

# TITLE IX REPORTING

## HOW TO REPORT

Email: [kyla@ubtech.edu](mailto:kyla@ubtech.edu)

Phone: 435.722.6932

In-person: UBTech Roosevelt Main Campus

### A WITNESS TO MISCONDUCT REPORTS

Anyone can file a report to the Title IX Coordinator about an incident of sexual misconduct or gender discrimination.

### A RESPONSIBLE EMPLOYEE REPORTS

All college employees are required to report incidents of sexual misconduct or gender discrimination to the Title IX Coordinator and to include all information they know.

### STUDENTS REPORTS THEIR EXPERIENCE

Students who have experienced sexual misconduct or gender discrimination can file a report with the Title IX Coordinator.



## INVESTIGATION

### THE COLLEGE SHALL CONDUCT A PROMPT AND THOROUGH INVESTIGATION OF THE ALLEGED INCIDENT.

The alleged offender and the complainant shall have the right to have an advisor, lawyer, or witnesses at the interview.

#### THE COLLEGE OFFICIAL WILL:

- Interview the complainant to establish the basic facts and identify witnesses and physical evidence, if any (a detailed written complaint must be obtained).
- Interview the alleged offender, to allow the alleged offender an opportunity to admit, deny or explain each allegation in the complainant's statement and identify witnesses or physical evidence, if any. The alleged offender will be instructed not to discuss the incident or the complaint with the complainant.
- Interview any witnesses. Witnesses will be informed that any matters that are discussed will be handled as discretely as possible.
- The College will use a preponderance of the evidence standard in determining if a violation of the policy occurred.

#### IMPORTANT TERMS DEFINED

##### ***Sexual Misconduct***

Sexual assault, sexual harassment, stalking, and dating or domestic violence.

##### ***Gender Discrimination***

Differentiating treatment of individuals based on their actual or perceived sex.

##### ***Complainant***

The student who experienced the sexual misconduct or gender discrimination.

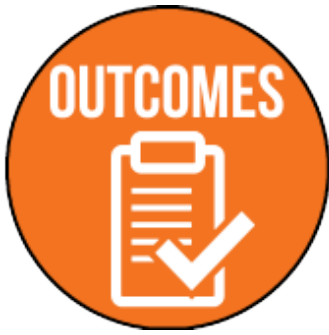
##### ***Respondent***

The individual (student, staff or faculty member) who is accused of the misconduct.

##### ***Witness***

Individual who provides information about an incident of misconduct.





**WHEN THE APPROPRIATE COLLEGE OFFICIAL HAS DETERMINED AN OFFENSE HAS OCCURRED, ACTION SHALL BE TAKEN AS FOLLOWS:**

- When the offender is a student, the discipline shall be commensurate with the offense. (See Sanctions for Misconduct)
- Written notification of the judgment will be given to both the respondent and the complainant.
- If the offense is a violation of the law the matter will be referred to local Law Enforcement.
- The College will use a preponderance of the evidence standard in determining if a violation of the policy occurred.

**ANY CONDUCT WHICH COULD REASONABLY BE PERCEIVED AS RETALIATORY**, such as accosting, calling or writing to the complainant or encouraging third parties to harass the complainant because of her/his complaint is prohibited and shall be considered an independent violation of this policy.

**VICTIMS HAVE THE RIGHT TO REQUEST CHANGES TO THEIR ACADEMIC SITUATION**, such as change of program or campus if the program is available on another campus or to request a leave of absence.

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**NOTICE OF NONDISCRIMINATION**

Uintah Basin Technical College (UBTech) does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, genetic information, veteran status, gender identity or expression, or sexual orientation in its education programs and activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and College policies. College programs and activities include but are not limited to admissions, financial aid, and employment. UBTech will not tolerate any form of harassment including sexual violence and sexual harassment.

If a person believes that a violation has occurred, please report it to the appropriate UBTech Compliance Officer listed below. UBTech will not tolerate any form of retaliation towards a person reporting a violation.

**Reports or inquiries of policy violations involving only students should be directed to:**

**Taija Jackson, Vice President of Student Affairs | 435.722.6910 | taija@ubtech.edu. 1100 East Lagoon Street, Roosevelt, Utah 84066**

**Reports or inquiries of incidents involving faculty, staff, or are related to on campus employment, should be directed to:**

**Kyla Allred, Vice President of Executive Relations | 435.722.6932 | kyla@ubtech.edu. 1100 East Lagoon Street, Roosevelt, Utah 84066**