



Uintah Basin Technical College Refund Policy

The refund policy of the institution is based on the approved policy of the Uintah Basin Technical College Board of Trustees. It is consistent with the refund policies required by the Council on Occupational Education.

Refunds for Classes Canceled by the Institution:

When a Class is canceled, the student will receive a full refund of tuition and fees.

Refunds for Students Who Withdraw from an Open-Entry, Defined-Exit Class:

Students completing or exiting in the middle of the payment period will be refunded any unused tuition.

Refunds for Defined-Entry, Defined-Exit Classes:

Students who do not commence class or officially withdraw from the class within 5 business days will receive a full refund of tuition and fees.

No refund after 5 days.

Refunds for Defined-entry, Defined-Exit Programs:

Refunds of tuition and fees will be prorated up to the point that 33% of instruction has occurred. No refund thereafter.

Refunds for Open-Entry, Defined-Exit Programs:

Refunds of tuition and fees will be prorated up to the point that 33% of instruction has occurred. No refund thereafter.

Refunds will be issued within 45 days of the withdrawal date. In the case of a canceled class, refunds will be issued within 45 days of the scheduled start date of the class.

Any tuition refund that is subject to federal PELL repayments will be given only after the federal liability has been satisfied.

Refunds, when due, will be issued without student request.

Exceptions to the refund policy may be granted on a case-by-case basis by College officials.

Refunds for Students who Withdraw on or Before the First Day of Class:

If tuition and fees are collected in advance of the start day of classes and the student does not begin classes or withdraws on the first day of classes, no more than \$100 of the tuition and fees will be retained by the institution. Refunds for a student who does not begin classes shall be made within 30 days of the class start date.