

FINANCIAL AID

UBTECH FINANCIAL AID

Uintah Basin Technical College (UBTech) is a campus of the Utah System of Higher Education (USHE). All information identified below is consistent with the policies and procedures designated by USHE. Since all Title IV eligible USHE campuses are approved separately to provide financial assistance, some differences in delivery methods across campuses may occur.

FINANCIAL AID AVAILABILITY

Federal Title IV Financial Aid is available for students who require financial need. Financial aid is meant to assist students in completing an eligible training program successfully and acquire a college credential. Therefore, it is the policy of UBTech to award financial aid to students enrolled for the purpose of obtaining a credential (Certificate of Program Completion 600 hours or more in length) who maintain satisfactory attendance and progress.

To apply for any type of federal student aid you must apply for a [FSA ID](#) or electronic signature and complete your [FAFSA](#) application each year. To be eligible to receive any type of federal financial aid at UBTech, the student must:

1. Be a U.S. citizen or eligible non-citizen (as defined by federal regulations)
2. Have a high school diploma or General Education Development (GED) Certificate
3. Maintain [satisfactory progress](#) and attendance in the program of study according to the standards of the institution
4. Not be in default on any federal loan or owe repayment on any grant at any school previously attended
5. Be enrolled in an eligible program
6. Be in good standing with the college

Types of assistance available: Pell Grants.

UBTech does not participate in any federal student loan program.

Pell Grants are the primary gift-aid program (gift-aid is aid that is provided with no expectation of repayment) offered by the federal government. Eligibility is based on an index provided by the federal government.

ELIGIBLE PROGRAMS

Not all programs are eligible for federal financial aid. The UBTEch programs that meet eligibility are as follows:

- [Auto Technology](#)
- [Construction Technology](#)
- [Culinary Arts](#)
- [Diesel Technician 1](#)
- [Diesel Technician 2](#)
- [Information Technology](#)
- [Medical Assistant](#)
- [Networking & Cybersecurity](#)
- [Pharmacy Technician](#)
- [Practical Nursing](#)
- [Surgical Technology](#)

Please click on the program link to see information about class schedule, length of program, estimated cost of attendance, entrance requirements, gainful employment, etc.

COST OF ATTENDANCE

Provided below is the estimated cost of attendance at the Uintah Basin Technical College for a typical student in a 900-hour program. These costs are based on average cost per program so your actual costs may vary.

Independent Students (not living with parents)		Dependent Students
Tuition	\$3,000	\$3,000
*Books & Supplies	\$1,038	\$1,038
Course Fee	\$30	\$30
Room and Board	\$3,458	\$6,853
Personal Expenses	\$2,051	\$2,051
Transportation	\$1,316	\$1,316
Total	\$10,893	\$14,288
*amount reflects average costs		

The Net Price Calculator is another tool that may help you determine the cost of attending college at UBTEch. To access the Net Price Calculator, click [here](#).

ELIGIBILITY

The amount of your Pell Grant eligibility is determined by the Department of Education. They use a need-based formula, which assigns students an index number that is called a “Student Aid Index (SAI)”. This index number reflects the amount a student is expected to contribute to his/her own education costs. Once an index number gets above a certain range, you will no longer qualify for a Pell Grant. The

Uintah Basin Technical College does not participate in federal student loan programs. If you do not qualify for federal funding, you may apply for college scholarships or secure funds from private or public agencies outside the college (Department of Workforce Services, Division of Rehabilitation Services, etc.).

DETERMINING AND ACTIVATING AN AWARD

If you are eligible for financial aid, the UBTech financial aid office will be notified by our third party administrator, DJA Financial Aid Services, Inc., and provided with an award letter.

You must activate the process by contacting the financial aid office in-person. Three conditions must be met in order for you to activate your award.

1. You must be eligible
2. You must have started school
3. You must have submitted all required paperwork

Awards cannot be processed prior to your start date because award packages must be date defined.

DISBURSEMENT OF FUNDS

The financial aid office normally requires up to 90 days from the day you start school or activate your grant (complete all of the required paperwork) to process your aid and to disburse any Title IV refunds (federal aid eligibility that exceeds the direct cost of attending school).

All disbursements of aid represent payment made in advance of training. Dollars are earned by attending and completing courses. If you complete a course early, you can only be paid for the hours you attended that course. If you withdraw before completing the hours you have been paid for you are at risk for overpayment with the Department of Education or may owe money to the school.

You can only receive Federal Financial Aid at one school at a time. You must notify the financial aid office if it is your intention to transfer to another school. You must officially stop your federal aid at UBTech before accessing aid at a new school. If you fail to do this, any costs that accrue or Federal Aid overpaid are your responsibility.

In keeping with federal regulations, the college pays federal grant funds in increments called payment periods. Payment periods are defined by federal regulation and are determined by your program length, the academic year of your program, and for students receiving aid in more than one year, the remainder of the program.

EVALUATION SCHEDULE

The college evaluates eligibility for payment upon receiving the latest DJA reports.

Once you qualify to receive a disbursement, the financial aid office will release the Title IV disbursement to you, dependent on the following criteria:

1. First disbursement will be awarded when you have shown progress in your given program.
2. Additional disbursements will be awarded by maintaining a minimum of 67% progress and remaining in good academic standing.

Students may pick up their disbursement check at the registrar's desk. Funds deemed undeliverable will be sent back to the Department of Education. Tuition and fees are charged at the beginning of each course, not for an entire payment period.

Students will be placed on financial aid probation if, at their measurement point, it has been determined that they have not maintained satisfactory progress or have not maintained attendance.

ATTENDANCE REQUIREMENTS

The Financial Aid Office recommends that your attendance be 100% or higher. It is our experience that students with attendance less than 100% often fail to meet the progress requirements. In addition, federal aid funds are earned through school attendance and progress, but costs are assessed by the course. Therefore, lower attendance means you may not complete your course in time and will have to repay. This could lead to a deficit of funding for tuition costs. The absolute minimum attendance allowance is 67%. If your attendance falls below 67%, your aid will be suspended.

Once your aid has been suspended you can regain eligibility by getting your cumulative attendance to 67% and maintaining it at that rate. You are only eligible for payment in the payment period in which you regain eligibility -- not for any prior payment periods. Please note that progress standards must also be met in order to be considered for reinstatement.

Attendance standards for prior enrollment periods will count towards your current federal aid eligibility for five years from the date of your last withdrawal. You could be required to serve a non-paid probation period, if you had demonstrated poor attendance habits in a prior enrollment period that impacted your aid eligibility at that time, regardless of the time frame.

PROGRESS REQUIREMENTS

The college progress standard requires that you be able to complete your program in no more than one and one-half times the length of the program. In order to accomplish this, your cumulative progress must be a minimum of 67%.

The financial aid office will monitor individual student progress every month. If you are maintaining satisfactory progress, you will have completed 67% or more of your work at each progress increment. For example, at hour 675 you must have completed 450 hours or more of competency. If you fail to complete the work required to be making satisfactory progress by the end of the payment period, you will lose the disbursement for the following payment period.

Once your aid has been suspended, you can regain eligibility by getting your cumulative progress to 67% or above and maintaining it at that rate. You are only eligible for payment in the payment period in which you regain eligibility -- not for any prior payment periods. Please note that attendance standards must also be met in order to be considered for reinstatement.

Progress standards for prior enrollment periods in the same program will count towards your Federal aid eligibility. If you have enrollment prior to applying for federal aid and your progress in the same program is below 67%, you will be required to meet satisfactory progress standards before your financial aid will be activated. In addition, the financial aid office may require you to serve a non-paid probation period, if you had demonstrated poor progress in a prior enrollment period that impacted your aid eligibility at that time, regardless of the time frame. Non-paid probation periods are always one full payment period.

For more information, please see our [Satisfactory Academic Progress Policy](#)

EARLY COMPLETION

The college model of competency based learning can result in your completing your program in fewer hours than the length of the program. Federal Aid can only be earned for hours you actually attend the program. If you finish your program in fewer hours, you will be paid for fewer hours and may be at risk for repayment.

PROGRAM CHANGES

Students may be allowed two program changes (three programs) in a three-year period. The Financial Aid Office reserves the right to decline the approval of any program change.

EARLY WITHDRAWAL - RETURN TO TITLE IV

When students withdraw from school before completing the period of enrollment they have been paid for, they are subject to the [UBTech Financial Aid Return to Title IV Policy](#). The Financial Aid Office will conduct a calculation to determine how much of the aid was earned. Any funds not earned must be returned to the Department of Education. If the student received more funds than they are entitled, they are considered overpaid. Those funds must be paid back to the Department of Education directly and students will lose their financial aid eligibility until those funds are repaid. If the college must return unearned aid that was used to pay direct school costs accrued by the student, the college will return those funds to the Department of Education and bill the student for any outstanding charges.

SCHOLARSHIPS

Uintah Basin Technical College scholarships may be awarded to students based on previous educational accomplishments and career goals or based on their needs. Scholarships are to be used to further fund their educational needs at the college. All scholarships are application based and will be awarded to selected students upon completion of the [online scholarship application](#) and pre-registration process.

In order to be awarded any type of scholarship, students must be a resident of Utah and/or Duchesne, Daggett, or Uintah County. Students on scholarship must maintain satisfactory progress (67% or above) at all times while attending the college. Failure to maintain satisfactory progress can result in automatic withdrawal of the scholarship.

Scholarships are normally only available for programs that are regular, on-going technical college programs that lead to an approved Certificate of Completion. Exceptions can be granted on a case-by-case basis, but only if you can establish the program leads to gainful employment or licensing. All requests for exceptions must be submitted to the Student Affairs Office.

DEFINITIONS

Academic year: An academic year is the length of time it takes to complete the equivalent of one year of training. The College defines this as 900 hours for all programs.

Payment periods: The Department of Education requires that federal aid be disbursed in increments called payment periods. Payment periods are equal in length

and represent the time frame in which students are evaluated for both progress and attendance.

Pell Grant: Pell Grant is considered the primary educational funding source for students with economic need. All other funding programs require that you apply for a Pell Grant. If you qualify, the agency involved will coordinate your funding with your Pell Grant. Normally a student is expected to pay direct school costs from their Pell Grant.

Enrollment Status:

- Full-time enrollment: 24 to 30 hours per week
- Half-time enrollment: 12 to 17 hours per week
- Less-than-half-time enrollment: 6 to 11 hours per week

NOTE: There is no federal aid for students enrolling as less than half-time students.

Good standing: Having met an attendance standard of 80% or higher and a progress standard of 67% or higher.

Grant-aid: Financial assistance that does not have to be paid back. It is also known as “Gift-aid”.

Title IV Refund: Once the school has paid all of your direct school costs, any remaining credit balance will be disbursed to you in the form of a check. These remaining funds can be used to pay indirect school costs like transportation or housing.

Title IV: A term used to describe programs that are defined in Title IV of the Higher Education Reauthorization Act as amended.

CONTACT INFORMATION

Karen Secrest
Financial Aid Officer
435-722-6953
karen@ubtech.edu

Camille Carner
Scholarship & Registration Specialist
435-722-6952
camille@ubtech.edu