavy-duty truck air conditioning systems. Instruction covers condensers, check valves, driers, compressors, evaporators, controls and recovering, handling, and installing different types of refrigerants.

HVDD 1042 HYDRAULICS
2 CREDITS (60 Hours)
Study theory with hands-on training with fluid power (hydraulics) as used in modern mobile equipment. Instruction includes training related to the operation and repair of hydraulic/pneumatic components and systems. Focus on testing, troubleshooting, design, and use of hydraulic schematics, and electronics over hydraulic systems.

HVDD 1134 ELECTRONIC SYSTEMS
4 CREDITS (120 Hours)
Study theory with hands-on experience with basic electronic components and systems. Required to wire various circuits and use electrical test equipment to troubleshoot components and systems.

HVDD 1140 ENGINES
6 CREDITS (180 Hours)
Study theory with hands-on training on basic operation, parts, and overhaul procedures of a diesel engine. Receive detailed instruction on engine lubricants, air, cooling, and exhaust systems.

HVDD 2004 ELECTRICAL SYSTEMS II
2 CREDITS (60 Hours)
Receive detailed training on alternators, lights, wiring schematics, symbols, and circuits.

MDHS 1002, 1012 EXERCISE SCIENCE/SPORTS MEDICINE A & B
120 Hours
Learn components of exercise science/sports medicine, including exploration of therapeutic careers, medical terminology, anatomy and physiology, first-aid, injury prevention principles, the healing process, rehabilitation techniques, therapeutic modalities, sport nutrition, sport psychology, and performance enhancement philosophies.

MDHS 1005 MEDICAL TERMINOLOGY
60 Hours
Gain skills necessary to interpret and understand medical terminology to be successful in the pursuit of health profession careers. Accomplish this by utilizing a method of study that not only instructs building medical terms but also gives the student immediate application in utilizing the medical term. Learn to easily remember, pronounce, and accurately spell prefixes, root words, and suffixes that combine to form medical terms. Thoroughly cover medical abbreviations.

MDHS 1006 INTRO TO HEALTH
60 Hours
Discover career possibilities in health care and options for health science and health technology programs. Receive introductions to anatomy and physiology, medical terminology, medical ethics, diseases, and disorders. You will be prepared for Medical Anatomy/Physiology course and/or a variety of health technology programs.

MDHS 1007 EMERGENCY MEDICAL RESPONDER
60 Hours
Prepare for the first steps of EMS. Although Emergency Medical Responder is not a license to work as an EMT, it will prepare you to go on to become an EMT.

MDHS 1008 MEDICAL MATH
60 Hours
This course integrates medical-physiological concepts and mathematics. Be engaged in math activities including problem-solving, reasoning and proof, communication, connections, and representations.

MDHS 1009, 1010 MEDICAL ANATOMY A & B
120 Hours
Learn the structure and function of the human body. Review all organ systems including disease processes and diagnostic treatment modalities.

PHBL 1001 PHLEBOTOMY
50 Hours
This course is a comprehensive journey through phlebotomy theory and practical skills. This course is designed to provide you with a solid foundation in clinical laboratory procedures and prepare you to perform safe and accurate venipuncture. By the end of the course, you will be ready to sit for the National Healthcareer Association (NHA) certification exam.

NRSG 1005 FOUNDATIONS OF NURSING PRACTICE
8 CREDITS (240 Hours)
This didactic and clinical course introduces nursing and roles of the nurse, as well as profession related and patient care concepts. Emphasis is placed on the knowledge and skills needed to provide safe, quality care. Foundational concepts addressed in this course are patient-centered care, teamwork and collaboration, evidence-based practice, safety, patient education, professionalism, communication, and leadership.

NRSG 1005 FOUNDATIONS OF NURSING PRACTICE CONT'D
The theoretical foundation for basic assessment and nursing skills is presented, and the student is given an opportunity to demonstrate these skills in a laboratory, simulation, and clinical setting. An introduction to the nursing process provides the student with a beginning framework for decision making.

NRSG 1005C FOUNDATIONS OF NURSING PRACTICE - CLINICAL
2 CREDITS (90 Hours)
Clinical experience for practical nursing students.

NRSG 1105 NURSING CARE OF CLIENTS WITH MENTAL/BEHAVIORAL DISORDERS
2 CREDITS (60 Hours)
This didactic course focuses on the care of patients across the lifespan facing psychological and emotional stressors. Emphasis is placed on common mental health disorders as well as promoting and maintaining the mental health of individuals and families. Foundational concepts addressed in this course are patient-centered care, teamwork and collaboration, evidence-based practice, safety, patient education, professionalism, communication, and leadership. Students achieve mental health first aid certification to prepare them to care for clients having mental health crises in any setting.

NRSG 1205 PHARMACOLOGY I
2 CREDITS (60 Hours)
This didactic course provides an introduction to the principles of pharmacology including pharmacokinetics, pharmacodynamics, common adverse/side effects, and contraindications. Emphasis is placed on drug classifications and nursing care related to the safe administration of medications to patients across the lifespan. Foundational concepts addressed in this course are patient-centered care, teamwork and collaboration, evidence-based practice, safety, patient education, professionalism, and communication. Students learn principles of safe medication administration in the lab and clinical setting.

NRSG 2005 MEDICAL SURGICAL NURSING CARE OF ADULTS
3 CREDITS (90 Hours)
This didactic and clinical course focuses on the care of adult and older adult patients with common medical/surgical health problems. Emphasis is placed on the nursing care of physiological disorders in select healthcare settings. Foundational concepts addressed in this course are patient-centered care, teamwork and collaboration, evidence-based practice, safety, patient education, professionalism, communication, and leadership. Clinical and simulation experiences provide the student an opportunity to apply theoretical concepts and implement safe patient care.

NRSG 2005C MEDICAL SURGICAL NURSING CARE OF ADULTS - CLINICAL
2 CREDITS (120 Hours)
Clinical experience for practical nursing students.

NRSG 2105 NURSING CARE OF WOMEN AND CHILDREN
2 CREDITS (60 Hours)
This didactic and clinical course provides an integrative, family-centered approach to the care of childbearing women, newborns, and children. Emphasis is placed on normal and high-risk pregnancies, normal growth and development, and common pediatric disorders. Foundational concepts addressed in this course are patient-centered care, teamwork and collaboration, evidence-based practice, safety, patient education, professionalism, communication, and leadership. Clinical and simulation experiences provide the student an opportunity to apply theoretical concepts and implement safe patient care to childbearing women, newborns, and children in select settings.

NRSG 2105C NURSING CARE OF WOMEN AND CHILDREN - CLINICAL
2 CREDITS (90 Hours)
Clinical experience for practical nursing students.

NRSG 2205 PHARMACOLOGY II
2 CREDITS (60 Hours)
This didactic course provides a continuing discussion about the principles of pharmacology including pharmacokinetics, pharmacodynamics, common adverse/side effects, and contraindications. Emphasis is placed on drug classifications and nursing care related to the safe administration of medications to patients across the lifespan. Foundational concepts addressed in this course are patient-centered care, teamwork and collaboration, evidence-based practice, safety, patient education, professionalism, and communication.

NRSG 2301 INTRAVENOUS THERAPY
(30 Hours)
This course will provide instructional skills necessary for Practical Nurses and Medical Assistants to perform intravenous venipuncture and maintenance. Students will gain understanding of identifying intravenous fluids/medications, delivery methods, and possible complications while maintaining professional and legal standards within this scope of practice.

NRSG 2305 LEADERSHIP CONCEPTS FOR THE LPN
1 CREDIT (30 Hours)
This didactic course facilitates the transition of the student to the role of an LPN. Emphasis is placed on issues related to nursing and health care as well as skills necessary to provide care to multiple patients and assign tasks to other LPNs and unlicensed personnel. Foundational concepts addressed in this course are patient-centered care, teamwork and collaboration, safety, professionalism, communication, and leadership. Concepts related to leadership and management are presented as well as career development options that enhance career mobility.

OSHA 10 GI GENERAL INDUSTRY 10 HOURS
Designed for entry-level workers. Promotes workplace safety and health and makes workers more knowledgeable about workplace hazards and their rights.

Course Descriptions

PETT 1200 WELL CONTROL SUPERVISOR
1 CREDIT (30 Hours)
Gain in-depth knowledge of well control and blowback control to safely supervise a drilling crew and ensure safety of the employees on-site as well as the drilling equipment. Learn using three state-of-the-art well control simulators with top-of-the-line computer software and hardware, and a main display producing 3-D graphics needed to facilitate a realistic training environment.

PETT 1303 HAZWOPER 40 HOURS
Provides the training necessary to ensure the safety of response personnel when taking action to contain and control releases of hazardous material or respond to disaster events that have impacted the workplace and/or community.

PETT 1306 HAZWOPER 24 HOURS
Provides the training necessary to ensure the safety of response personnel when taking action to contain and control releases of hazardous material that have impacted the workplace and/or community.

PETT 1309 HAZWOPER 8 HOURS
Annual refresher course for the HAZWOPER 40- and 24-hour courses.

PETT 2220 WELL CONTROL WORKOVER OPERATOR
1 credit (35 Hours)

Learn to mitigate and manage risks as well as principles and calculations to maintain adequate pressure. Understand the philosophy and operations of barrier systems. Train on the possible causes of detection of influxes. Identify the types and functions of fluids. Learn equipment utilized in the wellbore above and below ground and procedures used during well entry, workover operations, and shut in. Cover the objectives and techniques of well kill including bullheading, lube and bleed, forward and reverse circulation, and pump startup and shutdown. Discuss uncommon situations. Learn operations in organizing a well control operation.

PETT 2230-25 OIL AND GAS OPERATOR REPRESENTATIVE - WORKOVER
1 credit (35 Hours)

This course curriculum is designed for Oil & Gas Operator Representatives who are primarily responsible for the oversight of coiled tubing, snubbing, wireline, and workover operational processes of well control. The Well Control Oil & Gas Operator Representative program is IADC Accredited.

SAFT 1013 RESPIRATORY PROTECTION PACKAGE
4 HOURS
Includes the medical evaluation for wearing a respirator, the theory training, and fit testing.

SAFT 1021 H2S COMPLIANCE
2 HOURS
Awareness level training including the properties of detection and management of H2S gases, meets OSHA requirements.

SAFT 1023 MEDIC FIRST AID/CPR WITH AED
5 HOURS
Meet OSHA and other federal and state regulatory requirements for training employees on how to respond to and care for medical emergencies at work. Child/infant endorsement and basic refresher courses available.

SAFT 1024 CHILD/INFANT ENDORSEMENT TO MEDIC FIRST AID
1.5HRS
Supplemental training to the Medic First Aid course. Intended to facilitate certification in Child/Infant CPR and AED.

SAFT 1028 DEFENSIVE DRIVING PASSENGER CAR
4 HOURS
This course offers practical strategies to reduce collision-related injuries, fatalities, and cost by reinforcing good driving skills, putting defensive driving in a personal context, and showing students the consequences of the choices they make behind the wheel.

SAFT 1202 PEC H2S CLEAR
4 HOURS
A more in-depth H2S training for workers who may come in contact with hydrogen sulfide during their regular day-to-day job duties.

SAFT 1203 PEC SAFELAND USA
8 HOURS
Designed specifically for the US onshore E & P industry. Consistent EH& S orientation which is industry recognized and widely accepted.

SAFT 1306 CONTRACTOR CONTINUING ED
3 HOURS
General overview on code updates w/emphasis on local non-compliance issues and construction focus for training designed to provide the continuing education required for contractors and plumbers.

SAFT 1307 CONTRACTOR CONTINUING ED
6 HOURS
General overview on code updates w/emphasis on local non-compliance issues and construction focus for training designed to provide the continuing education required for contractors and plumbers.

SAFT 1702 INCIPIENT FIRE TRAINING
1 HOUR
Learn incipient fire training.

TEAU 1080 INTRODUCTION TO AUTOMOTIVE
2 CREDITS (60 Hours)
Learn the introduction and basic uses of our automotive shops. Train in shop safety and hazardous materials handling and disposal.

TEAU 1115 ENGINE REPAIR
2 CREDITS (60 Hours)
Learn all aspects of diagnosis, repair, and replacement of automotive engines, cylinder heads and valve trains, blocks, and lubrication and cooling system repair. Focus on diagnosis and repair of lubrication and cooling systems.

TEAU 1215 TRANSMISSION AND MANUAL DRIVETRAIN
3 CREDITS (90 Hours)

Learn aspects of diagnosis and repair of transmissions and manual drivetrains. Train in general diagnosis and repair of transmissions and transaxles, clutches, drive shafts, u-joints, cv joints, drive axles, and four-wheel drive and all-wheel drive components. Focus on diagnosis and repair of transmissions, drivetrains, drive shafts, and clutches.

TEAU 1400 SUSPENSION AND STEERING
4 CREDITS (120 Hours)
The Suspension and Steering course teaches theory and hands-on instruction on automotive suspension and steering systems while following the program standards set forth by Automotive Service Excellence Education Foundation at the master level.

TEAU 1500 BRAKES
4 CREDITS (120 Hours)
The Brakes course provides theory and hands-on instruction on automotive braking systems while following the industry acceptable standards.

TEAU 1600 ELECTRICAL I
4 CREDITS (120 Hours)
The Electrical I course provides theory and hands-on instruction on automotive electrical systems while following the program standards set forth by Automotive Service Excellence Education Foundation at the master level.

TEAU 1715 HEATING, VENTILATION, AND AIR CONDITIONING
2 CREDITS (60 Hours)
Learn all aspects of diagnosis and repair of heating and air conditioning systems. Train in repair and diagnosis of A/C systems, heating/ventilation, with the legal ways to recover, recycle, and handle refrigerants. Focus on operation diagnosis and repair of heating, ventilation, and engine cooling systems.

TEAU 1800 ENGINE PERFORMANCE I
4 CREDITS (120 Hours)
The Engine Performance I course provides theory and hands-on instruction in automotive engine performance while following the program standards set forth by Automotive Service Excellence Education Foundation at the master level.

TEAU 2650 ELECTRICAL/ELECTRONICS SYSTEMS II
2 CREDITS (60 Hours)
Train in advanced aspects of automotive electricity and electronics. Apply electrical theory, Ohms law, troubleshooting, diagnosis, and functions of all automotive electrical/electronic systems and circuits.

TEAU 2995 AUTOMOTIVE TECHNOLOGY EXTERNSHIP
1 CREDIT (45 Hours)
Experience live work in the automotive industry.

TECA 1000 SANITATION AND SAFETY
1 CREDIT (30 Hours)
The Sanitation and Safety course introduces students to the importance of food safety and sanitation in the kitchen. Students learn how to recognize and prevent hazards that can cause food-borne illnesses. It covers how to store and handle food and equipment, including the use of sanitizers and prevention of cross-contamination. The course introduces regulations related to food safety and sanitation.

TECA 1010 INTRODUCTION TO CULINARY ARTS
1 CREDIT (30 Hours)
The Introduction to Culinary Arts course explores the careers available in the food service industry. Students learn how to identify, prepare, and combine ingredients for a well-balanced diet, as well as learn about nutrients and dietary substitutions for food allergies. Through hands-on activities, students practice the basic techniques used in cooking, with an emphasis on presentation. Students who complete this course will have a comprehensive understanding of the fundamentals behind a successful culinary career.

TECA 1020 CULINARY MATH
1 CREDIT (30 Hours)
The Culinary Math course teaches students the basics of math as it relates to the culinary field. In this course, students learn how to cost recipes and develop yield formulas, as well as practice fraction skills. Through lectures, demonstrations, and in-class problem-solving, students practice a variety of math principles such as fractions, decimals, and baker percentages needed for success in the culinary industry.

TECA 1100 CULINARY I
3 CREDITS (90 Hours)
The Culinary I course introduces students to knife skills, and the tools and common equipment used in the kitchen. Students practice knife skills and classical cuts. The course provides instruction and practice for mise en place and organizing a kitchen, as well preparing different vegetables, grains, and starches. Basic herbs, spices, seasonings, and cooking techniques are also covered.

TECA 1110 CULINARY TECHNIQUES
3 CREDITS (90 Hours)
The Culinary Techniques course teaches the essential techniques used in the professional kitchen. Students practice breaking down, preparing, and cooking poultry as well as fish. Fabrication methods for beef, lamb, and game are also taught.

TECA 1200 SOUPS, STOCKS, AND SAUCES
3 CREDITS (90 Hours)
The Soups, Stocks, and Sauces course introduces students to the fundamentals of cooking quality soups, stocks, and sauces. A variety of preparation techniques and ingredients are explored. Topics include understanding the importance of mirepoix,

making soups, and thickening sauces.

TECA 1210 WORLD CUISINE
2 CREDITS (60 Hours)
This World Cuisine course teaches students about the vast array of ingredients and flavors found Throughout the world. Demonstrations on some regional and international dishes are given by the instructor. Using the same cooking principles that students have learned, they are able to cook with different herbs and spices from around the country to create some regional dishes.

TECA 1400 GARDE MANGER – COLD KITCHEN
3 CREDITS (90 Hours)
The Garde Manger-Cold Kitchen course teaches the fundamentals of the cold kitchen. Students gain an understanding of the pantry, sandwich and salad preparation, and other common dishes found under Garde Manger skills.

TECA 1500 BAKING I
3 CREDITS (90 Hours)
The Baking I course teaches students basic bakery principles that are fundamental for success in any food industry career. The course outlines the basic ingredients and mixing methods that make up the majority of baked goods. Learn to create pie doughs and basic pastries. Mixing techniques along with the appropriate types of crusts to be used with their subsequent fillings are demonstrated. The correct equipment and baking procedures. This course also teaches basic quick breads, muffins, and cake mixing methods.

TECA 1730 LINE COOKING
2 CREDITS (60 Hours)
The Line Cooking course teaches food preparation and service for short order. This course gives students the opportunity to work on a short-order line and a restaurant-style hot line, in preparation for real-life restaurant applications. This course provides a practical application of the food danger zone and focuses on heating, cooling, and proper holding of food as well as plating design. Students will also get an introduction to breakfast cookery. Students learn what a par stock is and help in the day-to-day preparation. Students use First in First Out (FIFO) techniques and the sales of popular items in planning a food preparation schedule. Students learn important aspects of taking customer orders, service, and presentation of food in a hands-on line cooking experience.

TECB 1005 WOODWORKING
2 CREDITS (60 Hours)
Learn basic math measuring concepts. Discover basic concepts in design, joinery, finishes, hardware, and complete cabinet construction. Safety will be stressed with every concept.

TECB 1015 FURNITURE DESIGN I
2 CREDITS (60 Hours)
Safely design, plan, and estimate a complete cabinet project of choice. Study and work through completing the project using the processes of joinery, abrasives and finishes, hardware installation, cabinet construction, and moldings and millwork.

TECB 1025 FURNITURE DESIGN II
2 CREDITS (60 Hours)
Safely design, plan, and estimate a complete cabinet or furniture project of choice. Develop level II skills in cabinet making through continued use of the process joinery, abrasives and finishes, hardware installation, cabinet construction, and moldings and millwork.

TECB 1035 FURNITURE DESIGN III
2 CREDITS (60 Hours)
Safely design, plan, and estimate a complete cabinet or furniture project of choice. Develop level III skills in cabinet making through continued use of the process joinery, abrasives and finishes, hardware installation, cabinet construction, and moldings and millwork.

TECB 1045 FURNITURE DESIGN IV
2 CREDITS (60 Hours)
Safely design, plan, and estimate a complete cabinet or furniture project of choice. Develop level IV skills in cabinet making through continued use of the process joinery, abrasives and finishes, hardware installation, cabinet construction, and moldings and millwork.

TECB 1055 FURNITURE DESIGN V
2 CREDITS (60 Hours)
Safely design, plan, and estimate a complete cabinet or furniture project of choice. Develop advanced level V skills in cabinet making through continued use of the process joinery, abrasives and finishes, hardware installation, cabinet construction, and moldings and millwork.

TECD 1100 COMMERCIAL DRIVER LICENSE - CLASS A
6 CREDITS (180 Hours)
The Commercial Drivers' License - Class A Course prepares students in classroom theory, backing skills, and entry-level driving skills including behind the wheel range and public road practice. Students demonstrate proficiency and competence in accordance with Federal/ State regulations, and college requirements.

TECD 1150 COMMERCIAL DRIVER LICENSE - CLASS B
3 CREDITS (90 Hours)
The Commercial Driver's License - Class B Course prepares students in the Entry Level Driver Training requirements and regulations as required by Federal/state and College agencies Including classroom theory, backing skills, and behind the wheel road skills.

TECO 1010 INTRODUCTION TO CARPENTRY
2 CREDITS (60 Hours)
The Introduction to Carpentry teaches site safety, construction math, proper material handling, hand and power tool identification and use, and workplace habits and attitudes. This course describes construction drawings and builds communication and employability skills needed in the workplace.

TECO 1020 CARPENTRY CONCEPTS
4 CREDITS (120 Hours)
The Carpentry Concepts course teaches the uses of various fasteners, proper use of carpentry tools, interpretation of blueprints, material take-offs, and basic carpentry concepts.

TECO 1030 CONSTRUCTION PRINT READING
3 CREDITS (90 Hours)
The Construction Print Reading course familiarizes students with construction prints, designs, symbols, specifications, and measurements, as well as the importance of plot plans, foundation plans, floor plans, elevations, and section views.

TECO 1040 ADVANCED CARPENTRY CONCEPTS
4 CREDITS (120 Hours)
This course teaches layout of the construction site for the excavation of footings and foundation. Training will be offered in cement work, floor units, walls, windows and door openings, construction roof systems, and stair layout according to building plans.

TECO 1050 INTERIOR FINISHES
4 CREDITS (120 Hours)
This course introduces the materials and methods for interior wall, floor, and ceiling finishes, installing handrail/guardrails, finish flooring, (e.g., ceramic tile, wood flooring, or laminate flooring), installing shelving, and decorative moldings and hardware.

TECO 1060 EXTERIOR FINISHES
4 CREDITS (120 Hours)
The Exterior Finishes course provides the student with an introduction to the application of exterior finishes. Subjects taught may include proper installation of roofing, siding, masonry, cornice finishes, weather barriers, and flashing.

TEEG 1100 ENERGY TRANSPORTATION PRACTICUM
8 CREDITS (240 Hours)
The Energy Transportation Practicum course will teach students how to safely transport live loads, identify different types of long combination vehicles (LCV) and the coupling and uncoupling process of LCV. The student will experience the loading and unloading process on simulated and or live production sites and will be introduced to the basic principles and processes of buying oil. Students will receive training to test for the required hazmat endorsement.

TEEL 1110 ELECTRICAL APPRENTICE IA
(90 Hours)
The Electrician Apprentice IA course establishes a solid foundation in electrical fundamentals and the study of basic electrical theory. This course addresses math applications as they relate to the electrical field. In this course, students will use the National Electrical Code (NEC) to apply code requirements to electrical systems. Students will learn and practice the basics of conduit bending. Students will be introduced to electrical and job site hazards and workplace safety.

TEEL 1120 ELECTRICAL APPRENTICE IB
(90 Hours)
The Electrician Apprentice IB course continues the study of electrical theory and its application within the electrical field. In this course, students will learn how devices and electrical systems work. Students will also explore lockout tagout, learn what makes a qualified person, and become more familiar with the National Electrical Code (NEC).

TEEL 1210 ELECTRICAL APPRENTICE IIA
(90 Hours)
The Electrician Apprentice IIA course discusses single-phase and three-phase alternating current (AC) power systems, inductance, capacitance, reactance, power factor, and power correction. In this course, students will begin a more comprehensive analysis of National Electrical Code (NEC) requirements and calculations. They will explore the NEC requirements for wiring methods and installations of electrical systems as well as electrical safety in the use of energized equipment.

TEEL 1220 ELECTRICAL APPRENTICE IIB
(90 Hours)
The Electrician Apprentice IIB course continues the comprehensive analysis of the National Electrical Code (NEC). In this course, students will evaluate the functions, uses, and calculations for direct current (DC) and alternating current (AC) motors, transformers, and other equipment. They will be instructed in electrical safety regarding Personal Protective Equipment (PPE) clothing requirements.

TEEL 1310 ELECTRICAL APPRENTICE IIIA
(90 Hours)
The Electrician Apprentice IIIA course discusses the roles of bonding and grounding in electrical systems per National Electrical Code (NEC) requirements. In this course, students will be shown the different parts, functions, and calculations for grounding and bonding. Students will explore the rules that apply to different electrical related boundaries set up by the National Fire Protection Agency (NFPA).

TEEL 1320 ELECTRICAL APPRENTICE IIIB
(90 Hours)
The Electrician Apprentice IIIB course explores basic and complex electrical motor control systems and their respective fundamental concepts, diagrams, and applications. Students will examine the wiring and protecting of motors and motor circuits per National Electrical Code (NEC) requirements.

Course Descriptions

TEEL 1410 ELECTRICAL APPRENTICE IVA
(90 Hours)
The Electrician Apprentice IVA course explores the basic skills necessary for becoming a crew leader and managing electrical hazards. In this course, students will be instructed in special occupancies, special equipment, special conditions and communication systems, and their respective National Electrical Code (NEC) requirements.

TEEL 1420 ELECTRICAL APPRENTICE IVB
(90 Hours)
In the Electrician Apprentice IVB course, students will review all concepts from the previous years of electrical apprenticeship education. This course prepares individuals for the Utah State Journeyman qualifying examinations. Upon completion, students will demonstrate journeyman-level understanding of the electrical field as a whole.

TEIT 1012 INTRODUCTION TO PYTHON
2 CREDITS (60 Hours)
Intro to Python will cover functional programming in python. Students will learn common functions, loops, operators, and conditionals. They will learn how to implement and manipulate lists, tuples, and dictionaries. They will create basic python scripts such as Fizzbuzz and text-based adventure games. This course will prepare students for further python training.

TEIT 1050 CAREER & WORKPLACE RELATIONS
1 CREDIT (30 Hours)

Career and Workplace Relations is designed to help students gain insight into how their skills and professionalism enhance relationships between management and coworkers. Instruction includes employment skills such as communication, critical thinking, professional etiquette, team dynamics and more.

TEIT 1100 INTRODUCTION TO NETWORKING
1 CREDIT (30 Hours)
Introduction to Networking provides foundational-level instruction on the concepts, models, services, settings, protocols, topologies, and devices used in computer networks. Students also explore the Open Systems Interconnection (OSI) and Transmission Control Protocol/Internet Protocol (TCP/IP) models.

TEIT 1110 INTRODUCTION TO CYBERSECURITY
1 CREDIT (30 Hours)
This course will provide foundational cybersecurity knowledge in preparation for more advanced cybersecurity courses as well as an introduction to career prospects in cybersecurity.

TEIT 1170 COMPUTER NEWTWORDS I
2 CREDITS (60 Hours)
Computer Networks I explores common computer networking models, network device installation and configuration, switching and routing technologies, IP address configuration, basic wireless network configuration, and network troubleshooting tools and methodology. This course aligns with objectives from popular networking certifications.

TEIT 1180 Network Service Technician
2 CREDITS (60 Hours)
This course provides comprehensive training in deploying and managing modern networking solutions using industry-leading hardware, including Cisco Meraki, UniFi routers, switches, wireless access points, and Calix products. Students will gain hands-on experience configuring and optimizing network infrastructure for small to medium-sized businesses. In addition to technical skills, the course emphasizes professionalism in IT service delivery, focusing on effective ticket management, asset tracking, and maintaining high customer service standards. Graduates of this course will be prepared to implement robust network solutions while upholding industry best practices.

TEIT 1200 A+ Core I
3 CREDITS (90 Hours)
A+ Core I prepares students to be successful computer technicians, capable of installing, maintaining, troubleshooting, optimizing, and securing desktop computers, laptops, mobile devices, and printers. This course aligns with objectives of the CompTIA A+ Core 1 certification exam.

TEIT 1210 A+ Core II
3 CREDITS (90 Hous)
A+ Core II is a follow-up to A+ Core1 and provides further instruction on installation, configuration, maintenance, and security of various common operating systems and platforms. This course aligns with the objectives of the CompTIA A+ Core 2 certification exam.

TEIT 1300 LINUX FOUNDATIONS
2 CREDITS (60 Hours)
Linux Foundations focuses on the installation, configuration, and process management of a Linux workstation. Students explore shell programming, file system management, user accounts, access and permissions, and managing multiple concurrent processes to achieve higher utilization.

TEIT 1400 INTRODUCTION TO CLOUD
2 CREDITS (60 Hours)
Introduction to Cloud provides instruction on core cloud computing concepts, services, and solutions as well as foundational knowledge from a business value perspective of the benefits and considerations for cloud computing implementation. Included is an overview of popular cloud platforms.

TEIT 1800 CERTIFICATION TEST PREP I
1 CREDIT (30 Hours)
Certification Test Prep I provides instruction in preparation for industry exams. Students will access additional testing materials and resources for their exam preparation. Students will review the exam outline, objectives, grading scale, requirements, and recommendations for the specified industry exam.

TEIT 1810 CERTIFICATION TEST PREP II
1 CREDIT (30 Hours)
Certification Test Prep II provides instruction in preparation for industry exams. Students will access additional testing materials and resources for their exam preparation. Students will review the exam outline, objectives, grading scale, requirements, and recommendations for the specified industry exam.

TEIT 1820 CERTIFICATION TEST PREP III
1 CREDIT (30 Hours)
Certification Test Prep III provides instruction in preparation for industry exams. Students will access additional testing materials and resources for their exam preparation. Students will review the exam outline, objectives, grading scale, requirements, and recommendations for the specified industry exam.

TEIT 1830 CERTIFICATION TEST PREP IV
1 CREDIT (30 Hours)
Certification Test Prep IV provides instruction in preparation for industry exams. Students will access additional testing materials and resources for their exam preparation. Students will review the exam outline, objectives, grading scale, requirements, and recommendations for the specified industry exam.

TEIT 2170 COMPUTER NETWORKS II
3 CREDITS (90 Hours)
Computer Networks II examines network design and architecture considerations, network documentation, change management, network monitoring methods and solutions, configuration management, network security hardening techniques, and basic datacenter, cloud, and virtual-network concepts. This course aligns with objectives from popular networking certifications.

TEIT 2200 SECURITY +
4 CREDITS (120 Hours)
Security+ provides instruction on assessing the security posture of enterprise environments and implementing appropriate security solutions. Instruction is given to identify, analyze, and respond to events and incidents. This course aligns with the objectives of the CompTIA Security+ certification exam.

TELE 1010 SPECIAL FUNCTION OFFICER
9 CREDITS (270 Hours)
Special Function Officer provides the training necessary for certification and function with any authority in the State of Utah. This is an initial approach to law enforcement. Topics include legal subjects, patrol and criminal investigation, arrest control, and CPR/First Aid.

TELE 1020 BASIC CORRECTIONS OFFICER
5 CREDITS (150 Hours)
The Basic Corrections Officer course provides education and training for employment in the corrections field. Topics include constitutional and correctional law, offender supervision strategies, and critical incident response. Students gain experience through classroom and practical applications in all corrections related subjects.

TELE 1030 LAW ENFORCEMENT OFFICER
12 CREDITS (360 Hours)
Th e Law Enforcement Offi cer program builds upon skills and knowledge gained in the Special Function Offi cer program and prepares students for certifi cation as peace offi cers under Utah law. By Utah Law, all law enforcement departments are required to have all police offi cers completethis program before performing the duties as a patrol offi cer, investigator, or deputy. Th e program consists of classroom instruction and practical applications in all law enforcement subjects..

TEMA 1010 INTRODUCTION TO MEDICAL ASSISTING
2 CREDITS (60 Hours)
The Introduction to Medical Assisting course provides an overview of healthcare professions and their roles in the healthcare environment. Students will be guided through legal concepts and ethical issues in the healthcare setting which will compare and contrast moral issues, and professional and personal ethics. The foundational principles of professional and effective interpersonal communication techniques will be discussed.

TEMA 1020 MEDICAL OFFICE I
2 CREDITS (60 Hours)
The Medical Office I course introduces administrative and general duties in a medical office. These duties include appointment scheduling, records management, electronic health records use and management, written communications, health insurance, office equipment and management, as well as telephone procedures. This course will provide hands-on practice in administrative skills and competency-based examinations.

TEMA 1030 MEDICAL OFFICE II
2 CREDITS (60 Hours)
The Medical Office II course introduces students to the management of all aspects of medical office finances. Instruction includes diagnostic and procedural coding for insurance billing. Students will track claims reimbursement, process patient statements, and review fee collection processes.

TEMA 1040 ANATOMY AND PHYSIOLOGY
4 CREDITS (120 Hours)
The Anatomy and Physiology course is designed to familiarize the student with the plan and structure of the human body, its function under normal, healthy conditions, and an introduction to the body's response to illness and disease. Instruction covers an overview of all organ systems, including diagnostic treatment modalities. Medical terms as they relate to the body and correct spelling and pronunciation are taught.

TEMA 1050 PHARMACOLOGY
3 CREDITS (90 Hours)
The Pharmacology course familiarizes the student with pharmaceuticals. Instruction includes commonly prescribed medications, trade and generic names, mode of action, side effects, and usual doses. Concepts covered include the proper administration of oral, injectable, and non-injectable medications. There will be a review of the math skills required to perform medical math conversions and dosage calculations.

TEMA 1060 CLINICAL PROCEDURES
2 CREDITS (60 Hours)
The Clinical Procedures course is an introduction to working in an ambulatory outpatient clinic setting, understanding the role of a medical assistant, and patient care. The content of this course will focus on infection control, medical asepsis, taking patient histories, performing patient assessments including vital signs, and preparing for and assisting the provider with examinations.

Course Descriptions

TEMA 1080 MEDICAL TERMINOLOGY
2 CREDITS (60 Hours)
Medical Terminology provides instruction on how to interpret and understand the technical language of medicine. Students learn the basic structure of medical terms including prefixes, suffixes, word roots, special endings, plural forms, abbreviations, and symbols. Emphasis is placed on the correct spelling, definition, application, and pronunciation of each term.

TEMA 1260 MEDICAL ASSISTING LAB PROCEDURES
2 CREDITS (60 Hours)
This course provides instruction in phlebotomy theory and skills performance: basic concepts, safety and procedures of the clinical lab, specimen handling, CLIA-waved hematology/serology, microbiology, and urinalysis testing.

TEMA 1270 MEDICAL ASSISTING SPECIALTY PROCEDURES I
2 CREDITS (60 Hours)
This course provides concepts in nutrition and medical assisting skills for the specialty areas of minor surgery, ophthalmology, otolaryngology, dermatology, allergy and infectious disease, Physical rehab as well as geriatrics and pediatrics.

TEMA 1280 MEDICAL ASSISTING SPECIALTY PROCEDURES II
2 CREDITS (60 Hours)
This course provides concepts of medical assisting for the specialty areas of gastroenterology, urology, obstetrics/ gynecology, orthopedics, neurology, endocrinology, pulmonology, cardiology and ECG, and patient education as it relates to nutrition and mental health for the healthcare professional as well as the patients they care for.

TEMA 1440 PREPARE FOR THE WORKPLACE
1 CREDIT (30 Hours)
This course provides instruction on the necessary certifications and preparation to enter the healthcare workforce including First Aid, CPR, application for employment, and preparation for final exam and national certifications.

TEMA 1900 MEDICAL ASSISTANT EXTERNSHIP I
2 CREDITS (90 Hours)
The Medical Assistant Externship I course allows the medical assistant student the opportunity to demonstrate their administrative and clinical skills in a healthcare setting. This externship takes place in a working medical office or clinic under the supervision of a licensed provider.

TEMA 1910 MEDICAL ASSISTANT EXTERNSHIP II
2 CREDITS (90 Hours)
The Medical Assistant Externship II course allows the medical assistant student the opportunity to demonstrate their administrative and clinical skills in a healthcare setting. This externship takes place in a working medical office or clinic under the supervision of a licensed provider.

TENA 1110 NURSING ASSISTANT CLASSROOM
3 CREDITS (90 Hours)
The Nursing Assistant course introduces students to basic nursing skills in a classroom and laboratory setting. This course includes 24 hours of clinical experience.

TENA 1900 NURSING ASSISTANT CLINICAL
0.5 CREDIT (24 Hours)
Clinical experience of 24 hours under the direct supervision of a licensed nurse.

TENT 1110 NAIL TECHNICIAN I
4 CREDITS (120 Hours)
This course will explore the basic anatomy, skin and nail structure and growth, and recognize and prevent infections.
You will study the fundamentals of manicures, pedicures, nail tips and wrap application, acrylic(s), gel(s), polish, and their applications.

TENT 1200 NAIL TECHNICIAN II CLINICAL
2 CREDITS (90 Hours)
This course builds on the foundation skills learned in the previous course and provides additional instruction in nail services and art techniques. In addition, you will study work ethics, time management and essential business skills, licensing, and laws.

TENT 1600 ADVANCED TECHNQUES CLASS/LAB
2 CREDITS (60 Hours)
In this class students will learn basic and advanced techniques of nail care and design. The students will also demonstrate proper infection control procedures on clients and practice proper massage manipulations on clients. The students will also study and practice passing the state board exams at the minimum standard of 70%.

TENT 1610 NAIL TECHNICIAN BUSINESS BASICS
1 CREDIT (30 Hours)
In this course students will perfect skills they have learned in previous classes in sanitation practices, improving soft skills, and enhancing their business and marketing skills.

TEPT 1010 INTRODUCTION TO PHARMACY
3 CREDITS (90 Hours)
This course serves as an introduction to the pharmacy technician profession, pharmacy technician roles, and the different types of pharmacies within the healthcare delivery system. Students are introduced to state and federal pharmacy practice laws, and the pharmacists' patient care process. Students learn the concepts of pharmacology, medications, and calculations needed to ensure patient safety.

TEPT 1100 COMMUNITY PHARMACY PRACTICE
3 CREDITS (90 Hours)
This course teaches the skills necessary for working in community pharmacy settings. Students perform hands-on skill simulations including data entry, prescription processing, billing, fulfillment, inventory management, customer service, and patient safety.

TEPT 1110 INSTITUTIONAL PHARMACY PRACTICE
3 CREDITS (90 Hours)
This course teaches the skills necessary for working in institutional pharmacy settings. Students will utilize hands-on skill simulations of institutional pharmacy responsibilities including sterile compounding and aseptic technique, hazardous drug management, unit dosing and dispensing, patient safety, and communication with hospital staff.

TEPT 1230 EXTEMPORANEOUS, NONSTERILE COMPOUNDING
2 CREDITS (60 Hours)
This course teaches the skills necessary for working in nonsterile compounding to prepare medication strengths, combinations, or dosage formulations that are not commercially available. Students will utilize hands-on skill simulations of Nonsterile compounding, responsibilities including following each step in the compounding process as outlined in the Master Formulation Record; and USP Standard. The students will utilize instruments for weighing and measuring. Extemporaneous compounds commonly include a digital scale or an analytical two-pan balance, pharmaceutical weights, forceps, spatulas, weighing papers, ointment slabs, parchment paper, mortar and pestle, graduated cylinders, and pipettes among others.

TETX 1010 ELECTRICAL FUNDAMENTALS & SAFETY
2 CREDITS (60 Hours)
This course provides foundational knowledge of electricity, covering both direct current (DC) and alternating current (AC) theories. Students will gain practical skills in electrical safety, rigging, and hot work procedures. Additionally, a field trip to a substation will provide hands-on exposure to power distribution systems.

TEPT 1240 STERILE & HAZARDOUS COMPOUNDING
2 CREDITS (60 Hours)
This course teaches the skills necessary for working in sterile and hazardous compounding to prepare medications for intravenous (IV) use. Students will utilize hands-on skill simulations of sterile and hazardous compounding responsibilities including following each step in the compounding process as outlined in USP Compounding 797 Sterile Compounding, and USP Chapter 800 Hazardous Compounding. The students will explain general principles in sterile and hazardous compounding with vials ampules and automated sterile compounding equipment. Paraphrase the handling of premade parental products, including vial-and-bag systems and frozen intravenous sterile solutions. Extemporaneous compounds commonly include a digital scale or an analytical two-pan balance, pharmaceutical weights, forceps, spatulas, weighing papers, ointment slabs, parchment paper, mortar and pestle, graduated cylinders, and pipettes among others.

TEPT 1900 PHARMACY TECHNICIAN EXTERNSHIP
4 CREDITS (210 Hours)
In this course, students will demonstrate their abilities to function as a pharmacy technician in industry settings. This experience takes place under the supervision of a pharmacist or an experienced pharmacy technician and includes a combination of skills, practice, and evaluation.

TESU 1015 INTRODUCTION TO SURGICAL TECHNOLOGY
2 CREDITS (60 Hours)
The Introduction to Surgical Technology course will introduce students to the surgical technology profession and will develop the fundamental concepts and principles necessary to successfully participate as a member of the surgical team.

TESU 1021 MICROBIOLOGY AND INFECTION CONTROL
1 CREDIT (30 Hours)
The Microbiology and Infection Control course will introduce students to microbiology, infection control, and aseptic principles.

TESU 1030 SURGICAL PHARMACOLOGY
2 CREDITS (60 Hours)
The Surgical Pharmacology course will introduce students to medication used in surgery and anesthesia care.

TESU 1040 PRINCIPLES AND PRACTICES OF SURGICAL TECHNOLOGY
3 CREDITS (90 Hours)
The Principles and Practices of Surgical Technology course will introduce students to wound management, and healing. They will be familiar with perioperative care and the principles of asepsis, and attain skills for patient positioning, prepping, and draping.

TESU 1051 SURGICAL PROCEDURES I
2 CREDITS (60 Hours)
The Surgical Procedures I course will review surgical specialties and differentiate anatomy, physiology, and instrumentation pertaining to the specialty. They will demonstrate several procedure setups throughout the specialties.

TESU 1061 SURGICAL PROCEDURES II
2 CREDITS (60 Hours)
The Surgical Procedures II course will review surgical specialties and differentiate anatomy, physiology, and instrumentation pertaining to the specialty. They will demonstrate several procedure setups throughout the specialties.

TESU 1070 SURGICAL PROCEDURES III
3 CREDITS (90 Hours)
The Surgical Procedures III course will review surgical specialties and differentiate anatomy, physiology, and instrumentation pertaining to the specialty. They will demonstrate several procedure setups throughout the specialties.

TESU 1221 SURGICAL TECHNOLOGY SEMINAR
1 CREDIT (30 Hours)
The Surgical Technology Seminar course will discuss factors associated with making career decisions that can enhance a surgical technologist's professional growth and success. This course will also review competencies learned throughout the program in order to sit for the national certification exam.

Course Descriptions

TESU 2900 SURGICAL TECHNOLOGY CLINICAL EXTERNSHIP I
4 CREDITS (180 Hours)

The Surgical Technology Clinical Externship I course will extend the educational experience in the surgical field under the supervision of experienced medical professionals in a clinical setting.

TESU 2910 SURGICAL TECHNOLOGY CLINICAL EXTERNSHIP II
4 CREDITS (180 Hours)

The Surgical Technology Clinical Externship II course will extend the educational experience in the surgical field under the supervision of experienced medical professionals in a clinical setting.

TESU 2921 SURGICAL TECHNOLOGY CLINICAL EXTERNSHIP III
1 CREDIT (60 Hours)

The Surgical Technology Clinical Externship III course will extend the educational experience in the surgical field under the supervision of experienced medical professionals in a clinical setting.

TESU 1010 ELECTICAL FUNDAMENTALS & SAFETY
2 CREDITS (60 Hours)

This course provides foundational knowledge of electricity, covering both direct current (DC) and alternating current (AC) theories. Students will gain practical skills in electrical safety, rigging, and hot work procedures. Additionally, a field trip to a substation will provide hands-on exposure to power distribution systems.

TETX 1015 UTILITY FIELD OPERATIONS
2 CREDITS (60 Hours)

This course expands students' competency in hands-on uses and practical application of SMAW. Students learn to reason through appropriate electrode diameters, classifications, and appropriate current levels necessary to achieve proficiency in SMAW..

TEWT 1000 INTRO TO WELDING AND CUTTING
2 CREDITS (60 Hours)

This course will serve students as an introduction to the welding industry. General welding shop safety, thermal cutting processes, basic welding terminology, and arc welding basics will be discussed.

TEWT 1010 MEASUREMENT SYSTEMS
1 CREDITS (30 Hours)

In this course, students gain an understanding of the concepts and implementation of measurement systems used by welding professionals. US customary units, metric units, and utilization of basic measurement tools are discussed.

TEWT 1111 SHIELD METAL ARCH WELDING (SMAW) I
2 CREDITS (60 Hours)

This course teaches the set-up, operation, and practical uses of Shielded Metal Arc Welding. Process advantages and limitations are discussed. Students receive hands-on instruction regarding SMAW standard procedures and best practices in accordance with current industry standards.

TEWT 1112 SHIELD METAL ARC WELDING (SMAW) II
2 CREDITS (60 Hours)

This course expands students' competency in hands-on uses and practical application of SMAW. Students learn to reason through appropriate electrode diameters, classifications, and appropriate current levels necessary to achieve proficiency in SMAW..

TEWT 1211 GAS TUNGSTEN ARC WELDING (GTAW) I
2 CREDITS (60 Hours)

This course teaches set-up, operation, and practical application of GTAW using ferrous steel. Process advantages and limitations will be discussed. Students receive hands-on instruction regarding GTAW standard procedures and best practice in accordance with current industry standards.

TEWT 1212 GAS TUNGSTEN ARC WELDING (GTAW) II
2 CREDITS (60 Hours)

This course expands student competency in hands-on uses and practical application of GTAW using non-ferrous metals. Electrode classifications, preparation, and tip geometries are discussed. Students learn appropriate parameter selection for welding procedure requirements as necessary for GTAW proficiency.

TEWT 1311 GAS METAL ARC WELDING (GMAW) I
2 CREDITS (60 Hours)

This course teaches set-up, operation, and practical application of GMAW. Process advantages and limitations are discussed. Students receive hands-on instruction regarding GMAW standard procedures and best practice in accordance with industry standards using short-circuiting and axial spray metal transfer modes.

TEWT 1411 FLUX CORED ARC WELDING
2 CREDITS (60 Hours)

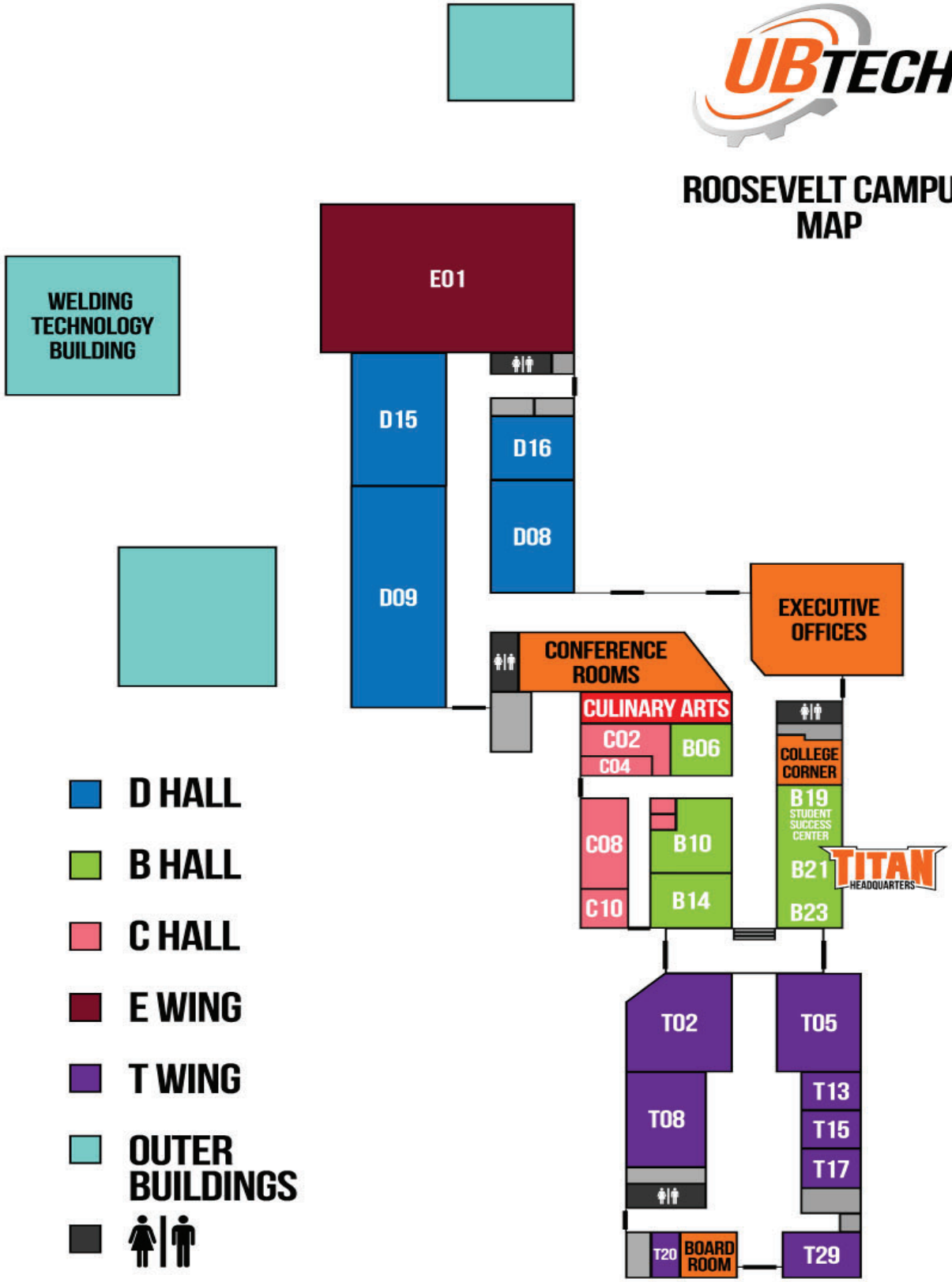
This course covers set-up, operation, and practical application of FCAW. Process advantages and limitations are discussed. Students receive hands-on instruction regarding FCAW standard procedures and best practices in accordance with current industry standards.

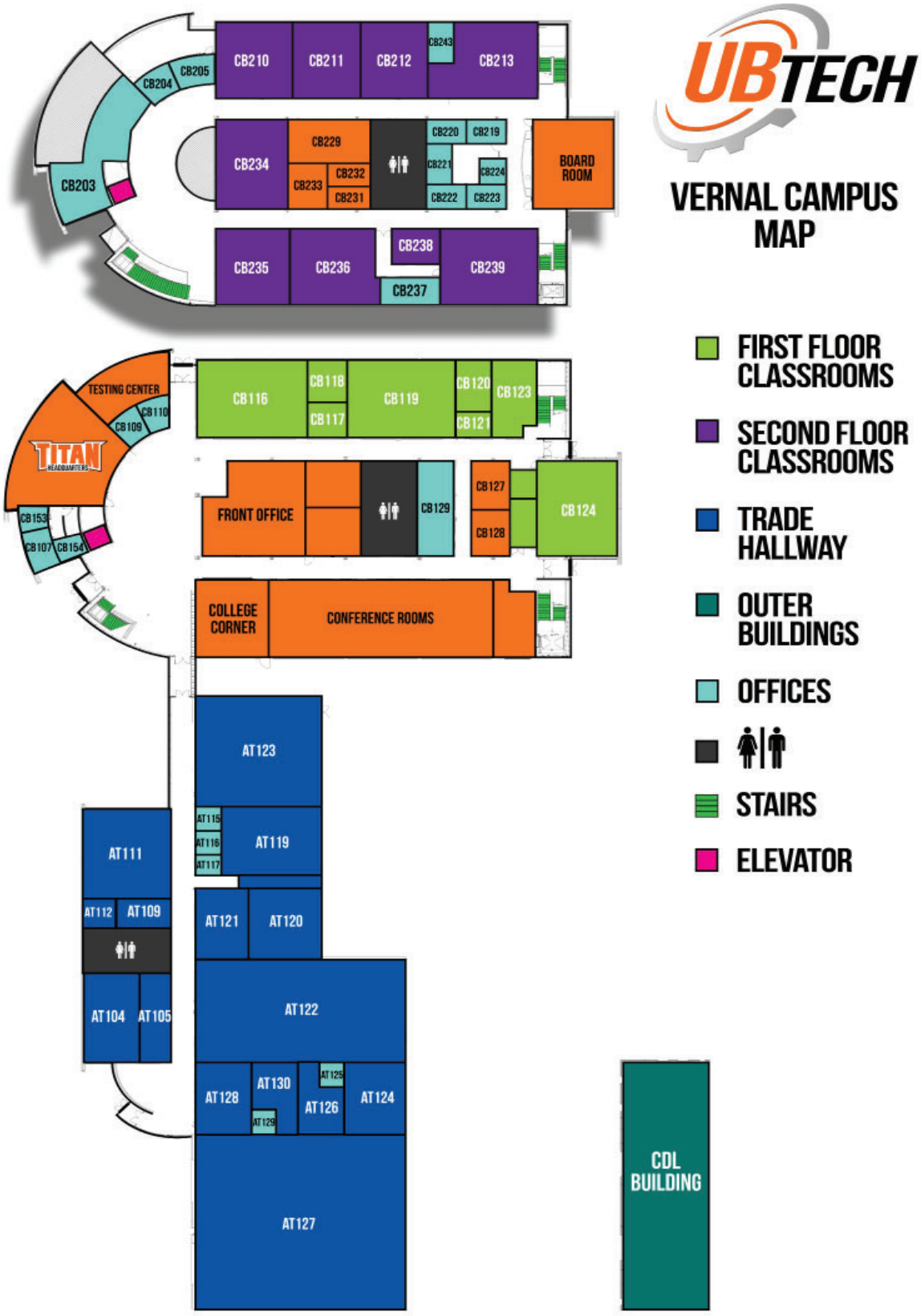
TEWT 1320 GAS METAL METAL ARC WELDING II / FLUX CORED ARC WELDING II
3 CREDITS (90 Hours)

This advanced welding course is designed for students to develop and refine students' skills in Gas Metal Arc Welding (GMAW) and Flux Cored Arc Welding (FCAW). It emphasizes proficiency in the 3F (vertical fillet) and 4F (overhead fillet) positions and prepares students to perform weld tests in the 3G (vertical groove) and 4G (overhead groove) positions in accordance with the AWS D1.1 Structural Welding Code.

Students will gain hands-on experience in producing high-quality welds and learn to evaluate their work through destructive bend testing to ensure compliance with industry standards. This course emphasizes precision.

ROOSEVELT CAMPUS MAP




UBTECH
VERNAL CAMPUS MAP
CB210
CB211
CB212
CB213
CB243
CB204
CB205
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CB234
CB229
CB232
CB233
CB231
CB220
CB219
CB221
CB224
CB222
CB223
BOARD ROOM
CB235
CB236
CB238
CB237
CB239
TESTING CENTER
CB110
CB109
TITAN HEADQUARTERS
CB153
CB107
CB154
CB116
CB118
CB117
CB119
CB120
CB121
CB123
FRONT OFFICE
CB129
CB127
CB128
CB124
COLLEGE CORNER
CONFERENCE ROOMS
AT123
AT115
AT116
AT117
AT119
AT111
AT112
AT109
AT121
AT120
AT104
AT105
AT122
AT128
AT130
AT129
AT125
AT126
AT124
AT127
CDL BUILDING
FIRST FLOOR CLASSROOMS
SECOND FLOOR CLASSROOMS
TRADE HALLWAY
OUTER BUILDINGS
OFFICES
STAIRS
ELEVATOR